Memorandum of Understanding for Emerging Leaders Mentors

The Emerging Leaders Mentor volunteer position is a one-year volunteer opportunity for graduated alumni of the Emerging Leaders Program who would like to continue being part of a leadership development experience. The EL Mentors will work with the incoming class of Emerging Leaders and assist the Program Coordinator with workshops, socials, retreats, and the end of the year graduation ceremony. These students are considered role models for the current Emerging Leaders and are willing to give their time to help develop future student leaders.

Emerging Leaders Mentor Position Description

- A one-year volunteer position, with the benefits of working closely with the EL Program and Center for Student Engagement Staff, and gaining valuable leadership experiences
- Serve as a liaison between ELs and Program Coordinator
- Must have and maintain a GPA of 2.75 throughout the entirety of the position
- Participate in mentor training and development workshops as scheduled
- Attend bi-weekly EL Mentor meetings with the Program Coordinator as scheduled
- Attend your assigned workshops and take attendance, introduce the speaker, participate in the workshop, collect evaluation forms, and lead a closing discussion with the ELs about the content of the workshop as related to leadership; wear your ELM shirt and nametag to all workshops/retreats
- Gain familiarity with the Emerging Leaders Group on Engage
- Assist with tracking progress of the Emerging Leaders and reporting it as needed
- Maintain contact with your Mentees as outlined in the "Emerging Leaders Mentor Engagement Schedule/Plan"
- Return to campus on New Student Move-In Day in August; represent the Emerging Leaders Program at New Student Convocation, the New Paltz Fair, etc.
- Attend the Fall and Spring EL Semester Retreat; assist with facilitation of activities as directed
- Attend the Fall and Spring Leadership Speaker; assist with facilitation of activities as directed
- Participate in the EL Group Community Service Projects including Make a Difference Day in the Fall and New Paltz Clean Sweep in the Spring
- Co-develop and co-present one EL workshop during the Spring Semester with a faculty member of your choosing
- Report directly to the Emerging Leaders Program Coordinator, and participate in monthly supervisory meetings as scheduled
- Maintain good disciplinary standing throughout the year with the Division of Student Affairs
- As representatives of the Emerging Leaders Program, the Center for Student Engagement, and the Division of Student Affairs, ELMs are to uphold this in all personal and electronic interactions; failure to adhere may result in the removal from the position.