

Strategic Planning and Assessment Council

The Strategic Planning and Assessment Committee will work with the Associate Provost for Strategic Planning and Assessment to provide the oversight and support necessary to ensure that institutional assessment data are utilized to inform strategic, programmatic, and budgetary decisions. The committee will monitor the implementation of all strategic initiatives resulting from these decisions, forward any recommendations to the Associate Provost for Strategic Planning and Assessment, and disseminate progress reports to the community and identified stakeholders.

The committee is charged to:

- work with the Associate Provost for Strategic Planning and Assessment to develop and provide oversight to the institutional and academic planning processes and provide follow-up and accountability for the implementation of the plans;
- oversee the iterative strategic planning process and its implementation;
- monitor and adjust the ongoing process to meet the College's needs;
- strengthen and focus the analytics required for planning, assessment, and student success;
- communicate assessment and planning progress to faculty, staff, and students on a regular basis;
- share information and assessment results with the Middle States Reaccreditation Committee for possible inclusion in self-study materials;
- develop recommendations for actions and goals within the broad parameters of the Strategic Plan and the college mission for submission to the President and Cabinet.

This will include, but not be limited to, working with members of Cabinet and other organizational leaders on implementation and assessment of select high-priority strategic plan elements; receiving communication from Cabinet members regarding completed cycles of planning, implementation, assessment, and revision and utilizing that information to further inform planning, assessment, and reporting; providing recommendations as needed or requested regarding the content of the strategic plan; and assisting the Associate Provost for Strategic Planning and Assessment in the development of communication and training with regard to planning and assessment.

Membership:

- Membership for *most* positions will be on a rotating basis, with terms of 3 years and a limit of 2 consecutive terms. Initial terms will range from 2-4 years to establish a rotational process.
- Some positions will not be rotating or will not have a term limit, as there are few members of campus with the needed expertise (e.g. Institutional Research, Budget and Finance).
- Additional members may be selected for 2 year terms based on issues of particular focus in that period of time.
- Initial membership will include 2 members each from the previous Strategic Planning Council, Academic Assessment Committee, and Administrative Assessment Council; additional membership from Budget and Finance and Student Success; 1 faculty member from each school; and 1 faculty member selected by faculty governance. Included in this group are 2 members based on particular focus areas: student success and general education.

- Subsequent membership will include:
 - 1 member from Institutional Research
 - 1 member from Budget and Finance
 - 1 Associate/Assistant Dean
 - 3 additional members of administration
 - 1 faculty member from each school (2-3 recommended through school governance election process, and 1 selected)
 - 1 additional faculty member selected by faculty governance
 - Additional members as needed based on focus areas