

	SOP: Adjunct Faculty Policy for Human Subjects Research				
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As temporary faculty members' obligation to the university does not extend beyond their employment term and their work obligations do not include conducting research that is unrelated to their term teaching obligation, we have created this policy to delineate the conditions when they can and cannot conduct human subjects research. Note: that if a temporary faculty member is not teaching a summer class, their employment term does not cover this period of time.

During the term of their employment, temporary faculty can submit HREB proposals, collect data, and analyze identified data. If the study was to extend beyond their employment term, the nature of the research would determine whether or not the individual can continue their research.

If the research was approved using Expedited or Full Board review procedures, all activities on the project must stop during lapses in employment. If the research was approved using Exempt procedures, research activities can continue, but the SUNY New Paltz affiliation (including letterhead) cannot be used in association with the research. If a grant was secured using the SUNY New Paltz affiliation, then activity must stop on the project.

The individual does have the option to apply for Visiting Scholar/Researcher Status. This status is limited to individuals who are not currently employed by the university. To be appointed Visiting Scholar/Researcher Status, the individual must submit an application that is subject to approval by Chair, Dean, and the Provost. Visiting Scholar/Researcher status requires that a full-time faculty member has been identified as a Principal Investigator (PI) who will assume fiscal and administrative oversight of any proposed work/project.