



Register for Spring 2023 before the registration moratorium

What is the moratorium?

The registration moratorium is **January 9 - January 13**. During the moratorium continuing students cannot add or drop spring 2023 classes. This provides our new students the opportunity to register for spring semester. Registration will re-open for all students on **January 14**.

What if I need to retake a class?

Sometimes students do not know if they need to retake a class in the spring until fall grades are posted. The moratorium is set to start 2 weeks after grades are due, while schedule changes can still be made by you.

How to make changes to your registration?

My Schedule Planner is the program used to change your schedule. Go to my.newpaltz.edu > **Registration** > **My Schedule Planner**

If you need a registration permission, please make sure it is entered before attempting to register. You can check permissions in my.newpaltz.edu > **Registration** > **Registration Permissions**

Add courses by search or CRN

- You can search for courses
- You can add courses by CRN to an existing schedule

UNDERGRADUATE COURSES			
CRN	Course	Sec	Title
5625	COMM100	01	Introduction to Communication

[Learn more about registering with My Schedule Planner](#)

Don't see your course in My Schedule Planner?

Keep the default settings unchanged in My Schedule Planner. If you change the settings, you may not see a full class for which you have permission to enroll or a class taught in another modality.

Course Status	Open & Full (Recommended)	Change	Levels	All Levels Selected	Change
Term	Spring 2023	Change	Instruction Modes	All Instruction Modes Selected	Change
Parts of Term	All Parts of Term Selected	Change			

Have questions? Need help? You can visit [our website](#) for more information or contact us at recreg@newpaltz.edu or (845) 257-3100 Mon-Fri 8:00-4:00.