

Office of Student Services

Academic Advising * Records & Registration * Student Financial Services * Student Accounts

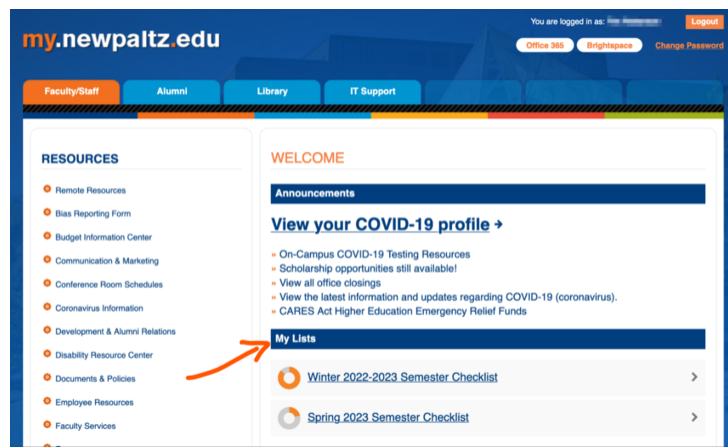


New! Semester Checklist for You

We have created a **semester checklist** for you to know if you have completed the important business to start off the semester.

- Accept financial responsibility
- Get clearance to register
- Register for classes
- Make payment arrangements
- Confirm enrollment
- Get Brightspace course access

Go to my.newpaltz.edu and check out **My Lists**



Check out the progress bar

A quick look at your progress bar in my.newpaltz.edu lets you know if you have more tasks to complete.



- ✓ **Accept financial responsibility**
Review and accept the financial responsibility statement in my.newpaltz.edu.
- ✓ **Get clearance to register**
Meet with your advisor and get clearance to register.

OFFICE HOURS
M 12-1 PM
R 9:30-10:30 PM
[View all advisors](#)
- **Register for classes**
Register for classes at or after your assigned time.
TIME ASSIGNMENT
April 18, 7:15 AM
- **Make payment arrangements**
Pay at least 50% of the amount due shown on your latest invoice or enrollment in a payment plan.
- **Confirm enrollment**
Review and accept the confirm enrollment statement in my.newpaltz.edu.
- **Get Brightspace access**
Brightspace is our digital learning environment. You should get access within 1 hour after confirming enrollment.

Information all in one place

- **See the steps** you have completed and steps to be completed by you
- See **primary advisor** information
- View all of your assigned advisors
- See your **registration time assignment**
- See registration **holds**
- **Confirm your enrollment**
- Be ready for **Brightspace course access** one week before classes begin

Questions? Contact Information

Our offices can be reached during business hours, Mon-Fri 8:30-5:00.

Office	Email	Phone
Academic Advising	advising@newpaltz.edu	(845) 257-3015
Records & Registration	recreg@newpaltz.edu	(845) 257-3100
Student Accounts	stuacct@newpaltz.edu	(845) 257-3150
Student Financial Services	fao@newpaltz.edu	(845) 257-3250

