It’s not too late to register for Spring 2023!

Don’t wait to make your plans for spring 2023. You need to have clearance from your advisor to register. Schedule your advising appointment, build your schedule and register.

Registration dates and deadlines

- January 9 - 13: Registration moratorium for registered students
- January 14: Registration re-opens
- January 29: Course add/drop ends. No fee applies.
- January 30-February 5: Late Registration/ Course drop. Instructor permission required. Fee applies
- February 6: Registration ends for full semester courses.

See part of term calendar for dates and deadlines for late start and early end courses.

Building your spring 2023 schedule

My Schedule Planner is the program used to plan your schedule, register for courses and change your schedule. Go to my.newpaltz.edu > Registration > My Schedule Planner

- Students can view all possible schedules for their course list and favorite schedules
- Students can also plan breaks, work schedules and more

Use the course CRN

- Students can create a schedule using just the course CRN
- Once registered, students can add courses by CRN to an existing schedule

Learn more about using My Schedule Planner

Can’t find your course in My Schedule Planner?

Keep the default settings unchanged in My Schedule Planner. If you change the settings, you may not see a full class for which you have permission to enroll or a class taught in another modality.

Know the Class Restrictions

Class restrictions can be found in the Schedule of Classes by clicking on the CRN or Title.

Do you need a permission to register for a course?

Some courses require a permission of instructor or department chair. Some courses are restricted by major, minor or cohort. Some courses are full.

If you need a registration permission, please make sure it is entered before attempting to register. You can check permissions in my.newpaltz.edu > Registration > Registration Permissions

Need more information about permissions?

Vaccine Compliance for in-person Classes

The COVID vaccine mandate is in effect for all SUNY students to enroll for in-person classes. If you have uploaded your vaccine documentation in the vaccine portal, there is nothing further to do. If you still have documentation to submit or are unsure, go to my.newpaltz.edu > View Your COVID-19 Profile

Students who do not upload the required documentation will be blocked from enrolling for in-person classes. These students will only have access to fully online classes.

Have questions? Need Help?

You can also visit our website for more information or contact us at recorg@newpaltz.edu or 845-257-3100 or visit the Office of Records & Registration in Wooster Hall in room 115 Mon-Fri 8:00-4:00.

Ask Hugo