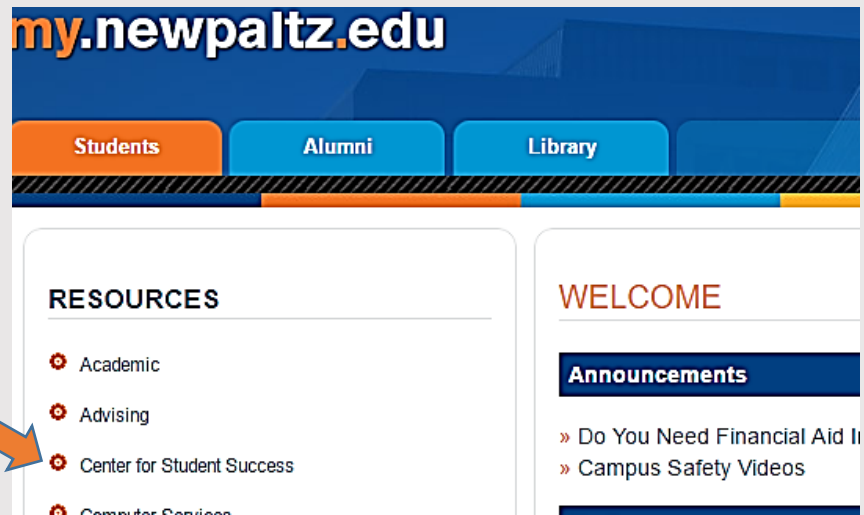


# How to Schedule a Session at the CSS

1.) Log-in to [my.newpaltz.edu](http://my.newpaltz.edu) and click on the **Center for Student Success**



2.) Select **Find Tutoring Sessions**

## Student Home Page

The student role was selected successfully!

You may change your role using the role drop-down near the top of the page.

Find Tutoring Sessions

Manage Tutoring Appointments

Submit Tutor Application **UNAVAILABLE**

3.) Select your service (**Subject Based Tutoring, Writers' Studio, or Peer Academic Success Coaching**).

## Find Tutoring Sessions

Thank you for your interest in the academic support services available through the Center for Student Success. Please be aware that academic support for all courses is based on tutor availability each semester. Please take a moment to review the Center's policies and procedures.

Subject Based Tutoring

Course \*

Search

Writers' Studio

Search

4.) View the schedule and click on a session

### Writers' Studio Sessions

Click on a session to view details and make an appointment. Sessions you have already made an appointment for appear in green.

Q Search Again Home

February 2017 By Month ▾

	Mon	Tue	Wed	Thu	Fri
29		30	31	1	2
5	6	7		9	10
					1:30-2 PM Austin C. 2:30-3 PM Austin C.
12	13	14	15	16	17
2-2:30 PM Brianna B.	10:30-11 AM Sarah P.	11-11:30 AM Forrest T.	10-10:30 AM Brianna B.	10-10:30 AM Austin C.	10-10:30 AM Angelique B.
3-3:30 PM Brianna B.	11-11:30 AM Forrest T.	11:30 AM-12 PM Forrest T.	10-10:30 AM Patrick D.	10-10:30 AM Sarah P.	10:30-11 AM Angelique B.
	11-11:30 AM Sarah P.	12-12:30 PM Forrest T.	10:30-11 AM Brianna B.	10:30-11 AM Austin C.	11-11:30 AM Angelique B.
	11:30 AM-12 PM Sarah P.	2-2:30 PM Forrest T.	10:30-11 AM Brianna B.	10:30-11 AM Austin C.	11:30 AM-12 PM Angelique B.

5.) Click **Make Appointment**

### Session Details

<b>Date</b>	Thu., 2/16/17	<b>Service</b>	Writers' Studio
<b>Time</b>	10:00-10:30 AM	<b>Format</b>	Appointment-Based
<b>Room</b>	OM B106	<b>Tutor</b>	Austin C.

[Make Appointment](#) [Close](#)

6.) Hit **Close** and you are all set!

### Session Details

✔ Your appointment was made successfully!

ℹ You have an appointment for this session.

<b>Date</b>	Thu., 2/16/17	<b>Service</b>	Writers' Studio
<b>Time</b>	10:00-10:30 AM	<b>Format</b>	Appointment-Based
<b>Room</b>	OM B106	<b>Tutor</b>	Austin C.

[Close](#)