

UNIVERSITY POLICE DEPARTMENT
STATE UNIVERSITY OF NEW YORK AT NEW PALTZ
1 HAWK DRIVE NEW PALTZ, NY 12561
(845) 257-2222 OFFICE
(845) 257-3334 FAX



COMMUNITY OFFICER PRESENCE

"COP Request Form"

Instructions: Complete this form when requesting a University Police Officer (s) at your event or meeting. This Form is not meant to replace any other forms or procedure(s). It is meant to supplement it.

Date Submitted: _____ Submitted by: _____

Name of Group/Organization/Committee: _____

Check One: One time event

This event is a regularly repeating event (list frequency below)

Date of Event: _____ Start time: _____ End time: _____

Location: _____

Title of Event: _____

Description of Event/Meeting: _____

Reason for Police Officer Presence: _____

Number of Police Officers Requested: _____

For University Police Only - Do Not Fill in Below this Line

Date Received: _____ Approved Denied

Officer(s) Assigned: _____