Introduction

This brochure has been prepared as part of the State University of New York at New Paltz’s commitment to security and safety on campus. The Student Right-to-Know and Campus Security Action (Public Law 101-542) was signed into law in 1990 and amended several times in subsequent years.

Title II of this act was known as the Crime Awareness and Campus Security Act of 1990. The 1998 amendments renamed this subsection of the Higher Education Act, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). This act requires institutions to disclose information about campus safety policies and procedures and to provide statistics concerning whether certain crimes took place on campus.

The Higher Education Act (HEA), as amended by the Higher Education Opportunity Act (HEOA), specified additional campus safety requirements in the following areas: hate crime reporting, emergency response and evacuation procedures, missing student notification policies, and fire safety issues.

In March of 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013 (VAWA) (Public Law 113-4), which amended the Jeanne Clery Act by requiring institutions to compile statistics for incidents of domestic violence, dating violence, sexual assault, and stalking. This statute also requires institutions to create plans to prevent this violence and educate victims on their rights and resources.

Mission Statement of the University Police

The New York State University Police Department at the State University College at New Paltz is responsible for the protection of life and property, and the preservation of law and order on the College campus.

The Department is a law enforcement agency oriented to serve the needs of our community. The Department strives to develop and maintain a positive relationship with all segments of the community in order to obtain their cooperation and support in conducting successful law enforcement and community policing programs. The Department is committed to the fair and equal administration of the law to all citizens of the State of New York. In an ever-changing society, the Campus is not a sanctuary from criminal acts, nor a haven for those who choose to engage in disruptive, violent, and felonious conduct.

In the broadest sense, the mission of the University Police Department is to maintain and promote an atmosphere that is conducive to the educational mission of the State University of New York at New Paltz. Our first priority is to protect life, by insuring the safety and security of those who live, work, and study within the College's physical space. Of equal importance is our commitment to the protection of property, both public and private.

We remain resolute in our mission to "Protect and Serve"
Law Enforcement

The New York State University Police Department at New Paltz (UPD) operates 24 hours a day, 365 days a year. The department consists of 24 sworn members: one Chief of Police, one Deputy Chief, one Police Investigator, 4 Lieutenants, and 17 Police Officers. All sworn members are NYS certified police officers through the Department of Criminal Justice Services. UPD also utilizes 3 Campus Public Safety Officers for dispatching and a department secretary.

New York State University Police Officers have full arrest powers and are responsible for enforcing all state, federal and local laws, as well as the rules and regulations of the college. In addition to this, they also provide services including medical assistance, crime prevention, and community policing programs. UPD also oversees the Campus Escort Service and Parking Ticket Writers. UPD patrols the campus and adjoining roadways by vehicle, bike, ATV, and foot.

The department works closely with the local law enforcement agencies including the New Paltz Police Department, Ulster County Sheriff’s Office and the New York State Police. The University Police has a signed Memorandum of Understanding for mutual assistance with the Town of New Paltz Police Department.

Annual Security Report Preparation

The University Police prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on the website: [http://www.newpaltz.edu/police/securityact.html](http://www.newpaltz.edu/police/securityact.html). This report is prepared in cooperation with local law enforcement agencies surrounding the campus, Dean of Students, Associate Dean of Students, Office of Residence Life, Office of Student Activities, Office of Student Affairs, Health Services, International Studies and the Counseling Center. Each entity provides updated information on their educational efforts and programs to comply with the Clery Act.

Campus crime, arrest and referral statistics include those reported to University Police, designated campus security officials (including but not limited to directors, deans, department heads, judicial affairs, advisors to students/student organizations, athletic coaches), and local law enforcement agencies. These statistics are published yearly in the Annual Security Report and are also reported to the U.S. Department of Education. ([www.ope.ed.gov/security](http://www.ope.ed.gov/security)) Each year, an e-mail notification is made to all enrolled students and current faculty/staff that provide the web site to access this report. All faculty and staff also receive notification with their paycheck. Copies of this report can also be obtained at University Police Department, located in the Service Building, or by calling (845) 257-3280.

Reporting Criminal Incidents or Emergencies

All members of the campus community are urged to report all criminal incidents, medical emergencies and suspicious activity to University Police. The University Police Department is located on campus in the upper level of the Service Building, Room 100, on State Route 32 South. In case of an emergency, one can dial 911 from any campus telephone, use the blue light
phones located at various points across campus, or utilize the Emergency button on the University Police’s Safety App for smart phones. Non-emergency incidents can be reported using the University Police’s main line at 845-257-2222 (x2222 on campus) or in person at the University Police Station. UPD is open 24 hours a day. It is campus policy that every member of the campus community report crimes promptly to UPD if the victim wants to or is unable to report it.

If you are the victim of a crime and do not wish to pursue action within the University System or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Chief or his designee of UPD can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution. For those who wish to report a crime or suspicious activity anonymously to University Police can do so by calling the UPD anonymous tip line, 845-257-2230 or by utilizing our anonymous tip webpage at: http://www.newpaltz.edu/police/silentwitnessform.html.

Students and employees may report criminal offenses to the following campus security authorities for the purpose of making timely warning reports and the annual statistical disclosure.

- Dean of Students: HAB 702, 845-257-3261
- Chief of University Police: Service Bldg. 845-257-3337
- Director of Residence Life: Capen Hall, 845-257-4444
- Director of Student Activities: SUB 311, 845-257-3025
- Director of Health Services: Health Center, 845-257-3400
- Director of Counseling Services: Counseling Center, 845-257-2920
- Coordinator for Study Abroad: Grimm House, 845-257-3125

Please note that these offices also allow victims and witnesses to report crime on a voluntary, confidential basis. Reports of this nature may be filed with the University Police for informational purposes. Counselors at the Psychological Counseling Center or Pastoral counselors when acting as such, are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.
Campus Safety and Security Responsibilities

Law enforcement services, including criminal investigations, are provided by the University Police Department which is composed of a force of sworn police officers with full arrest powers. University Police meet the highest standards in New York State for law enforcement. University police officers possess the same authority and adhere to the same state-mandated standards as municipal police officers. Officers provide a full range of police related services, including: primary emergency responses, preventative patrols, investigations of observed, reported, or suspected crimes, enforcement of all applicable laws and village ordinances, crime prevention, community relations, community outreach and programs, and traffic enforcement.

The Campus Security Act requires all public, private and community colleges in New York to have a formal plan that provides for the investigation of missing students and violent felonies on campus. This includes written agreements between college authorities and law enforcement agencies having concurrent jurisdiction. The University Police Department at New Paltz has a Memoranda of Understanding with the Town of New Paltz Police Department in the event that a violent felony, missing student or other emergency is reported to campus authorities. Should such a report be received, the University Police, if deemed necessary, would request assistance from these law enforcement agencies and would conduct a complete investigation.

Criminal incidents that occur OFF campus can be reported to:

- Town of New Paltz Police: 83 South Putt Corners Rd, New Paltz, NY, 845-255-1323
- NYS Police - Highland Barracks: 212 State Route 299, Highland, NY, 845-691-2922
- Ulster County Sheriff’s Office: 380 Boulevard, Kingston, NY, 845-338-3640

Crime Log

The University Police publishes the daily police crime log of all criminal incidents that are reported to University Police Department. The Police Crime Log can be found online at: http://www.newpaltz.edu/police/searchlog.php, and also in the University Police Station lobby.

Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Chief of University Police, constitutes an ongoing or continuing threat of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff campus wide, a “timely warning” will be issued.

This will be issued in one or more of the following ways:

- Campus email system
- SUNY New Paltz and/or University Police website
- NP Alert text messaging system
- Large screen messaging system
- Audible speaker system

Subsequent to the emergency response, and for other non-imminent serious incidents, a Campus Crime Alert or Timely Warning Bulletin may be prepared and distributed via campus e-mail, posted at building main entrances, displayed on the SUNY New Paltz or University Police websites, and projected on electronic messaging monitors located throughout campus. Crime Alerts notify employees and students of important crime related information. Standard notification procedures may be altered if the emergency response authorities determine it would compromise efforts to assist a victim or compromise efforts to contain, respond to or otherwise mitigate the emergency.

**Emergency Response**

Emergency Response Protocol

As the tragic events at Virginia Tech and other educational institutions have shown us, emergencies can arise at any time, without warning, regardless of your surroundings. In response, SUNY New Paltz has developed an extensive and recently reconfigured Emergency Response Plan. This plan was organized and developed by the SUNY New Paltz [Emergency Management Team](#) (EMT) and in compliance with the [Chancellor's Taskforce on Critical Incident Management Recommendations](#). Through in-depth research, the EMT has developed the [State University of New York at New Paltz Comprehensive Campus Emergency Management Plan](#) into a three-part response plan. There is an overall plan that will be used by administrators, [University Police](#), and the EMT, as well as a separate faculty/staff plan and a separate student plan. The Emergency Response Plan addresses situations such as fire and evacuation procedures, active shooter, natural disasters, procedures for hazardous chemical spills, and terrorist attacks. The faculty/staff and student emergency response plans which include evacuation policies are distributed to all faculty/staff and students annually by e-mail and website. Additionally, our EMT members have extensive training in National Incident Management System (NIMS) and Incident Command System (ICS) allowing the campus to fully utilize the benefits of this nationally tested emergency response system. These plans also coordinate our interactions with off-campus emergency services. These plans can be accessed on the college’s Emergency Management Website: [www.newpalz.edu/emergency](#). In the event of an emergency, the information provided on this site will serve as a quick easy reference for effective action.

Officials at New Paltz have dedicated much time and attention toward the matter of Emergency Management and as a result, have designated an Emergency Operations Center and organized committees to continually fine-tune our emergency preparedness through efforts updating emergency communications, emergency response drills, and personal safety.
NP Alert

SUNY New Paltz has partnered with Rave Wireless to offer NP Alert as part of our fully integrated and coordinated notification system. Faculty, staff and students have the ability to sign-up to receive notifications in the event of a delay or cancellation due to inclement weather (weather alert) or other on-campus emergency. It augments other communications tools, including the university homepage, broadcast e-mail alerts, a recorded hotline (257-INFO), the university switchboard and Welcome Center, and a coordinated use of public media outlets, used to convey urgent messages.

All students are subscribed by default and must login to http://my.newpaltz.edu to opt-out or customize their contact preferences.

Sign up is currently voluntary for faculty and staff, but strongly encouraged. Please read the instructions for customizing your contact preferences if you are already registered, or login to my.newpaltz.edu and follow the link to NP Alert in the Faculty/Staff Services channel, to the "Registration" section.

There will be no advertising or non-emergency alerts sent to you, unless you choose to join the optional groups offered.

*Standard text messaging rates apply for text messages received.*

Rave Guardian Safety App

The Rave Guardian Safety App is a way to turn your smart phone into a personal safety device. Rave Guardian is free and available in the App Store for iPhone and the Google Play Store for Android devices. Simply search for "Rave Guardian" and click on "Rave Guardian/RaveMobileSafety" to download.

The Guardian enhances safety on campus through a virtual safety network of friends, family, and University Police.

- **Panic Button** — direct immediate connection to University Police with GPS location and personal profile information.
- **Tip Texting** — enables anonymous crime tip reporting and 2-way communication via SMS or mobile app
- **Personal Guardians** — Students can identify friends, roommates, and family as ‘Guardians’ along with University Police. Students can set a Rave Guardian Timer. During a Timer session Guardians and University Police can check the status of a student. If the Rave Guardian timer is not deactivated before it expires, University Police is automatically provided with the user’s Rave Guardian profile to proactively identify and check-in on the individual.

Whenever students, faculty, or staff connect with University Police from their mobile phone, the Rave Guardian Campus Safety App will deliver a complete caller profile – including current location, medical conditions, course schedule, addresses, campus ID photo and other critical data.
The features of the Rave Guardian system will significantly enhance the safety of all students, faculty and staff on campus. Although enrollment in the Rave Guardian system is strongly recommended, its use and enrollment are strictly voluntary.

Mass Notification System

New Paltz has installed in various locations on campus, a public address loud speaker. In the event of emergency situations, this system is able to broadcast across the campus either audible emergency tones or verbal notification and instructions to the campus community. The system is tested every three months and the campus community is notified in advance when testing is going to be conducted. This notification system is also being installed into the audible fire alarm system of each new or renovated building on campus. This system is only to be activated in accordance with the college’s Emergency Response Plan and at the discretion of select members of the campus’ Emergency Management Team.

Access to and Security of Campus Facilities

Most campus buildings and facilities of New Paltz are accessible to members of the campus community, as well as guests and visitors, during normal business hours on Monday through Friday and for limited designated hours on Saturdays and Sundays when the college is in session. Some academic and administrative buildings also have card access. During the evening hours and when the campus is officially closed, College buildings are locked. Only faculty, staff and some students with proper clearance may be admitted to these areas.

The entrance doors to student residence halls are card access and remain locked 24-hours a day. Unlimited access is available to those residents only. Telephones are located in the foyer of each residence hall and visitors should call for admission to the building. Anyone who does not live in a residence hall is considered a guest of that building. This is the case whether a person is a current student at SUNY New Paltz or not. All guests must be signed in and accompanied by their host at all times.

A special program, The Blue Light Telephone System, aids in expediting calls concerning criminal incidents or emergencies. These call boxes are brightly lit with a blue light and have been installed in various locations across the campus. In addition, each campus building has an exterior telephone and each campus residence hall has a direct ring emergency telephone in the entrance to the building. Damaged, or non-working telephones are reported to the Telecommunications Office for repair.

Security of campus facilities is also addressed by our Facilities Operations staff who frequently inspect the campus, promptly make repairs affecting safety and security, and respond to reports of potential safety and security hazards. The Office of Environmental Health and Safety also plays a vital role on campus ensuring compliance with all fire codes and safety precautions.

In addition, security cameras are located at the entrance to each residence hall and at other locations on campus to provide University Police with additional resources for ensuring security on campus. Additional cameras continue to be added to various locations as facilities are renovated and improved.
Security Awareness and Crime Prevention Programs for Students and Employees

The University Police works closely with the Office of Students Affairs (which includes Residence Life, Student Development and Student Activities) and the Office of Human Resources in order to educate students, staff, and other members of the campus community about safety and security on campus. During Orientation and Welcome Week, students are informed of the services offered by the University Police. This includes programs that are offered and how to report criminal incidents. Students also attend programs addressing drug/alcohol use, sexual assault, and other safety awareness programs. Besides Orientation and Welcome Week, University Police also conduct programs throughout the year to students and staff regarding personal safety, drugs and alcohol awareness, sexual assaults, dating violence, domestic violence, stalking and crime prevention.

Employees of the college are also advised during new employee orientation and on a yearly basis, of the safety and security policies on campus. These include but are not limited to: Domestic Violence, Workplace Violence, Drugs and Alcohol Awareness.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and security of others. In addition to seminars, information is disseminated to students and employees through crime prevention pamphlets, security alert posters, displays, videos and advertisements in the student newspaper.

Crime Prevention and Awareness Programs and Initiatives:

- **R.A.D. (Rape Aggression Defense)** The Rape Aggression Defense System is a program of realistic, self-defense tactics and techniques. The RAD System is a comprehensive course for women that begins with awareness, prevention, risk reduction and avoidance, while progressing on to the basics of hands-on defense training. This highly intense self-defense course is offered 3-4 times during the semester to students and community members. It is a 15-hour class that runs for 4 weeks in any given month.

- **S.A.F.E. (Self-defense Awareness and Familiarization Exchange)**
  This program is a teaser program for the R.A.D. women's self-defense program. The topics of self-defense and sexual assault are discussed with some brief hands-on physical self-defense techniques introduced.

- **Plain Clothes, Plain Talk**
  This program is offered in the Residence Halls and to other student groups to promote discussion between students and the University Police Department. Crime prevention as well as safety and residence hall security information is disseminated during these sessions.

- **Operation Identification**
  This program has been designed to register student and college property with an engraved identification number. This is a nationwide security program that helps return recovered stolen property to the rightful owner.
• **Identity Theft Education**
  Identity theft is the fastest growing crime in the world. It is a crime which could take a very long time to recover from. With the increasing crime of identity theft, the public should be educated in ways to avoid and combat this insidious phenomenon. Another beneficial program for the community.

• **The Police and the Community...What Every Citizen Should Know**
  This program allows students to ask candid questions of officers about what their rights are and what to do if they find themselves on the other side of the law.

• **Sexual Assault/Rape Awareness**
  With the cooperation of the Residence Life staff, Student Development and the Counseling Center, these programs are offered to provide personal safety tips and help educate students on dating violence. Health and crisis counseling services are available from all of the aforementioned resources.

• **Drug Awareness:** A program intended to educate the campus community on some of the commonly found illicit drugs on campus, their effects, including signs of overdose, addictions, dangers and NYS penal law charges. Also included in this is information on the Good Samaritan Law which does not criminalize anyone reporting an overdose for someone or his/herself.

• **Narcan Program:** All University Police officers are trained to carry Narcan, a medicine that can counter the effects of overdoses of heroin, prescription painkillers and other opioid drugs.

• **University Police Mountain Bike Patrol**
  This service travels throughout all areas of the campus via mountain bike. This has increased campus security in that officers are able to patrol the athletic fields and other remote locations that are not accessible by traditional vehicles.

• **Police Ride-a-Long**
  Members of the campus community can put in a request to ride in a patrol car with an officer while he is on duty. See what a day in the life of a University Police officer is like. Requests are granted on an individual basis and subject to the approval of the Chief of Police.

• **The Drunkbusters Program**
  This program allows its participants to wear goggles which simulate intoxication and blurred vision. Participants attempt to "walk the line" and are taken through a variety of other DWI tests that might occur on a DWI traffic stop. Participants are also informed of alcohol and its dangers and the DWI laws of the State of New York.

• **Park, Walk, & Talk:** The University Police conducts routine foot patrols of the campus including residence halls and academic area to increase visibility and promote visibility and interactions with members of the campus community.

• **Campus Escort:** The Escort Service is designed to enhance your safety on campus if you must walk alone. The primary goal is to enable you to travel from point to point on campus with a greater sense of security. This is a student run program overseen by University Police. Escorts are conducting by walking or driving students or staff to their location on campus.

• **Residence Hall Security Enhancements:** All exterior doors are locked and utilize card access for permitted residents. Security cameras are located at all exterior doors which are monitored at the University Police Dispatch. On campus phones are located in the main vestibule.
• **Anti-Intrusion Alarms**: Numerous academic and administrative offices are additionally protected by alarm systems that report to a central station or directly to UPD. Officers are then dispatched to those locations.

• **Personal Safety Committee**: This committee reviews issues of safety and security for the campus and makes recommendations to ensure a safe and secure environment.

• **Campus Safety App**: This is an app for smartphones available for all students and staff that connect them directly to University Police. The app also utilizes text messages, other app users as guardians and GPS locations.

**Criminal Activity Off Campus**

When a New Paltz student is involved in an off campus offense, UPD officers may assist with the investigation in cooperation with local, state, or federal law enforcement. The Town of New Paltz Police routinely works and communicates with UPD officers on any serious incidents that involve students. SUNY New Paltz operates no off campus housing or off campus student organization facilities. However, many graduate and undergraduate students live in the neighborhoods surrounding the campus. While the Town of New Paltz has jurisdiction here, UPD will assist in emergency situations if requested by the Town of New Paltz police, as per a signed Memorandum of Understanding between the Town of New Paltz and SUNY New Paltz.

UPD has radio communications with the Town of New Paltz Police, Town of New Paltz Fire Department, New Paltz Rescue Squad and Ulster County 911 Communications to facilitate rapid response in any emergency situation.

**Disclosure of Disciplinary Results**

SUNY New Paltz will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, SUNY New Paltz will provide the results of the disciplinary hearing to the victim’s next of kin, if so requested.

**Drugs and Alcohol**

New Paltz has created a document entitled Institutional Response to the Use of Illicit Drugs and Alcohol. Prepared in compliance with the Federal Drug Free Schools and Communities Act of 1989, it is available to all members of the campus community.

Employees of New Paltz are subject to disciplinary procedures for the use and/or abuse of drugs and alcohol. Employees who violate the State policy on alcohol and substance abuse in the workplace may be subject to disciplinary action specified in section 75 of the Civil Service Law or the disciplinary articles of the collective negotiated agreements.

Students of New Paltz are subject to policies governing alcohol and substance abuse as outlined in the **Student Handbook**. This document is distributed and available to all students.
All members of the campus community are subject to federal and state laws as they apply to Alcohol and Controlled substance use and/or abuse.

**Possession, Use and Sale of Alcohol**
No person shall possess, sell or give away alcoholic beverages without proper authorization in any building or on any property owned or controlled by the College. Alcoholic beverages are permitted in student rooms within the residence halls, provided, however, that no person under the age of 21 may possess alcoholic beverages with the intent to consume such beverage.

- Persons 21 or older may possess alcoholic beverages in moderate amounts in their individual residence hall room or suite with the following limitations:
  - No person shall sell, deliver, or give away any alcoholic beverage to:
    - any person under the age of 21
    - any person who may be considered intoxicated
- Any guest (student or non-student) 21 years of age and older, who is visiting a resident under the age of 21 is not permitted to bring alcohol into the halls.
- Open containers may not be possessed by any person outside of the student’s room, or elsewhere on campus unless legally authorized in accordance with College policy, local ordinances, and State law. Kegs and beer balls are not permitted in the residence halls.
- Driving on campus while intoxicated is prohibited

The College holds persons responsible for their behavior at all times, including while under the influence of alcohol.

**Possession, Use, and Sale of Controlled Substances**
Illegal possession, purchase, distribution, and/or use of marihuana, barbiturates, amphetamines, hallucinogenic compounds, narcotics, and other controlled substances are violations of state and federal law and College policy. Such laws are strictly enforced by the University Police Department. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment.

**911 Good Samaritan Law/ Good Samaritan College Policy**
New York’s 911 Good Samaritan Law provides protections from criminal charges and prosecution for drug and alcohol possession for the victim and those who seek help during an overdose. This law protects one even if drugs are shared or one possesses paraphernalia. The protections do not extend to outstanding warrants, probation, or parole violations. No student seeking medical treatment for an alcohol or other drug related overdose will be subject to University discipline for the sole violation of using or possessing alcohol or drugs. This policy also includes those students seeking help for the intoxicated students.

**Drug and Alcohol Abuse Education**
The college provides ongoing drug and alcohol education programs and dissemination of pertinent information. Student Development conducts workshops regularly throughout the semester on alcohol and marijuana use. Both programs impact basic information on physical and psychological effects of substance use and the process of behavior change. Information on both on-campus and off campus resources is discussed. The University Police conducts alcohol and
drug programs on a consistent basis in the campus residence halls through Residence Life RA programming.

The College encourages members of the community to seek assistance if they or a friend have alcohol or other drug related problems or questions. Confidential assistance is available from the following resources:

**On Campus**

**Psychological Counseling Center**  
(round building across from Gage Hall)  
257-2920

- Individual counseling
- Group counseling
- Referrals to agencies & practitioners

**OASIS Crisis and Non-Crisis Hotline**  
Deyo Hall, 257-4945

- Peer walk-in and hotline services  
(OASIS is a subsidiary of the Psychological Counseling Center)

**Student Health Services**  
Student Health & Counseling Center  
(round building across from Gage Hall)  
257-3400

- Medical evaluation and treatment
- Physician counseling and general information

**Employee Assistance Program**  
OMB 224, 257-2886

- Confidential referral services for all College employees

**Student Association Attorney**  
SUB 422, 257-3082

- Free consultation for students

**Center for Student Development**  
SUB 301, 257-3088

- Alcohol, Tobacco and Other Drug Research and Educational Programming
- Promotion of wellness and healthy lifestyle choices
Off-Campus

Ulster County Mental Health Services
560 Rt. 299, Highland, NY 883-9747

- Individual and Group Counseling
- Crisis Services
- Mandatory DWI treatment program

Mental Health Association in Ulster County
Kingston, NY
336-4747

- Provides information and referral to support groups and private practitioners

Family of New Paltz
51 Church Street, New Paltz, NY
255-8801

- Hotline and crisis intervention services
- Referrals to appropriate agencies
- Advocacy

Ulster County STOP DWI
340-3448

- Victim Impact Panels
- TIPS Training and other services

Numbers to Call

- A.A. (Alcoholics Anonymous) Ulster 331-6360, Dutchess 452-1111
- AL-ANON (Significant Others) 339-5116
- National Helpline for Substance Abuse and Referral Services 1-800-262-2463
- N.A. (Narcotics Anonymous) 431-9011
- NYS AIDS Hotline 1-800-541-AIDS (2437), en espanol 1-800-344-7432
- NYS AIDS Counseling & Testing (free and anonymous)1-800-828-0064
- NYS Alcohol and Substance Abuse Hotline 1-800-522-5353
- National Clearinghouse for Alcohol and Drug Info 1-800-SAY-NO-TO (729-6686)
- National Clearinghouse for Alcohol and Drug Info - Referral Services 1-800-662-HELP (4375)
- Poison Control Info 1-800-336-6997
Missing Student Policy

Missing persons should be reported directly to the University Police Department immediately. Any University official who becomes aware of a student believed to be missing for 24 hours or more must notify University Police. University officials are defined as University Police, Residence hall directors, professional staff of the office of Residence Life, the Dean of Students office and the office of the Vice President for Student Affairs. University Police will take immediate action in investigating any report of a student, deemed to be missing, regardless of how long that person has been missing in an attempt to locate him/her. In situations where the student is a non-resident (resides off campus), University Police will help notify the proper law enforcement agency with jurisdiction.

Students living on campus who are 18 years or older may designate a confidential contact person to be notified by the University in the event that they are reported missing for longer than 24 hours. For students under the age of 18, the University will contact a parent or guardian. Confidential contacts can be established by logging into one’s mynewpaltz.edu account.

Sexual Assault, Dating Violence, Domestic Violence and Stalking

SUNY New Paltz has programs to prevent domestic violence, dating violence, sexual assault, and stalking. When an incident of domestic violence, dating violence, sexual assault, or stalking is reported, the College will provide victims with written notice of available options, remedies, and services. If the accused individual is a student, the standard of evidence used in a disciplinary hearing will be preponderance of the evidence.

Educating the Campus Community about Sexual Assault, Dating Violence, Domestic Violence, and Stalking:

The College has education programs to promote the awareness of rape, acquaintance rape, dating violence, domestic violence, sexual assault, and stalking. These education programs include primary prevention and awareness programs for all incoming students and new employees. These education programs include: a statement that these crimes are prohibited at the College; definitions of consent, domestic violence, dating violence, sexual assault, and stalking in the College’s jurisdiction; safe and positive bystander intervention when there’s a risk of one of those incidents; information on risk education to recognize warning signs of abusive behavior and avoiding potential attacks; and information about the institutional disciplinary procedures.

It is the collective responsibility of all members of the SUNY New Paltz community to foster a safe and secure campus environment. In an effort to promote this environment and prevent acts of sexual misconduct from occurring, the College engages in ongoing prevention and awareness education programs. All incoming students and employees are required to participate in these programs, and all members of the college community are encouraged to participate throughout the year in ongoing campaigns and trainings focused on the prevention of sexual misconduct on campus.
These programs are conducted through the efforts of various offices on campus including: University Police, Residence Life, Human Resources, Counseling Center, Student Development, Health Center and the Office of Student Affairs.

SUNY New Paltz provides the following ongoing programs, campaigns, and initiatives for members of the campus community in order to promote awareness, prevent one from becoming a victim, and educate bystanders of these crimes of sexual assault, domestic violence, dating violence, and stalking:

- **R.A.D.: Rape Aggression Defense:** The RAD System is a comprehensive 15 hour course for women that begins with awareness, prevention, risk reduction and avoidance, while progressing on to the basics of hands-on defense training.
- **S.A.F.E. (Self-defense Awareness and Familiarization Exchange):** An abbreviated version of the RAD program that touches on the safety tips, awareness, and some defense training.
- **Let’s Talk About Consent:** This program is a sexual violence prevention workshop that is given for every first year student at Orientation before the start of the semester. Students view a video and discuss the issues of alcohol use, misperception of friendly cues, definitions of consent: what consent sounds like and doesn’t sound like. It further reviews the basic steps of bystander intervention and how to “STEP UP” and help one another.
- **STEP UP:** This program is a prosocial behavior and intervention program that educates students to be proactive in helping others. It helps participants to learn strategies and techniques to intervene directly or indirectly in both emergency and non-emergency situations. This program is an ongoing program for the campus community.
- **Advanced STEP UP:** This program further emphasizes sexual assault scenarios and is presented to Resident Assistants (R.A.’s), First Year Students, and Incoming International Students.
- **Sexual Assault & Relationship Violence Training:** This program raises awareness about sexual assaults and relationship violence. It is presented by the Psychological Counseling Center Staff to Resident Directors, Resident Assistants, Orientation Leaders, Student Advocates and Campus Judicial Committee Members, and Peer Mentors.
- **Sexual Assault & Relationship Violence (small group workshops):** This program is presented by the Psychological Counseling Center Staff for members of sororities, fraternities, student organizations, and residence halls.
- **Haven:** HAVEN is a student-staffed, crisis intervention center and telephone hot-line. It is overseen by the Psychological Counseling Center. It is composed of peer volunteers that are specifically trained to respond to issues around rape, sexual assault, other unwanted sexual experiences and relationship violence. It is located in Deyo Hall G13C. The hotline number is (845) 257-4930.
- **Resident Intruder Safety Campaign:** This is an awareness program presented by Residence Life and Athletics that educates on campus students about the dangers of allowing possible predators into their buildings. Individuals are given a labeled card (‘rapist’, ‘violent ex-partner) when allowed access to a residence hall.
- **“Realities”:** a skit performance and discussion about non-stranger rape presented by psychologists and professional staff to first year and commuter orientation students. This program is also presented to parents of these incoming students by the Vice President of Student Affairs and the Dean of Students.
• **Campus Safety-Sexual Assault Video**: An awareness video that is presented by the Campus Media Center and On Campus TV Station. This video is shown three times a day, seven days a week between movies.

• **R.A. Programming**: Resident Assistants routinely present numerous different programs on sexual assault awareness for resident hall students. Programs include the SAFE program, #IPledgeToAskForConsent, etc.

• **SCOPE: (Safe Campus Outreach, Prevention and Education)** This committee is composed of members of the Offices of Student Development, Residence Life, University Police, Health Center, Counseling Center, Disabilities Resource Center, Student Activities, Athletics, and a student from Haven/Oasis. The committee meets on a monthly basis and coordinates many sexual assault prevention initiatives.

• **One Billion Rising**: This is a campus wide annual event that includes a campus wide flash mob dance with local community members. It’s goal is consciousness raising about your body and relationship violence. It is followed by discussion workshops in the residence halls.

• **Sexual Assault Awareness Month**: For the month of April, the college raises awareness about sexual violence and relationship violence through various programming. Programs are presented across campus by student groups including Take Back the Night and The Clothesline Project.

• **Campus Escort**: The Escort Service is designed to enhance safety on campus and prevent one from walking alone. The primary goal is to enable one to travel from point to point on campus with a greater sense of security. This is a student run program overseen by University Police. Escorts are conducting by walking or driving students or staff to their location on campus.

• **Campus Safety App**: This is an app for smartphones available for all students and staff that connect them directly to University Police. It utilizes a panic button, safety tips via text messages, other app users as guardians, and GPS locations. The app also provides a safe and positive option that bystanders can take when witnessing potential domestic violence, dating violence, sexual assault, or stalking.

• **Blue Light Phone System**: Blue light phones are illuminated phones located at various points across campus that connect the caller directly to University Police in case of an emergency.

**Definitions**

• **Domestic Violence** - a felony or misdemeanor crime of violence committed by:
  - A current or former spouse or intimate partner of the victim,
  - A person with whom the victim shares a child in common,
  - A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,
  - A person similarly situated to a spouse of the victim under the domestic or family law of New York State, or
  - Any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

• **Dating Violence** - violence committed by a person:
Who is or has been in a social relationship of a romantic or intimate nature with the victim; and

Where the existence of such a relationship shall be determined based on a consideration of the following factors:
- The length of the relationship;
- The type of relationship; and
- The frequency of interaction between the persons involved in the relationship

- **Stalking**- engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
  - Fear for his or her safety or the safety of others; or
  - Suffer substantial emotional distress

- **Sex Offense**- Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of consent.
  - **Rape**- The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
  - **Fondling**- The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
  - **Incest**- Non-forcible sexual intercourse between persons who are related to each other within degrees wherein marriage is prohibited by law.
  - **Statutory Rape**- Non-forcible sexual intercourse with a person who is under the statutory age of consent.
  - **Consent** - clear, unambiguous, voluntary and verbal agreement between all participating parties to engage in specific sexual activity. Consent cannot be given if an individual is incapacitated or impaired because of mental or physical condition, use of drugs or alcohol, loss of consciousness, or if any of the parties are under the age of 17. Consent may be initially given but withdrawn at any time. The use of coercion, force or threat of harm is evidence of lack of consent. Consent to any one form of sexual activity does not automatically imply consent to any other form(s) of sexual activity, nor do previous relationships or prior consent.

**Sex Offenses- NYS Penal Law Article 130**

- **Sexual Misconduct** 130.20- sexual intercourse without consent and deviate sexual intercourse without consent
- **Rape** 130.25/130.35- sexual intercourse with a person incapable of consent because of the use of forcible compulsion or because the person is incapable of consent due to a mental defect, mental incapacity or physical helplessness. This also includes sexual intercourse with a person under the age of consent.
- **Criminal Sexual Act** 130.40/.45/.50- oral or anal sexual conduct with a person incapable of consent because of the use of forcible compulsion or because the person is incapable of consent due to mental defect, mental incapacity or physical helplessness. This also includes oral or anal sexual conduct with a person under the age of consent.
• **Forcible Touching** 130.52- forcible touching of the sexual or other intimate parts of another person for the purpose of degrading or abusing such person, or for the purpose of gratifying the actor’s sexual desire. This includes the grabbing, squeezing, or pinching of such other person’s sexual or other intimate parts.

• **Sexual Abuse** 130.55/.60/.65- sexual contact with a person by forcible compulsion, or with a person who is incapable of consent due to physical helplessness, or due to the person being under the age of consent.

• **Aggravated Sexual Abuse** 130.65a/.66/.67/.70- when a person inserts a finger or a foreign object in the vagina, urethra, penis or rectum of another person by forcible compulsion, when the other person is incapable of consent by reason of being physically helpless, or when the other person is under the age of consent.

• **Facilitating a Sex Offense with a Controlled Substance.** 130.90- when a person possesses a controlled substance or any preparation, compound, mixture or substance that requires a prescription to obtain and administers such to another person without that person’s consent and with intent to commit a felony sexual act.

**Victims of Campus Sexual Assault: Statements of Victim’s Rights**

The College is committed to providing a safe and secure environment in which all members are treated with dignity and respect, and a campus free from all discrimination on the basis of sex. To that end, the College takes the strongest possible stance against sexual misconduct in all its forms, including sexual harassment, sexual assault, sexual violence, or the use of coercion, intimidation or exploitation of others for sexual purposes. The College is actively engaged in educating its members about these vital issues and in providing timely support and assistance to victims of sexual assault.

Should a sexual assault be reported, the College will investigate allegations and take appropriate actions, to the fullest possible extent. The College supports the victim’s right to privacy. In the event that a victim wishes to remain anonymous, the College will respect that request while evaluating the obligation to protect the safety and well-being of the broader community. For example, in the event that the assault/crime must be reported, the request for anonymity would be weighed against other factors, such as whether the accused individual is the subject of other complaints. In such instances, every safeguard will be taken in order to ensure the victims’ anonymity. It is imperative that victims be fully supported in their efforts to heal and respond as they determine is in their own best interests. To this end, the College will provide information about campus and community medical and counseling resources and support the victim’s right to make choices about these resources and options.

All members and representatives of the campus community, including campus officers, administrators, faculty, professional staff, employees, and students are expected to recognize and abide by the following principles regarding victims of campus-related sexual assaults:

1. **The Right to Human Dignity**

Victims shall:
• Be treated with fairness and respect for their dignity;
• Have their privacy honored;
• Be free from any suggestions that they must report sexual assaults to be assured; recognition of any other identified principles or rights;
• Have their allegations of sexual assault treated seriously;
• Be free from any suggestion that they are responsible for the sexual assaults committed against them;
• Be free from any threat of retaliation or other attempt to prevent the reporting of sexual misconduct;
• Be free from unwanted pressure from campus personnel to:
  o Report sexual assaults if they do not wish to do so,
  o Report sexual assaults as less serious offenses
  o Refrain from reporting sexual assaults for any reason, including the fear of unwanted personal publicity.

2. The Right to Resources On and Off Campus

Victims shall:

• Receive notice describing options to pursue a criminal complaint with the appropriate law enforcement agency, to pursue the College’s disciplinary process, or to pursue both processes simultaneously;
• Be notified of existing campus and community-based medical, counseling, mental health and student services for victims of sexual assault whether or not the assault is formally reported to campus or civil authorities;
• Have access to campus counseling;
• Be informed of and assisted in exercising:
  o Any rights to confidential or anonymous testing for sexually transmitted infections, HIV, and pregnancy
  o Any rights to preventive measures such as emergency contraception of HIV prophylaxis,
  o Any rights that may be provided by law to obtain the communicable diseases test results of sexual assault suspects;
• Be informed of the possible availability of crime victim assistance compensation through the New York State Crime Victims Board;

3. The Right to Campus Judicial Proceedings

Victims have the right to:

• Written and advance notice about a disciplinary hearing involving the person or persons accused of sexually assaulting them;
• Have the opportunity to present witnesses and other evidence, and to receive notice of the process, information about procedures, and written notice of the outcome in a manner that is equivalent to the process of the accused;
• Have a person of their choice accompany them throughout the disciplinary hearing;
• Remain present during the entire proceeding, whenever possible; alternative arrangements may be made for those who do not want to be present in the same room as the accused during the disciplinary hearing;
• Be heard at the proceeding
• Be assured that their irrelevant past sexual history will not be discussed during the hearing;
• Make a “victim impact statement” if the accused is found in violation of the code;
• Be informed in a timely fashion (60 days) of the outcome of the hearing;
• Have the right to appeal the outcome of the hearing.

4. The Right to Law Enforcement and Campus Intervention

• Reports of sexual assault will be investigated and evaluated by the appropriate criminal and civil authorities of the jurisdiction in which the sexual assault is reported;
• Victims shall receive full and prompt cooperation and assistance of campus personnel in notifying the proper authorities;
• Victims shall receive full, prompt, and victim-sensitive cooperation of campus personnel with regard to obtaining, securing, and maintaining evidence, including a medical examination when it is necessary to preserve evidence of the assault;
• “No Contact” letters shall be issued promptly and in writing to all parties to a reported sexual assault after the College receives notice of a complaint;
• Campus personnel shall take reasonable and necessary actions to prevent further unwanted contact by victims’ alleged assailants;
• Victims shall be notified of the options for and provided assistance in changing academic and living situations if such changes are reasonably available.

5. Note: Statutory Mandates

• Nothing in this Statement of Principles and Rights shall be construed to preclude or in any way restrict the College from carrying out its duties under law to report suspected offenses to the appropriate law enforcement authorities. Except as required by law, the College will take care not to identify the victim.
• Nothing in this Statement of Principles and Rights shall be construed to preclude or in any way restrict the College from issuing a Timely Warning when the College is aware of a reported sexual assault incident that potentially puts the campus community at risk. The College will take care not to identify the victim in such notices but may, in certain cases of continuing danger, identify the suspect, assailant, or the address where the crime occurred.

Procedures for survivors of Domestic Violence, Dating Violence, Sexual Assault, or Stalking:

Survivors/victims of these crimes will be provided written information about evidence preservation, how and to whom to report these crimes, options about involvement of law enforcement and campus authorities, and assistance in notifying law enforcement if the victim chooses, as well as the option to decline to notify authorities. Victims will also be provided information in writing about rights and institutional responsibilities regarding no contact orders, orders of protection, or other available applicable options.
Bystander Intervention

The college/university expects all members of the campus community to take reasonable and prudent actions to prevent or stop an act of sexual misconduct. Educating and engaging bystanders are effective ways to help prevent acts of sexual misconduct. Bystanders can help in several different ways, including direct intervention, seeking assistance from an authority figure, notifying University Police, or calling State or local law enforcement.

- **If you see an act of sexual misconduct:**
  - It is important to understand that no individual has the right to be violent, regardless of whether people are in a relationship. Recognizing when acts of sexual misconduct are occurring is the first step to intervening. Required campus education and training programs give a full synopsis on recognizing when sexual misconduct is taking place. If you make the decision to intervene, do so safely—violence does not stop violence, and, if you cannot stop the act with your words, call law enforcement. Do not be afraid to ask an RA, RD, or other students for help.

- **If a victim confides in you:**
  - It is important to let the victim tell their story. Listen respectfully, and help them explain and identify what has happened to them. Do not contradict them or play “devil’s advocate” even if parts of the story don’t immediately make sense or even if you would have made other choices when presented with the same scenario or challenges. Help the victim identify others in their network who they can confide in. Ask the victim what they need to feel safe, encourage them to seek medical attention and counseling, and encourage them to report the act if they feel comfortable doing so. The first people that a victim talks to can have a significant impact on the person and their ability to report and get through an ordeal. Be a supportive, kind, understanding and nonjudgmental person and you can be a positive force for this victim in seeking the help they require to move forward.

What to do if you are a victim of Sexual Assault, Domestic Violence, Dating Violence, or Stalking:

- **Find a safe place.** Your safety is top priority. Find someone you can trust (a friend, Resident Assistant, or Police Officer).
- **Avoid:** Washing, changing clothes, brushing your teeth, douching, using the bathroom, eating, drinking, or doing anything to alter physical appearance until a physical exam is done in order to preserve evidence. If you have done any of these, physical evidence may still be present.
- **Seek Medical Attention.** The health and well-being of the victim is one of the utmost priorities. An exam can treat physical problems and address the possibility of sexually transmitted diseases and pregnancy. A sexual assault examination can also document any injuries and preserve any evidence which can be used to assist in a potential criminal case.
- **Report the Incident.** A report of sexual assault, domestic violence, dating violence or stalking can be reported to the following:
Police Actions and Criminal Information

- **University Police**: Service Building
  257-2222
  www.newpaltz.edu/police

- **New Paltz Police Department**: 83 South Putt Corners Road, Suite 1, New Paltz, NY 12561
  255-1323
  newpaltzpolice.org

- **New York State Police**: (Highland): 212 Rt. 299, Highland, NY 12528
  691-2922
  troopers.ny.gov/Contact_Us
  /Troop_Information/Troop_F

- **Ulster County Sheriff’s Office**: 380 Boulevard, Kingston, NY, 12401
  338-3640

Judicial Action and Administrative Support

Office of Student Affairs
HAB 702
257-3261
www.newpaltz.edu/studentaffairs

Residential Support and Action
Resident Director/Resident Assistant
Office of Residence Life
257-4444
www.newpaltz.edu/reslife

Harassment/ Discrimination Issues
Affirmative Action Officer
HAB 203
257-3170
www.newpaltz.edu/hr/aa.html

- **Title IX Coordinator**: HAB 604A:
  257-3172
  http://www.newpaltz.edu/titleix/

Get Professional Help. There are numerous resources for victims of sexual assaults. Getting help does not mean you have to prosecute. Professionals trained in crisis intervention are available to students to assist them through this ordeal. The following are resources available for victims of sexual assault, domestic violence, dating violence, and stalking to seek help

- **Emotional Support and Advice**
  Psychological Counseling Center
  Student Health & Counseling Center
  257-2920
  www.newpaltz.edu/counseling

- **Peer Support**
  OASIS (Peer Crisis Line)
  Deyo Hall G13C
  257-4945 (closed during all breaks)
  HAVEN (Peer Hotline for sexual assaults)
Victims have the right to notify law enforcement, and the campus can assist in notifying law enforcement if the victims choose. Victims may also choose to decline to notify authorities.

**Victim Options**

If you are a member of the campus community, and you believe you are a victim of a sexual assault, domestic violence, dating violence, or stalking, you may choose one or more of the following actions:

- **Report the incident to and pursue criminal charges through a law enforcement agency.** Upon reviewing the facts of the case, a law enforcement agency may arrest the accused. Thereafter, the District Attorney may decide to prosecute the matter. If so, you may be required to testify. Once criminal charges are initiated, you cannot withdraw charges without the consent of the District Attorney’s office.

- **Report the incident to the Office of Student Affairs, which includes the Dean of Students.** If the accused is a student of the college, any you want the matter handled
internally through the College’s campus judicial system, you may choose to report the incident to the Office of Student Affairs. College disciplinary proceedings, as well as special guidelines for cases involving rape, acquaintance rape, dating violence, domestic violence, sexual assault, and stalking are detailed in the Student Handbook. Both the victim and the accused will be informed of the outcome of the hearing. If the accused is found accountable, the College will take action in accordance with the policies and procedures in the Student Handbook.

- **File a report with the Title IX Coordinator.** Because sexual assault is considered to be a severe form of sexual harassment, you may wish to file a report with the college’s Title IX Coordinator. This person is responsible for ensuring a non-discriminatory campus environment that is free from harassment. The Title IX Coordinator will undertake an investigation that may involve taking statements from you, the accused, and witnesses.

- **Report the incident, but not to pursue further actions.** You may report the incident to one or more of the above options, but choose not to proceed further. However, an anonymous report about the incident will be shared with the Office of Student Affairs, Title IX Coordinator, and University Police to ensure accurate sexual assault records are maintained. In an effort to prevent similar incidents from occurring, the College may take all reasonable steps to investigate and respond to the complaint consistent with your request. Please be aware that a request to remain anonymous may limit the College’s ability to take action on your report. The College supports the victim’s right to privacy. In the event that a victim wishes to remain anonymous, the College will respect that request while evaluating the obligation to protect the safety and well-being of the greater community.

### Campus Disciplinary Procedures for Incidents of Sexual Assault, Domestic Violence, Dating Violence and Stalking

The College’s disciplinary procedures will provide a fair, prompt, and impartial process from investigation to final result. The investigation and any hearing will be conducted by those who receive annual training on issues related to these crimes, how to conduct an investigation, and a hearing process that protects victim safety and promotes accountability. Parties are entitled to the same opportunities to have an advisor of their choice present at any hearing and related meetings. There is no limit to the choice of an advisor; however, the parties are responsible for presenting evidence on their own behalf. Advisors may speak privately to their advisee during the proceeding, and cannot present evidence or cross-question witnesses. Parties will be informed simultaneously in writing of the outcome of the process, the availability of any appeal procedures, and when the results become final after any appeals.

The disciplinary processes for victims of domestic violence, dating violence, sexual assault, and stalking are:

- A meeting with the Dean of Students, Title IX Coordinator, or University Police— who take a report, review and complete the SUNY New Paltz “Complaint Options Checklist” with the Victim, and provide them with their own copy of the Community Resources pamphlet;
- Collection of a written statement from the Victim
• Implement specific options identified by the student (e.g.-judicial charges; No Contact letters (including a ban from specified locations or residence halls if applicable; housing or classroom accommodations, etc.)
• Communication with the Victim, and investigation, are ongoing
• Victim may select a trained Student Advocate or any advisor of their choice
• Issuance of the appropriate Specification of Charges to the Respondent within 15 days
• Letter and Specifications of Charges envelope signed for by the Respondent
• Initial Conference meeting with the Respondent [if charges are affirmed, Notice of Disciplinary Action letter to the Respondent and simultaneous Victim notification takes place within 10 working days]
• If charges are negated by the Respondent, pre-hearing meetings take place
• Hearing in front of a Judicial Committee; committee deliberation, committee recommendation in writing to the hearing’s Procedural Officer
• Procedural Officer simultaneously provides the Notice of Disciplinary Action letter to the Respondent and Victim within 10 working days
• The Respondent has three working days to appeal the judicial decision
• As dictated by Title IX (sexual violence) and Violence Against Women Act (VAWA) a victim in such a case has the right to appeal a judicial finding. The victim can request an appeal within three (3) days. The Respondent will receive notification of the request to appeal and may submit a statement contesting the Victim’s request to appeal within three (3) working days. The appeals officer will consider both the appeal request and the Respondent’s statement, and the decision of the appeal officer is final.

The standard of evidence in these cases is preponderance of the evidence. Following an allegation or report of one of these crimes, the College may offer available protective measures such as a No- Contact Order; alteration of living, academic, transportation and work situations. This is regardless of whether the victim chooses to report the crime to law enforcement.

Campus Disciplinary Sanctions for Incidents of Sexual Assault, Domestic Violence, Dating Violence, and Stalking:

Following a final determination of a college disciplinary procedure for cases of rape, acquaintance rape, dating violence, domestic violence, sexual assault, or stalking, the following sanctions or protective measures may be imposed by the college:

• Sanctions, depending on the severity of the case, include a range from Disciplinary Probation to Expulsion. The sanction for the charge of Rape is no less than Expulsion.
• Special conditions may include: No Contact orders, including a ban from specified locations and residence halls; and/or Denial of Campus Residency.

Neither the college, nor any officer, employee, or agent of the College, may retaliate, intimidate, threaten, coerce, or otherwise discriminate against any individual for exercising their rights to avail themselves of the College’s disciplinary procedures.

Confidentiality

The College will maintain as confidential any accommodations or protective measures provided to the victims so long as it does not impair the ability to provide such measures. Personally
identifiable information about victims will not be included in any publicly available record-keeping, including the reporting and disclosure of crime statistics.

**Written Notification to Students, Employees and Victims of Sexual Assault, Dating Violence, Domestic Violence and Stalking:**

The College will provide written notification to students and employees about existing and available counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, and other services available in community and on campus to victims of these crimes. Victims shall be notified of the options for and provided assistance in changing academic and living situations if such changes are reasonably available.

**Sexual Offender Registration Act**

NYS Sex Offender Registry:


This Act requires the Division of Criminal Justice Services (DCJS) to maintain a Sex Offender Registry. The Registry contains information on sex offenders classified according to their risk of re-offending as follows:

- Level 1= Low Risk
- Level 2= Moderate Risk
- Level 3= High Risk

The DCJS Sex Offender Registry contains a subdirectory of Level 3 sex offenders as well as other information pertaining to this act.

In New York State, registered sex offenders are required to notify DCJS of any institution of higher education at which he or she is, or expects to reside in a facility operated by the institution. Changes in status at the institution of higher education must also be reported to DCJS no later than ten days after such change.

**The Clery Act**

The, Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 (The Clery Act) requires institutions of higher education receiving federal financial aid to report specified crime statistics on college campuses and to provide other safety and crime information to members of the campus community. As a result of this, the College issues this Annual Security Report which details safety and crime policies and procedures, and three consecutive years of statistics of certain offenses, hate crimes, arrests, and disciplinary referrals to the campus judicial process. All of this data is broken down according to the geographic location of the occurrence of the offense.

**Mandatory Clery Act Crimes***:

- **Murder/Non-Negligent**- The willful killing of one human being by another.
• **Negligent Manslaughter**- The killing of another person through gross negligence.

• **Sex Offenses (these definitions were used previous to 2013)**
  
  o **Forcible**- any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.
    
    ▪ **Forcible Rape** is the carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth). This offense includes the forcible rape of both males and females.
    
    ▪ **Forcible Sodomy** is oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
    
    ▪ **Sexual Assault With an Object** is the use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity. An object or instrument is anything used by the offender other than the offender’s genitalia.
    
    ▪ **Forcible Fondling** is the touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

  o **Non-Forcible**- unlawful, non-forcible sexual intercourse.
    
    ▪ **Incest** is non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
    
    ▪ **Statutory Rape** is non-forcible sexual intercourse with a person who is under the statutory age of consent.

• **Sex Offenses (current definition used for 2013+)**- any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.
  
  o **Rape**- The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
  
  o **Fondling**- The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
  
  o **Incest**- Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
  
  o **Statutory Rape**- Non-forcible sexual intercourse with a person who is under the statutory age of consent.
• Robbery- the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

• Aggravated Assault- an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

• Burglary- the unlawful entry of a structure to commit a felony or a theft.

• Motor Vehicle Theft. Motor vehicle theft is the theft or attempted theft of a motor vehicle.

• Arson. Arson is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

• Hate Crimes- a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender’s bias.
  o Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, gender identity, religion, disability, sexual orientation or ethnicity/national origin.

*Per the Clery Act, crimes are classified based on the Federal Bureau of Investigation’s (FBI’s) Uniform Crime Reporting Handbook (UCR)

Geographic Locations of Clery Crimes

Institutions must disclose statistics for reported Clery crimes that occur in/on:

• On Campus Property:
  o Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and
  o Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail

• Residential Facility:
  o Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

• Public Property:
  o All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

• Non Campus Property:
  o Any building or property owned or controlled by a student organization that is officially recognized by the institution; or Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the
institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Campus Boundaries:**

Boundaries of the main campus are mostly defined by State Route 208 to the West, State Route 32 to the East, Plattekill Avenue to the North, and the Private Property/Apple Orchards to the South. See map below.
### 2011 Clery Statistics

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*Crimes reported in the On Campus Residential Facilities are included in the On Campus Category

***Hate Crime Category Legend:***  
R=Race, G=Gender, REL=Religion, SO=Sexual Orientation, E=Ethnicity, NO=National Origin, GI=Gender Identity, D=Disability

LT=Larceny/Theft, SA=Simple Assault, I=Intimidation, DDV=Destruction/Damage/Vandalism of Property

**Prior to 2013, sex offenses were broken down into categories of forcible and non-forcible.
## 2012 Clery Statistics

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<tr>
<th></th>
<th>On Campus</th>
<th>*Residential Facility</th>
<th>Non Campus Property</th>
<th>Public Property</th>
<th>Total</th>
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</table>

*Crimes reported in the On Campus Residential Facilities are in included in the On Campus Category

**Prior to 2013: Sex Offenses were broken down into categories of forcible and non-forcible.

***Hate Crime Category Legend:***  
- **R**=Race, **G**=Gender, **REL**=Religion, **SO**=Sexual Orientation, **E**=Ethnicity, **NO**=National Origin, **GI**=Gender Identity, **D**=Disability
- **LT**=Larceny/Theft, **SA**=Simple Assault, **I**=Intimidation, **DDV**=Destruction/Damage/Vandalism of Property
## 2013 Clery Statistics

<table>
<thead>
<tr>
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<th>On Campus</th>
<th>*Residential Facility</th>
<th>Non Campus Property</th>
<th>Public Property</th>
<th>Total</th>
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<tr>
<td><strong>Criminal Homicide:</strong></td>
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</table>

*Crimes reported in the On Campus Residential Facilities are included in the On Campus Category.*
**New for 2013: Sex Offenses broken down into categories of rape, fondling, incest, and statutory rape.

***Hate Crime Category Legend:***
- **R** = Race
- **G** = Gender
- **REL** = Religion
- **SO** = Sexual Orientation
- **E** = Ethnicity
- **NO** = National Origin
- **GI** = Gender Identity
- **D** = Disability
- **LT** = Larceny/Theft
- **SA** = Simple Assault
- **I** = Intimidation
- **DDV** = Destruction/Damage/Vandalism of Property
2013 Fire Safety Report

The Higher Education Opportunity Act requires the publication of certain fire safety statistics and information by all higher education institutions prior to October 1st of each year. That report will make available data from the previous calendar year as it relates to on-campus student housing facilities. This report, as provided within the Cleary Act Campus Safety and Security Report, will be made available to all interested parties, including students, staff, and visitors, as well as potential students, staff, and visitors; through both print copies and electronic copies. Electronic copies will be available on the SUNY New Paltz website, www.newpaltz.edu/firesafety and www.newpaltz.edu/police. Additionally, SUNY New Paltz will maintain a Fire Log in accordance with the campus fire safety reporting requirements. A Fire Log including all on-campus student housing facility fires for the past 60 days will be available alongside the campus crime log at the University Police Department, viewable 24 hours per day, 7 days per week. A Fire Log showing all on-campus student housing facility fires will be available upon request within 2 business days’ notice to the Office of Environmental Health and Safety.

Any questions regarding campus fire safety and/or this report should be directed to Scott Schulte, Associate Director of EH&S for Fire Safety at schultes@newpaltz.edu or SUNY New Paltz, 1 Hawk Drive, EH&S, Service Building 110A, New Paltz, NY 12561.
Below is a list of all on-campus student-housing facility fires during the calendar year 2011, 2012, and 2013:

<table>
<thead>
<tr>
<th>Campus residence halls</th>
<th>Number of fires: 2011 - 2013</th>
<th>Date &amp; Time reported</th>
<th>Location</th>
<th>Nature of fire</th>
<th>Additional information</th>
<th>Number of injuries</th>
<th>Number of deaths</th>
<th>Damage and value</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Bevier Hall</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
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</tr>
<tr>
<td>2 Bliss Hall</td>
<td>1</td>
<td>1/28/12 @ 2213</td>
<td>Room 118</td>
<td>Accidental</td>
<td>Tee-shirt ignited</td>
<td>0</td>
<td>0</td>
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<tr>
<td>3 Bouton Hall</td>
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<td>N/A</td>
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<td>N/A</td>
<td>N/A</td>
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</tr>
<tr>
<td>5 College / Shango Hall</td>
<td>1</td>
<td>11/18/11 @ 2031</td>
<td>Basement</td>
<td>Accidental</td>
<td>Oil ignited in cooking pan.</td>
<td>0</td>
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<td>$0.00</td>
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<tr>
<td>6 Crispell Hall</td>
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<td>10/17/12 @ 1326</td>
<td>Basement</td>
<td>Incendiary</td>
<td>Lighter burn to wall</td>
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<tr>
<td>7 Deyo Hall</td>
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<td>5/9/2013 @ 0633</td>
<td>3rd Floor</td>
<td>Incendiary</td>
<td>Lighter burns to smoke detector and horn/strobe</td>
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<tr>
<td>12 Lenape Hall</td>
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<td>2/13/2012 @ 2135</td>
<td>Room 411</td>
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<td>Door decorations ignited</td>
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<td>$711.00</td>
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</tbody>
</table>

For the purpose of assuring that any fire is included in these required statistics, once mitigated, fires should be reported to one of the following titles: Associate Director of EH&S (Fire Safety Officer), Director of EH&S, Assistant Director of EH&S, Chief of University Police, Deputy Chief of University Police, University Police Investigator, University Police Lieutenant, University Police Officer, Campus Public Safety Officer, or Campus Security Services Assistant.

As outlined in the SUNY New Paltz Housing Handbook and EH&S policy, the following items are prohibited in the residence halls:

- Medusa/octopus lamps
- Sun lamps
- Clamp-on bed lamps
- Halogen torchiere lamps
- Hot plates
- Toasters
- Toaster ovens
- Open element popcorn poppers
- Air conditioners
• Space heaters
• Candles or open flames
• Incense
• Electric frying pans
• Rice cookers
• Cooking appliances other than micro fridge units
• Appliances in need of electrical repair
• Non UL listed electrical appliances
• Extension cords
• Refrigerators exceeding five cubic feet of volume
• Foreman grills
• Propane grills
• Lava lamps
• Electric blankets
• Multi-plug adapters
• Flammable/combustible gases or liquids
• Harmful chemicals
• Dangerous or combustible decorations
• Dangerous items

All SUNY buildings are non-smoking, including all residence halls. Smoking is prohibited within 50 feet of all building entrances and cigarette disposal cans are provided to avoid cigarettes being discarded in mulch, grass, garbage cans, or other areas of combustible materials. Open flames are prohibited in the residence halls, as are dangerous portable electrical appliances.

All residence hall rooms are inspected monthly by Residence Life as part of Health and Safety inspections. This includes checks for prohibited items, unsafe or dangerous items, illegal activity, unhealthy living practices, excessive trash collection, unclean living spaces, and fire code violations. Particular attention is paid to excessive combustibles on walls and doors, and unsafe electrical appliances.

Annual State Fire inspections are conducted by the New York State Office of Fire Prevention and Control to confirm proper code compliance.

All students are instructed throughout the year in the proper procedure for reporting fires and other emergencies. All students are instructed to call 911 using an on-campus phone to reach the State University Police Department, or to dial (845) 257-2222 from any other phone to reach the State University Police Department. The Ulster County 911 Center can be reached in the event of emergency by dialing 911 from any off campus phone.

As per the SUNY New Paltz Fire Evacuation Procedure: “Upon becoming aware of a fire alarm activation inside of a building that you are in, every person shall immediately begin evacuating. Collect keys, medication, and appropriate clothing and head toward the nearest exit. If necessary, encourage other occupants along the way to quickly evacuate. If it is safe to do so, close windows and doors along your escape path. Once you have exited the building you should
proceed to an area greater than 50 feet from the building and report the incident to University Police by dialing 911 from a campus phone or (845) 257-2222 from a cell phone or off campus phone. Once you have notified University Police, you should attempt to account for occupants. If you are aware of anyone who did not successfully evacuate, report that to the nearest emergency responder. Occupants who are not physically capable of traversing stairs or exit paths shall proceed to the nearest safe stairwell and remain there for assistance in evacuation.

Upon finding smoke or fire inside of a building that you are in, every person shall immediately activate the nearest fire alarm pull station. At that point you shall begin evacuating in the manner in which you would for a fire alarm.

If you are properly trained in the use of a fire extinguisher and feel that you can safely attempt to extinguish the fire; considering the fire’s size, the type of fire extinguisher needed versus the type available, your physical capabilities, and the availability of a viable escape route, you may attempt to do so. Never endanger yourself or others in an attempt to close windows or doors, or extinguish a fire.”

It is the policy of SUNY New Paltz to install full sprinkler systems in Residence Halls undergoing substantial renovations. Accordingly, Crispell Hall received a full sprinkler system during the renovation that occurred between December 2010 – August 2011 and Lefevre hall received a full sprinkler system during the renovation that occurred between December 2013 – August 2014..

All resident students are offered annual fire safety training at least once per semester in their residence hall, as presented by either the Campus Fire Safety Officer or residence life staff, in accordance with the New York State Campus fire Safety Training Guidelines. All transfer students receive training in on-campus fire safety policies and practices during the transfer student fair. All first year students receive fire safety training during orientation. All international students receive fire safety training during their orientation. In addition to the fire safety training offered in accordance with the New York State Campus Safety Training Guidelines, students are offered hands-on fire extinguisher training throughout the year. All visitors, staff, and students are encouraged to attend the annual Campus Fire Safety Awareness Day held during Campus Fire Safety Awareness Month in which fire safety is the focal point of a day-long interactive event with the local fire department, State Fire, as well as other fire safety related organizations.

Each Community Development Assistant in each residence hall conducts monthly hall safety checks and report deficiencies to the Campus Fire Safety Officer. This includes inspections throughout the common areas of the residence hall to ensure that all fire extinguishers have been inspected and are visible and accessible, all evacuation signs are properly displayed, all exits are clear, all exit signs are properly functioning, all fire doors are properly marked and functioning, all fire alarm pull stations are visible, and all fire safety concerns have been addressed.
Below is a summary of Fire Protection Systems and Fire Drills conducted in 2011, 2012, and 2013, per residence hall:

<table>
<thead>
<tr>
<th>Campus residence halls</th>
<th>Sprinkler coverage</th>
<th>Fire alarm system coverage</th>
<th>Number of fire drills</th>
<th>Number of rooms</th>
<th>Detection type</th>
<th>Sound &amp; Strobe?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Bevier Hall</td>
<td>Computer lab, telecommunication room, trash and recycling room</td>
<td>Full (entire building, fully integrated)</td>
<td>4</td>
<td>111</td>
<td>Heat &amp; Smoke</td>
<td>Y</td>
</tr>
<tr>
<td>2 Bliss Hall</td>
<td>Basement north storage room, JC-8, center stairwell, trash and recycling room, National Residence Hall Honorary office, computer lab, storage by JC-I-3, storage by JC-I-9</td>
<td>Full (entire building, fully integrated)</td>
<td>4</td>
<td>101</td>
<td>Heat &amp; Smoke</td>
<td>Y</td>
</tr>
<tr>
<td>3 Bouton Hall</td>
<td>Complete coverage</td>
<td>Full (entire building, fully integrated)</td>
<td>4</td>
<td>149</td>
<td>Heat &amp; Smoke</td>
<td>Y</td>
</tr>
<tr>
<td>4 Capen Hall</td>
<td>Boiler room, storage room by JC-I-9</td>
<td>Full (entire building, fully integrated)</td>
<td>4</td>
<td>92</td>
<td>Heat &amp; Smoke</td>
<td>Y</td>
</tr>
<tr>
<td>5 College / Shango Hall</td>
<td>Loading dock vestibule, loading dock stairwell, Shepard Recital Hall, room 113, room 114, Honor's Center storage room, Honor's Center kitchen, storage room by room 130, storage room by room 131, storage room by room 100, storage room by room 200, storage room by room 230, storage room by room 231</td>
<td>Full (entire building, fully integrated)</td>
<td>4</td>
<td>122</td>
<td>Heat &amp; Smoke</td>
<td>Y</td>
</tr>
<tr>
<td>6 Crispell Hall</td>
<td>Complete coverage</td>
<td>Full (entire building, fully integrated)</td>
<td>2 (Building under renovations December 2010 - August 2011)</td>
<td>106</td>
<td>Heat &amp; Smoke</td>
<td>Y</td>
</tr>
<tr>
<td>7 Deyo Hall</td>
<td>Basement storage room</td>
<td>Full (entire building, fully integrated)</td>
<td>4</td>
<td>106</td>
<td>Heat &amp; Smoke</td>
<td>Y</td>
</tr>
<tr>
<td>8 Dubois Hall</td>
<td>Trash and recycling room, computer lab, basement storage room</td>
<td>Full (entire building, fully integrated)</td>
<td>4</td>
<td>110</td>
<td>Heat &amp; Smoke</td>
<td>Y</td>
</tr>
<tr>
<td>9 Esopus Hall</td>
<td>Complete coverage</td>
<td>Full (entire building, fully integrated)</td>
<td>4</td>
<td>119</td>
<td>Heat &amp; Smoke</td>
<td>Y</td>
</tr>
<tr>
<td>10 Gage Hall</td>
<td>Complete coverage</td>
<td>Full (entire building, fully integrated)</td>
<td>4</td>
<td>151</td>
<td>Heat &amp; Smoke</td>
<td>Y</td>
</tr>
<tr>
<td>11 Lefevre Hall</td>
<td>Computer lab, telecommunications room</td>
<td>Full (entire building, fully integrated)</td>
<td>4</td>
<td>111</td>
<td>Heat &amp; Smoke</td>
<td>Y</td>
</tr>
<tr>
<td>12 Lenape Hall</td>
<td>Complete coverage</td>
<td>Full (entire building, fully integrated)</td>
<td>4</td>
<td>119</td>
<td>Heat &amp; Smoke</td>
<td>Y</td>
</tr>
<tr>
<td>13 Scudder Hall</td>
<td>Complete coverage</td>
<td>Full (entire building, fully integrated)</td>
<td>4</td>
<td>100</td>
<td>Heat &amp; Smoke</td>
<td>Y</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>13</td>
<td>1497</td>
<td></td>
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