SUNY New Paltz Policy on Student Work Hours

College Policy traditionally has limited the number of hours students can work on campus so as not to interfere with academic progress. This is a restatement of that principle.

Pursuant to SUNY Procedure #8300, Student Assistant positions are established for the purpose of giving financial support to students while at the same time accomplishing necessary work for the campus. To meet this goal, SUNY New Paltz has put in effect the following guidelines for student work hours for the titles, Student Assistant, College Work Study, and Graduate Assistant/Teaching Assistant (GATA).

During the semester:
Student Assistants and College Work Study - For the period from the first day of class through the final day of a semester, as set in the campus schedule, Student Assistants and College Work Study employees can work no more than 20 hours per pay week for all jobs combined.

GATA – Those with a full-time (20 hours) appointment may not work on the Student Assistant or College Work Study payroll during the semester. Their full-time appointment on the GATA payroll will bring them to the maximum 20 work hours allowed for student employment.

GATA with a part-time appointment may work no more than 10 hours per pay week on the Student Assistant or College Work Study payroll during the semester. The half-time obligation for GATA is 10 hours, therefore 10 hours on other student payrolls will bring them to the maximum 20 hours allowed for student employment.

During winter and summer:
Student Assistants and College Work Study - They must be taking classes during this period or must be enrolled for the following semester. During this period they may work no more than 29 hours in a pay week.

GATA – Graduate students may be on one of the other student payrolls, up to 29 hours per pay week.