

Strategic Planning & Assessment Council

The SPAC replaced the Academic Assessment Council and Administrative Assessment Council, both of which were disbanded in spring 2017. The SPAC works with the Associate Provost for Strategic Planning and Assessment to provide the oversight and support necessary to ensure that institutional assessment data are utilized to inform strategic, programmatic, and budgetary decisions. The Council monitors the implementation of all strategic initiatives resulting from these decisions, forwards any recommendations to the Associate Provost for Strategic Planning and Assessment, and disseminates progress reports to the community and identified stakeholders.

The Council's charge is to:

- work with the Associate Provost for Strategic Planning and Assessment to develop and provide oversight to the institutional and academic planning processes and provide follow-up and accountability for the implementation of the SP;
- oversee the iterative strategic planning process and its implementation;
- monitor and adjust the ongoing process to meet the College's needs;
- strengthen and focus the analytics required for planning, assessment, and student success;
- communicate assessment and planning progress to faculty, staff, and students on a regular basis;
- share information and assessment results with the Middle States Reaccreditation Committee for possible inclusion in self-study materials; and
- develop recommendations for actions and goals within the broad parameters of the SP and the College's mission for submission to the President and Cabinet.

The charge also includes, but is not limited to, working with members of the Cabinet and other organizational leaders in implementing and assessing select high-priority SP elements; receiving communication from Cabinet members regarding completed cycles of planning, implementation, assessment, and revision, and utilizing that information to further inform planning, assessment, and reporting; providing recommendations as needed or requested regarding the content of the SP; and assisting the Associate Provost for Strategic Planning and Assessment in the development of communication and training with regard to planning and assessment.

Membership:

- Membership for *most* positions is on a rotating basis, with terms of three years and a limit of two consecutive terms. Initial terms range from two to four years to establish a rotational process.
- Some positions do not rotate or do not have a term limit, as there are few members of the campus with the needed expertise (e.g., Institutional Research, Budget & Finance).
- Additional members may be selected for two year terms based on issues of particular focus in that period of time.
- Initial membership includes two members each from the previous Strategic Planning Council, Academic Assessment Committee, and Administrative Assessment Council; additional membership from Budget & Finance and Student Success; one faculty member from each school; and one faculty member selected by faulty governance. Included in this group are two members based on particular focus areas: Student Success and general education.
- Subsequent membership will include:
 - One member from Institutional Research

- One member from Budget & Finance
- One Associate/Assistant Dean
- Three additional members of administration
- One faculty member from each school (Two to three recommended through school governance election process, and one selected by administration)
- One additional faculty member selected by faculty governance
- Additional members as needed based on focus areas