Meeting of September 9, 2015

JFT 1010 from 3:30 PM to 5:00 PM

Present: Barros, Deutsch, Morrison, Nelson, Newcomb, Pampinella, Tsai, Waldo, Walker

Minutes: Newcomb

1. Minutes from the last meeting approved

2. 2016 Assessment plans

   a) Discussed timeline for 2016 assessment plan communication and collection process
   b) Discussed content of email to faculty about assessment plans
   c) Approved letter to department chairs and letter to faculty regarding assessment
   d) Reviewed GE Board web page and assessment plan forms to prepare board members to answer questions

3. Middle States Self-Study Recommendations

   a) Discussed how to respond in general to the 15-item memo from Associate Provost Garrick Duhaney
   b) Worked individually through the bold items on the list to determine possible responses to each item from the self-study
   c) Determined that improved forms and publication of materials on Blackboard, along with working on items for the new GE would answer most points
   d) Jen Waldo will draft an initial response to be circulated among GE Board members before it goes to Associate Provost Garrick Duhaney

4) GE Revision

   a) Reviewed the call to the GE Board for drafts of GE plans before September 23, 2015
   b) Debated the questions listed for a survey of University faculty
      • Adjusted question 2 on agenda to say “could” instead of “would”
      • Added “What questions should we be asking about the GE review process?” to question 4 on the agenda list
      • Jen Waldo will send out the revised list of questions to the full GE Board for review by members not in attendance
      • Plan is to have survey announced at September 11, 2015 faculty meeting; sent out on Monday, September 14, 2015; and closed on Friday, September 18, 2015
   c) Considered creating a survey for students about their responses to the current GE curriculum
      • Discussed possible content of questions, particularly about student experiences and what benefitted them most in the current GE
      • Considered how to reach students
      • Determined to not do a survey at this point, but to return to the idea, perhaps with focus groups, once we have more specifics to ask about

5) Meeting adjourned at 2:00 PM