

“SUIT YOURSELF” STIPEND

The goal of the SUNY New Paltz Career Resource Center’s “SUIT YOURSELF” Stipend Program is to enable eligible students to purchase professional attire for job interviews with a “clothing award” of up to \$200. The “SUIT YOURSELF” stipend was created with the understanding that, for the majority of college students, buying a suit can be a financial burden. The “SUIT YOURSELF” stipend recognizes the importance image plays in an employer’s decision regarding an applicant for a position. This stipend shows a commitment on the part of the Career Resource Center in investing in the career goals of SUNY New Paltz students.

The “SUIT YOURSELF” Stipend Program is open to **seniors who meet the criteria listed below**. We have awards for up to **20 students this year**.

Student Eligibility

- Full-time, matriculated undergraduate SUNY New Paltz student in their **senior year** and must be graduating May, or August 2018, or December 2018
- Demonstrated financial need; The CRC will check all applicant’s need with Financial Aid Office
- Must be in good academic and judicial standing with the University

Application Procedure

All Applicants are asked to submit:

1. A completed application form available from the Career Resource Center, HUM 105 or online at <http://www.newpaltz.edu/careers> (incomplete, poorly written or late applications will not be considered)
2. A copy of a current unofficial transcript (available at my.newpaltz.edu)
3. A minimum one-page essay describing financial need and how this professional financial need based award will benefit you (include your plan so far as you know for utilizing the suit: Seeking an internship, student teaching placement, full-time professional job or pursuing graduate school).
**Award may also be utilized to purchase other interview related attire where a suit is not typical, for example audition wear, character shoes. Please include in your application what type of interview attire you will be purchasing if awarded, and for what type of interview, audition, etc.
4. Signed “SUIT YOURSELF” Agreement

Submit complete application packets (application form and agreement, unofficial transcript, & essay) to the Career Resource Center, Humanities 105

Application deadline is Friday, December 8th 2017 by 4pm

THE “SUIT YOURSELF” STIPEND PROGRAM APPLICATION

December 2017

Student Information (to be completed by the applicant)

First Name _____ Last Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ E-mail address _____

Major/Minor _____ Month and Year of Graduation _____

The information that I have submitted is true and correct. I understand that any misrepresentation of the information submitted will disqualify me from consideration. I understand that the information contained in this application is confidential and will only be shared with the members of the “SUIT YOURSELF” Stipend Selection Committee. The CRC will be checking my financial need status with the Financial Aid Office as part of the eligibility for this stipend. I give permission for my GPA and disciplinary record status be verified. I understand that if I am awarded the stipend, my name and photo may be made public. In addition, I agree to follow guidelines for purchases and attend brief session on what will be appropriate suit attire.

Signature _____ Date _____

U.S. Citizen? Yes No If No, Country of Citizenship _____

If No, Visa # _____

Visa type _____

The “SUIT YOURSELF” Agreement Contract

The following agreement is designed to inform and protect all participants in the “Suit Yourself” program including the student recipient and SUNY New Paltz.

Participant/Student’s Name: _____

As a recipient of the \$200 stipend award from the “Suit Yourself” program, you agree to the following stipulations:

1. The \$200 must be fully used toward the purchase of professional interview attire. This **must** include one interview suit. If you have funds remaining, you may also purchase: dress shirts or blouses, ties, shoes, socks and anything else appropriate to complete your outfit. Any unused stipend amount must be repaid to CAS, so please use your full amount. Any amount over the \$200 must be covered by the recipient. **Award may also be utilized to purchase other interview related attire where a suit is not typical, for example audition wear, character shoes. Please include in your application what type of interview attire you will be purchasing if awarded, and for what type of interview, audition, etc.

2. Outfits and original receipts must be submitted for approval by a CRC counselor before wearing or removing tags. (***)This is mandatory and subject to repayment of the award if not completed by the deadline date, Friday, February 3rd, 2017. If attire does not meet guidelines* recipient will be asked to return items and purchase different items. (Please keep this in mind when making purchases, as final sale items may not be returned and we will not make exceptions based on store policies.)

3. Only original receipts may be submitted and will be retained by the Career Resource Center after approval of your purchases.

4. All recipients must complete a mock interview in the CRC wearing their interview attire by February 28th.

*guideline-an info sheet with images will be provided and recipients will be required to attend a brief info session to learn more about program requirements.

By signing this agreement, I am verifying that I understand the stipulations above, and agree to allow the Career Resource Center to publicize my name as part of future promotions of this program.

Signature

Date