First Name Last Name

Town, NY Zip | (555) 555-5555 | email | Link to portfolio

**EDUCATION**

State University of New York at New Paltz, New Paltz, NY

**Bachelor of Science in Digital Media Production** Expected Month 20XX

**TECHNICAL SKILLS**

Avid Media Composer

Audio Testing

Broadcast Pix

Celtx

DSLR camera operations

Lavaliere and shotgun microphone techniques

Light board and grid management

Photoshop

Pro Tools

**PROFESSIONAL EXPERIENCE**

**Audio Engineering Intern**, Chanel 23 Public Access, New Paltz, NY Month 20XX-Present

* Assisted lead engineers with live and recorded broadcasts, including the New Paltz Chamber Orchestra Spring Concert
* Managed soundboard for 40-minute live production that included two 3-minute video inserts
* Equipped all presenters with mics, plus additional mics for instruments

**PROJECT EXPERIENCE**

**Props and Location Manager** | *The New Tones* Music Video | SUNY New PaltzMonth 20XX- Month 20XX

* Scouted and booked the location and acquired all the props needed for the 4-minute music video
* Assisted with the lighting during the shoot

**Camera Operator and Cinematographer** | “*This is Really Why*” Student Documentary, SUNY New Paltz Month 20XX

* Filmed all footage for 10-minute documentary on the local elections in New Paltz, NY
* Captured B-roll from 8 locations and filmed 3 studio interviews

**Digital Storyteller** | Class Project | SUNY New Paltz Month 20XX- Month 20XX

Created 2.5-minute news segment: interviewed subject, operated camera, and edited all material

**ADDITIONAL WORK EXPERIENCE**

**Crew Member** | Joe’s Sub Shop,New Paltz, NY Month 20XX- Present

* Assist customers, make hot and cold sandwiches, maintain safe and clean restaurant, close restaurant
* Manage social media presence for small business, pitch marketing strategies to owner; holiday coupon promotion led to 10% increase in sales between December and February

**LEADERSHIP**

**Treasurer** | Pi Alpha Nu Fraternity, SUNY New Paltz Month 20XX- Month 20XX

* Previously held roles of Rush Chair and New Member Educator; chaired social committee
* Organized annual charity events and raised $1000 for the American Cancer Society