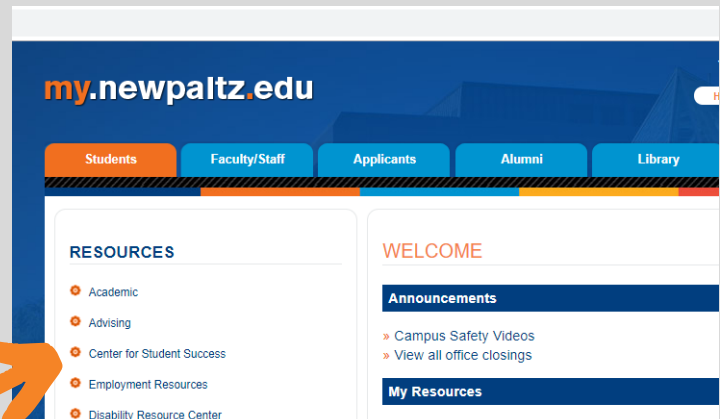


HOW TO SCHEDULE A SESSION AT THE CSS

Log-in to
my.newpaltz.edu
and click
**Center for
Student Success**



Select **find
sessions.**

Student Home Page

Find Sessions

Manage Appointments

Select your
service.

Find Sessions

Thank you for your interest in the academic support services available through the Center for Student Success. Please be aware that tutoring and academic support for all courses is based on tutor availability each semester. Please take a moment to review the Center's website before proceeding.

Please select the service you'd like to find sessions for.

Subject Based Tutoring

Writers' Studio

Coaching with Peer Advisor **TO MAKE APPOINTMENTS**

Writers' Studio for English Language Learners & ESL Students

Peer Advisor Drop-In **TO VIEW DROP-IN SCHEDULE & LOCATIONS**

Excel in Genetics

View the schedule and click on a session.

September 2019 By Month

Sun	Mon	Tue	Wed	Thu	Fri
1	2	3	4	5	6
		1-1:30 PM Shrien A.	11:30 AM-12 PM Madison A.	11-11:30 AM Madison A.	12-12:30 PM William B.
		1:30-2 PM Shrien A.	12-12:30 PM Madison A.	11:30 AM-12 PM Madison A.	12:30-1 PM William B.
		2-2:30 PM Shrien A.	12:30-1 PM Madison A.	12-12:30 PM Madison A.	1-1:30 PM William B.
		2:30-3 PM Shrien A.	1-1:30 PM Madison A.	12:30-1 PM Madison A.	1:30-2 PM Madison A.
		4-4:30 PM William B.	1:30-2 PM Shrien A.	1-1:30 PM Madison A.	2-2:30 PM Madison A.

Session Details

Date Thu., 9/5/19	Service Writers' Studio
Time 11:30 AM-12:00 PM	Format Appointment-Based
Room Old Main B106	Tutor Madison A.

Review the details and select **Make Appointment**.

Make Appointment

Date: Thu., 9/5/19 **Time:** 11:30 AM-12:00 PM **Room:** Old Main B106
Service: Writers' Studio **Format:** Appointment-Based **Tutor:** Madison A.

Cancellation Policy

If you need to cancel an appointment, you must cancel at least 12 hours in advance. Appointments canceled less than 12 hours in advance – or not at all – are considered no-shows.
After 3 no-shows, the system will put a hold on your ability to make appointments online. You will need to have a meeting with a CSS staff member to regain access.

Review the policy and select **Make Appointment**.

Hit **Close** and you are all set!

Your appointment was made successfully!

You have an appointment for this session.

Date Thu., 9/5/19	Service Writers' Studio
Time 11:30 AM-12:00 PM	Format Appointment-Based
Room Old Main B106	Tutor Madison A.