

# REVISING AN EXISTING MINOR

For Provost's Office Use  
Effective Term: FALL \_\_\_\_\_

PROPOSER'S NAME (print): \_\_\_\_\_ Signature: \_\_\_\_\_

SCHOOL/COLLEGE:  Business  Fine & Performing Arts  Science & Engineering  
 Education  Liberal Arts & Sciences  Interdisciplinary

DEPARTMENT/PROGRAM: \_\_\_\_\_

- **PLAN OF STUDY:** Please **attach the minor plan** that appears in the current *Undergraduate Catalog* (see <http://www.newpaltz.edu/ugc/programs.html>).
- Please list the current program's **STUDENT LEARNING OUTCOMES**.

**PLEASE ADDRESS THE FOLLOWING ITEMS. Enter your responses below or attach a narrative.**

- **DESCRIBE AND EXPLAIN** the proposed revisions. **INCLUDE** any new or revised Student Learning Outcomes.
- **How does the revised minor relate to the overall curricular goals and learning outcomes of the proposing department(s)/ program(s)?**
- **RESOURCES:** Provide assurance that sufficient resources (faculty, budgetary, facility) exist and will continue to support the revised minor.
- **REVISED PLAN OF STUDY:** Please **attach the proposed revised minor plan**. (Alternatively, you may attach a table showing the existing and revised plans of study in side-by-side format.)
- If the revised minor includes any **new or revised courses**, please append them to this proposal, or submit them for review separately. All course additions or changes must be approved before the proposed program revision can be considered.
- **Describe plans for evaluating the success of the revised minor.** (SEIs alone do not constitute an assessment plan.)
- **CATALOG DESCRIPTION:** If you wish to include in the *Undergraduate Catalog* (see link above) a narrative description to accompany the plan of study, please provide one.

**Course Recording:**

Records & Registration – Banner (signature): \_\_\_\_\_ Date entered: \_\_\_\_\_

Records & Registration – Degree Works (signature): \_\_\_\_\_ Date entered: \_\_\_\_\_