PROPOSING A NEW MINOR

PROPOSER’S NAME (print): ____________________________ Signature: ____________________________

SCHOOL/COLLEGE:  
- Business  
- Fine & Performing Arts  
- Education  
- Liberal Arts & Sciences  
- Science & Engineering  
- Interdisciplinary

DEPARTMENT/PROGRAM: ____________________________________________________________

TO PROPOSE A NEW MINOR: Respond below or attach a narrative that addresses the following items.

- **DESCRIBE** the proposed new minor. **EXPLAIN** why the program is needed and how students will benefit from it.

- **How does the new minor relate to the overall curricular goals and learning outcomes of the proposing department(s)/ program(s)?**

- **LIST** the minor’s Student Learning Outcomes.

- **RESOURCES:** Provide assurance that sufficient resources (faculty, budgetary, facility) are available to support the new minor.

- **Describe plans for evaluating the success of the new minor.** (SEIs alone do not constitute an assessment plan.)

- **CATALOG DESCRIPTION:** You may wish to include a narrative description of the new minor to accompany the plan of study in the Undergraduate Catalog (http://www.newpaltz.edu/ugc/programs.html). If so, please provide one.

- **PLAN OF STUDY:** Please **provide the proposed new minor plan.**

- If the new minor includes any **new or revised courses,** please append them to this proposal, or submit them for review separately. All course additions or changes must be approved before the program proposal can be considered.

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Course Recording:

Records & Registration – Banner (signature): ____________________________ Date entered: ____________

Records & Registration – Degree Works (signature): ____________________________ Date entered: ____________