

**The following is an example of how evaluation of class participation can be described in a syllabus.**

**Class Participation:** As this is an elective, 400-level course, I assume you want to be in this class and expect a high level of engagement in the course. It is expected that you regularly attend class, arrive punctually to class, and remain up to date on assigned readings. Points will be deducted for tardiness and leaving class early. Note that you are expected to read the assigned readings, cases, and any other assigned materials before each class. This will facilitate meaningful discourse about the material. You are strongly encouraged to ask questions and make comments on the material. Every student is expected to contribute to class discussion, ideally every day of class. I will cold-call on students to elicit participation when deemed necessary or appropriate. To avoid such potential discomfort, take the initiative to provide your opinions, experiences, questions, and thoughts on any topic we are discussing! Keep in mind that this class is a forum to discuss global virtual team-related topics, to learn from each other's experiences, and to facilitate understanding, insight, and knowledge generation on these topics.

Since this could be the final course of your undergraduate program, you should be ready for master's level coursework and thus be prepared for strong discourse, keen analysis, and in-depth understanding and application of material covered. As such, your participation grade will reflect the degree to which you contribute to class and demonstrate insight on the material, rather than simply whether you are physically present.

*Excellent* class participation is characterized by consistently attending class, arriving on time and staying the full period (with video on for online synchronous sessions), contributing to discussions, demonstrating superior understanding of the material, and providing excellent insight and advice on X-Culture issues.

*Good* class participation is characterized by consistently attending class, arriving punctually and staying for the full period (with video on for online synchronous sessions), and contributing to class discussions, but only occasionally demonstrating superior understanding of the material and providing excellent insight and advice on X-Culture issues.

*Average* class participation is characterized by consistently attending class, being punctual and staying for the duration (with video on for online synchronous sessions), but only occasionally contributing to discussions and demonstrating superior understanding of the material and providing excellent insight and advice on X-Culture issues.

*Poor* class participation is characterized by tardiness; inconsistent attendance, video use for online synchronous sessions, and contributions to class discussion; and rarely demonstrating superior understanding of the material or excellent insight and advice on X-Culture issues.

Note that we will use in-class time not only to cover course content, but also to discuss the X-Culture Project, issues you are having, and concerns. In addition, there will be a discussion board devoted to X-Culture for this class. You are encouraged to post questions or issues to this board, and to respond to classmates' posts.