MEMORANDUM

To:	New Faculty
From:	William McClure
	Provost and Vice President for Academic Affairs
Date:	August 14, 2023
Subject:	Welcome to the 2023-2024 Academic Year
	with Guidance and Support Resources

Welcome to your first year at SUNY New Paltz. For the record, this is my first year as well (I began this past summer on July 6). I look forward to our collective experience as we all learn everything there is to know about our new academic home.

With classes beginning August 28, I wish not only to welcome you but also to offer guidance and support resources as you, in turn, prepare to welcome and guide your students, whether they are continuing students, new transfers, or freshman, completely new to the college experience. Recognizing that we are still recovering from a pandemic that has left no one unscathed, I look forward to meeting each of you and helping you find your place on our campus. I am sure that your department colleagues are equally as anxious to help.

To begin, please remember a few dates. The schedule for the August 23 orientation is attached. Information about the other events will be sent separately.

New Faculty Orientation with HR	August 22 beginning with breakfast
New Faculty Orientation with the Provost's Office	August 23 beginning with lunch
President's State of the University	August 25 beginning with breakfast
First day of classes	August 28
Convocation	August 30

Additionally, please read below for information that might be of use as you begin to find your way at SUNY New Paltz.

Guidance and Resources

- **Academic Affairs Resources**
  Academic Policies, including Academic Integrity. (Note that as of April 11, 2023, while still strongly recommended, COVID-19 vaccination is not a requirement of students or faculty.)
  Undergraduate and graduate catalogs
  Fall 2023 syllabus requirements
  Fall 2023 syllabus template (downloadable .docx file)
  Fall 2023 academic calendar
  Fall 2023 final exams calendar
  Faculty Handbook (update coming shortly)

[Faculty Development Center](#) (FDC)
[Office of the Provost](#)
[National Center for Faculty Development & Diversity](#) (NCFDD) Click [here](#) to claim your own
  membership.

- **Brightspace and Online Course Resources**
  Please make yourself familiar with the [six teaching modalities](#) recognized at New Paltz and be
    sure to align your practices with the modality definitions for the courses you are teaching.
  New Paltz uses [Brightspace](#) (DLE). Brightspace can be helpful in fully seated classes as a
    means of distributing course syllabi, handouts, and as a way of maintaining your gradebook.
    It is the expected platform for any courses with remote learning elements. Brightspace
    [training and certification](#) is available to all faculty through the Brightspace portal;
    certification is required for faculty teaching online.
  Office of Instructional Technology (OIT) [Portal](#)
  OIT [Training and Events](#)

- **Student Resources**
  [Center for Student Success](#) (CSS)
  [Office of Academic Advising](#) (OAA)
  [Center for Business Advising](#)
  [Educational Opportunity Program](#) (EOP)
  [Office of Veteran & Military Services](#) (OVMS)
  [Disability Resource Center](#) (DRC)
  [Psychological Counseling Center](#)
  [Student Health Center](#)

I look forward to meeting each of you on August 23. Between now and then, if you have
questions, please feel free to reach out to me (mcclurew@newpaltz.edu), to you dean, or to
your department chair. I hope that you enjoy the final weeks of summer.