Research and Creative Projects Awards Program Application

The Research and Creative Awards Program encourages and supports faculty research and/or creative activity. Proposals may be made for up to $4,500 ($9,000 for grants with at least two PIs) and are intended to support projects that will be completed by February 28, 2026. Recipients will be expected to submit a written report of results due by April 30, 2026.

All tenured or tenure-track professorial faculty may apply. Applications may be submitted by individuals or groups. Proposals for initiating new projects or completing work on an existing project will both be considered. Preference will be given to requests by assistant and associate professors as well as any faculty member who did not receive an award last year. Additionally, preference will be given to interdisciplinary collaborations (at least two PIs and eligible for up to $9,000) and projects that create authentic research experiences for undergraduates. Finally, for anyone who has received a Research and Creative Projects Award during the past three years, a record of additional grant funding, publications, or exhibition/performance of creative work that resulted from your earlier award will be viewed positively.

Items eligible for funding include publication costs, equipment, supplies, laboratory/analysis fees, student assistants, and research-related travel (excluding travel to conferences). Release from teaching for one class may be requested for an exceptional project (a typical example is finishing a book or other big project). This release will be funded at a rate of $1,500 per credit or $4,500 for a three-credit course. All requests for such release must include a statement of support from your chair and a financial commitment from your dean. Specifically, $3,000 should be requested as part of the application while $1,500 must come from your dean. (No other application types require chair or dean review.)

Please note, the Office of Sponsored Programs and Research Compliance must be consulted in any matter concerning external funding. Establishing an InfoEd-SPIN profile is a good way for faculty to learn about funding opportunities in particular disciplines and specialties; if interested, please contact the Office of Sponsored Programs and Research Compliance at osp@newpaltz.edu or x3282.

An application consists of:
- Project Summary, including a statement on the broader impacts and indicating specifically how the award will enhance prospects for future funding (limit one 12-point single-spaced page).
- Project Description (limit three 12-point single-spaced pages)
  - How the project connects to existing scholarly or creative work (indicating whether the work is or has been externally funded);
  - How the project advances the faculty member's scholarly or creative accomplishments;
  - How the project contributes to the University's mission and strategic plan;
  - Statement on regulatory compliance if relevant;
  - Project deliverables or expected outcomes.
- Project Budget, with a brief justification (limit one single-spaced page). Please indicate if the proposal can be broken into prioritized sections to enable partial funding. _All funds must be expended by February 28, 2026._
- A brief CV focused on scholarly or creative work (limit two single-spaced pages).

Proposals are due January 17, 2025, by 5:00 p.m.
Completed applications should be submitted electronically as a single document (.docx or .pdf) to Deb Gould (gouldd@newpaltz.edu). The Committee on Research and Leaves (CRAL) will review the proposals and make recommendations to the Provost (see CRAL's scoring sheet below); recipients will be notified on or before February 28, 2025.

		Project Summary	Contribution		Expected Outcomes	Capability	Total Score	Amount requested	Budget	Preference category: Does applicant fall into one or more of the following preference categories? Check all that applies					
		Does applicant persuasively and clearly state the broad impact of the project and prospects for future funding?	Does applicant persuasively and clearly describe the connection of the project to existing work and how it advances their scholarly or creative accomplishment?	Does applicant persuasively and clearly describe the contribution of the project to the University's mission and strategic plan?	Does applicant outline clear and specific deliverables and a reasonable timeline for performance and dissemination?	Does the applicant have the demonstrated capability to accomplish the goals and objectives?		limit of $4,500 ($9,000 for joint)	Does the budget seem justified? Should partial funding be recommended if budget items do not clearly support the goals/objectives?	Rank: Assistant professor	Rank: Associate professor	Interdisciplinary project	Under-graduate student experience	Did not receive CRAL award last year	Does applicant have a history of prior support from CRAL or other source, and resulting exhibition/ publication over past 3 years?
No.	Applicant	1-5	1-5	1-5	1-5	1-5	Total	Requested							
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