

## **SUNY New Paltz Educational Technology Committee Minutes for the meeting of 10/17/08**

Present: Lura Speth (outgoing chair), Colleen Lougen, Dan Werner, Jane Sileo, Emily Puthoff, Andy Evans, Orkunt Dalgic, Rachel Rigolino, Susan DeMaio (new co-chair), Paul Zuckerman, Becky A dae (new co-chair)

Meeting called to order at 9:37 am

### **Review/Approval of minutes of last meeting on 10/3/2008**

The minutes for October 3, 2008, were approved with no corrections or additions.

### **New Business**

Instead of a secretary, we will have a rotating minute taker. The order is determined alphabetically by first name.

### **SCAP Money**

Lura Speth informed the committee that there may be money for a "SCAP-like" award. No one knows where it is coming from but it may be "in the works."

### **SCAP Summary Form**

The SCAP summary form was passed around to committee members to review. It was agreed that the form should be kept the same.

### **Chair of Committee**

Lura Speth (outgoing chair) made a motion to elect new co-chairpersons and nominated Becky A dae and Susan DeMaio. Rachel seconded the nomination. Becky and Susan accepted the nominations. Vote: All were in favor, none opposed and none abstained.

### **Old Business/Technology Survey**

Discussion: VCR availability in electronic classrooms on campus.

Recently, Academic Computing removed most of the VCRs out of the electronic classrooms. Unfortunately, there are a lot of VHS tapes still available in the library and in professors' personal collections.

Some immediate solutions: (1.) Professors can request a TV/ VCR cart from IMS but it is not as good as watching on the big screen; (2.) If the professor owns the video, he/ she can have it converted to DVD by Academic Computing. (3.) Some smart classrooms have input jacks that allow you to play the VHS through the projector.

We need data to see if this is a significant problem on campus and then we can make a recommendation. We will include a section in the technology survey on VCRs in electronic classrooms.

**What do we need to do?** First, we need to get a list of rooms with VCRs. We need to talk to Scheduling. Committee members will go to their Deans and have them ask professors if they need a VCR in the classroom. Also, let the professors know that they can request rooms with VCRs for the Spring semester. If a professor can't get into one of these rooms, what do we do to accommodate them?

Susan DeMaio will contact Paul Zuckerman so he can contact his Dean.

**Next meeting scheduled for Friday, November 7 at 9:30 am, location to be determined.** The meeting was adjourned at 10:30 am.

Respectfully submitted,

Colleen Lougen (Library)