

SUNY New Paltz Educational Technology Committee Minutes for the meeting of 10/3/08

Present: Lura Speth, Colleen Lougen, Dan Werner, Jane Sileo, Emily Puthoff, Andy Evans, Orkunt Dalgic, Rachel Rigolino

1. Selecting a chair: The committee discussed the election of a new chair, but decided to wait until the next meeting, when more members will be present.
2. SCAP Money: Lura Speth informed the committee that there will be no SCAP awards this year. Committee members then spent the bulk of the meeting discussing what goals the committee should focus on this year, since the SCAP grants usually take up the majority of the committee's time.
3. Technology survey: The general consensus was that if we cannot facilitate the purchase of new technology this year, we should seek information about how the technology that we do have is being used at the college. Such information could then be used to improve and broaden the use of technology on campus. To pursue this goal, the committee agreed that we should create a survey about technology for the college community. The discussion then ranged over what questions such a survey would pose. The following themes and questions came up in the discussion:
 - **GENERAL USE OF TECHNOLOGY**: what technologies do faculty use on campus? What is their level of satisfaction is about technology at the college? What would they like to see in the future?
 - **ELECTRONIC CLASSROOMS**: what do faculty like/ not like about the electronic classroom setups? Which technologies do they use in the electronic classroom? Which do they not use? What technologies should be in new electronic classrooms?
 - **BLACKBOARD**: how do faculty use blackboard? What problems do they encounter with blackboard? What do they they want it to do that it cannot?
 - **LIBRARY**: do faculty use Endnote? Do they know about it? Which databases do they use for their research and in their teaching? What databases would they like to see the library subscribe to? What other library technologies do faculty use: library scanners, media space, etc?
 - **PRINTING**: is there a need for color printing? What would this cost? Is the quota printing system for students working?

- EMAIL: what email client do faculty use? Why do they use that particular client? What are problems that faculty face with email at the college? What other things would they like to see their email client do?
- STUDENTS: are students happy with technology on campus? What else would they like to see?
- TECHNOLOGICAL COLLABORATION AT THE COLLEGE: how can faculty collaborate across schools and department on the use of new technologies? How can faculty in other schools and departments be made aware of new technologies?
- SCAP TECHNOLOGY: how is it being used? Are there opportunities for collaboration using technology purchased through SCAP?

4. The committee agreed that we should require feedback on last year's SCAP purchases, even though no purchases are possible this year. Members set a deadline of November 30 for the feedback forms, which Lura Speth will circulate.

5. Members agreed to meet again at 9:30 on Friday, October 17, location TBA. Members should bring further ideas for survey questions.

The meeting was adjourned at 10:30.

Respectfully submitted,

Andy Evans (History)