

**State University of New York at New Paltz  
Central Committee on Educational Technology  
Minutes of Meeting held on February 29, 2008 in CSB 110**

**Attendance:** Lura Speth (Chair); Rebecca Adae; Orkunt Dalgic; Susan DeMaio; Brenna Fearey; Justin Holmes; Andy Perry; Emily Puthoff; Rachel Rigolino

**Meeting Called to Order at 11:37 am**

**Committee reviewed minutes of February 22, 2008, meeting**

No discussion. Lura motioned to accept the minutes as written; Becky seconded. Committee unanimously voted in favor.

**Old Business**

**Review of Proposals.** Lura Speth handed out a spreadsheet of all the first-round SCAP proposals listing equipment requested. Line items that are being questioned (for proposals by Nursing[#7] and Art[#1]), or have not yet been discussed by CCET (Communications and Media [# 3]), are in gray.

**Department Responses**

**#7: Nursing. Average Ranking from last meeting: 3**

**Software.** The CDs for *Anatomy and Physiology Revealed*, and the site license download for *Easy Arrhythmia* can be installed on Nursing's laptops.

Nursing had not explored how the remainder of the software, covered under the Concept Media site license, would be implemented. Linda Smith of Academic Computing contacted the vendor and evaluated one of their titles, *Cultural Competence*. She informed the committee via email that this software included various media files that would need to be converted from their present file formats and installed on the streaming media server and delivered through Blackboard, and that this would be a time-consuming process. She also reported that although she made three attempts to contact the vendor's tech support, no one was ever available.

**Turning Point Audience Response System.** During further discussion today, the committee noted that Nursing had not fully investigated or explained how the second set of software, response cards and receiver requested would be implemented and secured off-campus in lieu of IMS's current distance learning set-up. We will fund one set for use on campus. Nursing could then work out the logistics and determine whether the system is suitable for off-campus use.

Lura motioned to vote on funding Nursing's proposal **minus** the Concept Media site license **and** the second set of Turning Point Audience Response software/devices, reducing the cost of the proposal by \$9,216.00. Brenna seconded. Motion passed unanimously.

### **#1: Art. Average Ranking from last meeting: 3.7**

Jim Fossett of the Art Department satisfactorily responded via email to our questions, and agreed with the committee's suggestions to

- 1) purchase three additional Mbox 2s for SAB 210
- 2) omit furniture from Metals' request

Discussion of the cost of equipment followed. Justin thought that the prices of some of the equipment listed were too high, and that items could be obtained for less. Emily explained that the cost of the HD video cameras was due to sensors for recording Red, Green, and Blue separately. The committee continued to discuss two items from the Art Department's list, which were addressed, as follows:

- 1) Non-Apple vs. Apple displays: Justin proposed that less expensive 23 inch non-Apple displays (such as ViewSonic) be substituted. Lura reported that Matthew Seaman, who supports the Mac labs, has found other displays to be less reliable than Apple's.  
Lura motioned that the monitors be accepted as written in the proposal. Becky seconded. The motion passed, 5 to 4.
- 2) Discussion of the \$719.00 cost for extra memory (HP 512 MB DDR 200 pin SDRAM DIMM) for the printer did not result in agreement. In the interests of time constraints, the committee tabled a decision on this line item pending further investigation by Lura as to whether non HP memory could be substituted.

Lura motioned to vote on funding the Art department's proposal without the furniture for the Metals program, while awaiting a resolution on the extra memory for the printer. Susan seconded. The motion passed, 8-1.

**# 6 Music** This proposal requires, but doesn't currently include a Wi-micro system to connect sensors to the computer. Lura motioned to add this device to the proposal. Emily seconded. The motion passed unanimously.

**# 3 Communication and Media** **Average Rank: 3.28 (with 1 abstention)**  
Tom McQuaide is no longer teaching at SUNY New Paltz. The contact for this proposal is now Greg Bray. Comm & Media proposal exceeds the \$29,527.00 maximum per department. Discussion continued using a prioritized list of equipment, and omitting the furniture initially requested.

1. Three new computers for editing
2. AfterEffects CS3 Package License: Requested six, but we would suggest nine so that all nine editing station computers have the same software.
3. Three Sony HD Video Decks. With two HD video decks in CSB, reduce number of decks to one.
4. Three Sony HD Camcorder. Comm & Media already have 3 camcorders, so reduce number of camcorders to one.

5. 80 GB internal hard drives. Newer systems obviate the need for added internal hard drives. Omit.

The committee has the following questions for Comm & Media: Why do they still need camcorders with cassette tape media instead of cameras with internal hard drives? Will AfterEffects CS3 be certain to run on all the editing stations?

### **New Business**

A discussion earlier in the meeting regarding implementing open source alternatives at SUNY New Paltz was tabled for discussion at a later date. Lura asked Justin to bring to our attention any campuses that have successfully integrated open source software across the board.

The committee also agreed to discuss sustainability issues of computers and related equipment at a later date.

Rules for Evaluating Second Round of Proposals. We determined we would simply rank the second round proposals as we had done in first round.

**Next Meeting, March 7, 2008, 11:30 am, location to be determined.**

**Meeting adjourned at 12:48 pm.**

Respectfully submitted,

Susan DeMaio