

Central Committee on Educational Technology Minutes for H, 3/29/07

In attendance: Lura Speth, chair (Academic Computing), Stephan Macaluso (Sojourner Truth Library), Becky Adae (Academic Computing), Rachel Rigolino (English), Margo Lynn Mankus (Elementary Education), Anat Shiftan (Art), Susan DeMaio (Art History)

The meeting commenced at 10:10AM.

Members reviewed the minutes for the March 13 2007 meeting. The minutes were amended for the correct spelling of Professor Mankus's name. Minutes were then approved.

Old Business:

The chair provided a revised spread sheet indicating which equipment had been approved and that which still needed to be discussed. It indicated that there was \$27,750 available, but \$38,988 worth of items had yet to be reviewed.

New Business:

Proposal #4 (Communications and Media)

After this proposal's submission, a major portion of it was funded through an Academic Equipment Replacement request. The committee, therefore, voted to fund the remainder, i.e., 3 HD videotape decks and 1 HD video camera with case and tripod totaling \$10,440.

Proposal #10 (Foreign Languages)

One of the items requested, Microsoft Proofing Tools for Office 2003, had already been ordered by the director of Academic Computing prior to the proposal's submission. Consequently, it was deleted. Pronunciacion y Fonetica and Advanced DVD Eurotalk for French, Spanish, German and Italian totaling \$1,815. were approved. Other components were declined for various reasons: technical and cost information were not always provided, there was no comparison of other tools or sources, nor was there an explicit rationale or implementation strategy explained.

Proposal #8 revisited (Art)

Given that there was money still available, the original quantity of items the Art Department requested was recommended to be reinstated. The chair clarified that the paper cutter connects to a computer making it a SCAP fundable device. Accordingly, 1 cutter, 1 Mac pro work station, 1 Canon HV10 HDV camcorder, 1 Canon ZR-800 digital camera, 2 camera bags, 2 tripods, 1 shotgun microphone, and 5 Boe-Bot module kits with USB adaptors and interface sensors were approved. The total amount awarded to art is \$25,549.45.

The chair stated that the remaining \$8,441.41 would go to Academic Computing to be used for student labs at the discretion of Jon Lewit, VP of Technology.

Other Business:

Though the SCAP application process has been tweaked continuously over the years, there are still inadequacies. It was decided to attach an example of a very good proposal to next year's application to assist departments. The committee found it extremely helpful to have a faculty member advocate his/her department's proposal in person at one of the meetings. The representative need not be the originator of the request, but someone knowledgeable of how the technology would be put into effect. The chair suggested the committee meet once more this year to review other suggestions. The time and location is TBA.

As requested by the central governance committee, the chair sought comments from members for President Poskanzer's five-year review.

All present commended Lura Speth for the high quality of her chairmanship. By supplying frequently updated technical information in clear formats, flexible scheduling, and thorough feedback from faculty and professional staff, she provided admirable leadership.

The meeting adjourned at 11:25AM.

Respectfully submitted,

Becky Adae