

Central Committee on Educational Technology

Minutes April 18, 2006

Present: Tom McQuaide (Chair), Jon Lewit, Erik Ekman, Ping Jin, Jun Lin, Emily Puthoff, Steve Rant, Ya Wang

1. SCAP applications update

All departments that have submitted SCAP applications have been contacted by the chair regarding the committee's recommendations. All SCAP requests with the committee's recommendations were also forwarded to the Asst. VP for Technology, Jon Lewit. Jon clarified the ordering process. Computer services will work with departments on the purchase order. Orders will be placed before May 1. Items will be received by the end of the fiscal year.

Regarding the SD Museum SCAP request for iPods, the museum will have the policy of "taking student ID card to exchange for iPod use" to meet SCAP requirement for student usage only. The theater department MBoxes and projector will be paid through Tech fee instead of SCAP funds. Jon will follow up physics department application regarding the Dell computer purchase.

2. Smart Classroom

Jon explained that there is no master plan for smart classroom. Smart classroom creation will be based on input from Provost and IMS. IMS will combine where they see in needs and input from the faculty. The committee unanimously voted to maintain the current status of decision making policy on building smart classroom. The committee will NOT take over the responsibility for deciding where to build smart classroom.

3. Campus wireless plan

Both Humanities Building and CSB building will have wireless connection by the end of spring semester. Lecture center is on hold. Resident Hall will NOT have wireless access soon. The committee discussed it is up to individual professor to decide whether they allow student to use laptop during the class or exam.

4. Banner Transition

Banner first training will begin soon. For the next 14 months, there will be intensive training classes aiming for different campus groups every work. Training will be "train the trainer" model. The problem now is that it is difficult to find people to commit a lot of time on training. Rachel Reuben will demo new campus portal on the next faculty meeting.

Respectfully submitted,

Ya Wang