

Make a Difference Day 2011 SITE INFO

State University of New York at New Paltz

SITE NAME AND CONTACT INFORMATION:

Agency/Site Name: _____

Name: _____

Phone: _____

Local Address: _____

Email: _____

Day of Contact and Email (if different): _____

SITE DETAILS:

Service Needed: _____

Skills Required for Service: _____

Will the Service Agency Provide all required tools: YES NO

What type of clothing/footwear/handwear should volunteers arrive with: _____

What is the maximum # of volunteers needed: _____

Where will the site host meet the group that day: _____

Does your site require and documentation or other proof of records: _____

PLEASE SHARE THE FOLLOWING INFORMATION WITH THE SITE HOST:

- Groups will depart campus on Sunday, October 23rd at 10AM. They should arrive at your venue around 10:30 AM depending on distance to travel.
- Groups will have until 1:30 PM to work at your site. Their return trip will need to begin by 1:30 PM.
- We appreciate you working with us. We will list your site as one of the options our students will have that day.
- Unfortunately, we cannot guarantee that we will reach your maximum preferred group size. We will notify you by Thursday, October 20th with the group size based on pre-registration numbers.
- We will have a site leader from our campus with the group, we would ask that your site also provide a leader for the duration of the service time.
- If any logistics or needs change, please contact Student Activities and Union Services via e-mail at saus@newpaltz.edu or call 257-3025.
- Thank you for giving us an opportunity to serve our greater community!

Please mail or fax this form back to no later than Tuesday, October 11, 2011.

Office of Student Activities and Union Services

ATTN: Make a Difference Day

Student Union 211

1 Hawk Drive, SUNY New Paltz

New Paltz, NY 12561

FAX: 845-257-3695

