

# FIVE STAR CHAPTER ACCREDITATION PROGRAM RUBRIC

CHAPTER: \_\_\_\_\_

## SCHOLARSHIP

Criteria	Max. Possible Points	Points Earned	Notes
Chapter GPA at the start of the Fall semester: 50 points if between 3.50-4.0; 40 points if between 3.0-3.49; 30 points if between 2.50-2.99	50		
Chapter GPA at the start of the Spring semester: 50 points if between 3.50-4.0; 40 points if between 3.0-3.49; 30 points if between 2.50-2.99	50		
Written academic plan describing chapter goals in achieving academic excellence – Submitted by 10/5/09 (w/Monthly Chapter Report)	25		
Written academic plan describing chapter goals in achieving academic excellence – Submitted by 3/1/10 (w/Monthly Chapter Report)	25		
Spring 09 New Member Class's GPA remains unchanged or improves after the semester of intake	25		
Fall 09 New Member Class's GPA remains unchanged or improves after the semester of intake	25		
<b>TOTAL</b>	<b>200</b>		

## MANAGEMENT & OPERATIONS

Criteria	Max. Possible Points	Points Earned	Notes
Fall Chapter Roster submitted – due by Friday 9/4/09 (Late or incomplete rosters penalized one point per day)	10		
Spring Chapter Roster submitted – due Friday, 2/8/10 (Late or incomplete rosters penalized one point per day)	10		
Fall Advisor Agreement Form submitted – due Friday, 9/4/09 (Late forms penalized one point per day)	10		
Spring Advisor Agreement Form submitted – due Friday, 2/8/10 (Late forms penalized one point per day)	10		
Updated copies of organizational and/or chapter risk management policies submitted annually	20		
Updated copies of organizational and/or chapter constitution and by-laws submitted annually	20		
Monthly Chapter Report submitted four times per semester (10 points for each report) – see Chapter Accreditation Program Timeline for due dates (1 <sup>st</sup> Monday of each month)	80		
Chapter website maintained with periodic updates	10		
Chapter attends required UGA & sub-governing board meetings & maintains good standing – Fall Semester	25		
Chapter attends required UGA & sub-governing board meetings & maintains good standing – Spring Semester	25		

Chapter member(s) actively serve on sub-governing or UGA executive board; 2 points per member per semester.	20		
Chapter President meets with Assistant Director of Student Activities once in Fall semester for chapter progress and planning meeting – must be scheduled by due date each semester (see Chapter Accreditation Program Timeline) (Meetings scheduled late but held = 10 points; meetings not scheduled or held = 0 points)	20		
Chapter President meets with Assistant Director of Student Activities once in Spring semester for chapter progress and planning meeting – must be scheduled by due date each semester (see Chapter Accreditation Program Timeline) (Meetings scheduled late but held = 10 points; meetings not scheduled or held = 0 points)	20		
Regional/National Advisor schedules an appointment and meets with Assistant Director of Student Activities during a chapter visit (1 visit per year)	20		
<b>TOTAL</b>	<b>300</b>		

## MEMBERSHIP DEVELOPMENT

Criteria	Max. Possible Points	Points Earned	Notes
Chapter does not have any judicial action/sanctions and is in good standing with College and the Regional/National Office during Fall Spring semester	25		
Chapter does not have any judicial action/sanctions and is in good standing with College and the Regional/National Office during Spring semester	25		
Chapter President and New Member Educator attend the New Member Education Workshop - Fall	25		
Chapter President and New Member Educator attend the New Member Education Workshop - Spring	25		
Chapter hosts a New Member Education program with at least 75% candidates initiated - Fall	25		
Chapter hosts a New Member Education program with at least 75% candidates initiated - Spring	25		
Participation in Hazing Prevention Week programs and activities during September	50		
Members attend Fall Student Leadership Conference (10/11/09) – 1 pt. per member	20		
Hold or attend a chapter leadership retreat/training – Fall – outline/agenda submitted	30		
Hold or attend a chapter leadership retreat/training – Spring – outline/agenda submitted	30		
Coordinate chapter teambuilding event or activity – Fall– time, date, location & attendance submitted	20		
Coordinate chapter teambuilding event or activity – Spring – time, date, location & attendance submitted	20		
<b>TOTAL</b>	<b>320</b>		

## INVOLVEMENT & SERVICE

Criteria	Max. Possible Points	Points Earned	Notes
Chapter registers & participates in the following (5 pts. each): First-Year Student Move-In Day; Fall & Spring Club & Involvement Fairs; Fall Open Houses; Spring Accepted Students Day	25		
Chapter participates in all UGA programs/events (Meet the Greeks, Greek Day, fund-raisers, etc.)	25		

Chapter has 100% active member participation in Community Service events and projects; each member records at least 10 hours per year – submit Community Service Reports within two weeks of each project/event	100		
Chapter participates in one service event that directly benefits the Ulster County community (Make a Difference Day, Taste of New Paltz, New Paltz Clean Sweep, etc.) – submit Community Service Reports within two weeks	20		
Chapter raises funds for its philanthropy (Fall Semester) submit Community Service Reports within two weeks	25		
Chapter raises funds for its philanthropy (Spring Semester) submit Community Service Reports within two weeks	25		
Chapter plans, coordinates, and conducts one non-recruitment program for New Paltz students (20 points; 5 points for each additional program) – submit Program Completion Report and sign-in sheet within two weeks of event	50		
Submit an outline of achievement and/or positive public relations activities Fall semester	20		
Submit an outline of achievement and/or positive public relations activities Spring semester	20		
Chapter submits Fraternity & Sorority Awards Packet in Spring by due date, and nominates at least 3 awards	20		
50% of chapter members actively participate in one other New Paltz club, organization, or leadership role on campus during Fall semester– submit list of involvement each semester by designated due date	25		
50% of chapter members actively participate in one other New Paltz club, organization, or leadership role on campus during Spring semester – submit list of involvement each semester by designated due date	25		
<b>TOTAL</b>	<b>380</b>		

<b>OVERALL POINTS TOTAL</b>	<b>1200</b>		
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<b>0-239</b>	<b>240-479</b>	<b>480-719</b>	<b>720-959</b>	<b>960-1200</b>
1 Star	2 Stars	3 Stars	4 Stars	5 Stars

<b>Fall 2009:</b>	
Chapter contact: _____	Email: _____
Progress Email Sent: _____	
Total Points Fall 2009: _____	Progress Meeting: _____

<b>Spring 2010:</b>	
Chapter contact: _____	Email: _____
Progress Email Sent: _____	
Total Points End of Spring 2010: _____	Progress Meeting: _____
ACCREDITATION LEVEL: _____	