



July 22, 1994

TO: Faculty and Staff

FROM: Jan W. McLaurin
Asst. Vice President for Sponsored Funds

SUBJ.: Student Fringe Benefit Rate

For salaries and wages earned by SUNY students who are on Research Foundation payroll, the reduced fringe benefit rate is applied, when all four of the following criteria are satisfied:

- a. The employee is enrolled as a full-time SUNY student.
- b. The employee is working part time or, if employed full time in the summer, was enrolled as a full-time student during the preceding academic year.
- c. The employee is engaged in work related to the student's education and training that leads to the fulfillment of academic requirements.
- * d. The employee is working under one of the following titles:

<u>Title Code</u>	<u>Title</u>
R149	Project Instructional Assistant
R150	Research Project Assistant
R267	Research Aide
R268	Senior Research Aide

Students who meet all four criteria are eligible for the current reduced fringe benefit rate. If you employ a student who does not meet the above criteria, you must budget for the full fringe benefit rate.

- * Please note that as Project Director, you are responsible for appointing students to appropriate employment titles.