



UNDERGRADUATE EXCESS CREDIT REQUEST

Office of Records & Registration, SUNY New Paltz, 500 Hawk Drive, New Paltz, NY 12561-2439

Fall Spring Summer I Summer II Year 20__

Student ID # N _____ Last Name _____ First Name _____ MI _____

This form is required for students whose cumulative grade point average is less than 3.0 and want to register for more than 19 credits. However, if your GPA is 3.0+, the maximum credit per semester is 20 and this form will not be necessary. Students may add a third course to their summer registration providing it is an online course. Students are limited to a maximum of three online courses during the summer.

of Excess Credits _____ Total Semester Credits _____

SIGNATURES REQUIRED

I have declared an Academic Major

Major Advisor _____ Date _____

Dean of the School _____ Date _____

I have not declared an Academic Major

Academic Advisor _____ Date _____

Dean of Student Advising _____ Date _____

ADDITIONAL SIGNATURES IF APPLICABLE

EOP Student

EOP Advisor's Signature Required _____ Date _____

Education student currently registered for Student Teaching or Professional Core

Education Advisor's Signature _____ Date _____

Dean of School of Education _____ Date _____

IF APPROVED, SUBMIT THIS FORM WITH AN ADD/DROP FORM TO RECORDS & REGISTRATION.