

FREE TAX ASSISTANCE SERVICE FOR STUDENTS ON CAMPUS- VITA

[13614 NR](#) (Complete this form and bring it with you to VITA)

van den Berg Hall, Room 208

February 5 - April 5, 2018

(Excluding Spring Break)

Mondays: 10 a.m. – 8 p.m.

Wednesdays: 10 a.m. – 8 p.m.

Thursdays: 10 a.m. – 8 p.m.

- Bring: Passport, I-20 or DS-2019, Tax forms issued by employers (ex. W-2, 1099) and Form 13614NR, actual SSN Card or the ITIN letter, last year’s tax return (if available), and your bank routing and account numbers for direct deposit.
- If you don’t have your W-2, you must get it from your employer.
- You will need to know how many days you were present in the US within the past 3 years.
- Go individually, not in a group.

EASY REFERENCE FOR F-1 and J-1 Students

<u>1. FEDERAL INCOME TAX FORMS</u>	<u>2. NEW YORK STATE TAX FORMS</u>
<p>NO INCOME in 2017? File 8843 ONLY by June 15, 2018</p> <p>INCOME in 2017? File 8843 AND 1040NR or 1040NR-EZ by April 17, 2018</p> <p>Send Federal forms to: Department of the Treasury Internal Revenue Service Austin, Texas 73301-0215, USA</p>	<p>Filed federal form 8843 only? No need to file New York State income tax forms</p> <p>Earned income in New York State? File NYS form IT-203 by April 17, 2018</p> <p>If you do NOT owe money, send NY state forms to: State Processing Center PO Box 61000 Albany, New York 12261-0001</p> <p>If you owe money, send NY state forms to: State Processing Center PO Box 15555 Albany, NY 12212-5555</p> <p>Please note: If you earned money in a state other than New York, you should check the tax filing information for that state to see if you need to file state tax forms.</p>