General Education Board
Minutes of the April 20, 2009 meeting

In attendance: David Cavallaro, Carole Cowan, Richard Kelder, Jun Min, Bernadette Morris (Ex officio on CC), Lynn Spangler (Chair), Edward (Rus) Springer

The meeting started at 11:00 AM.

1. **Selection of minutes-taker**: Jun Min was selected.

2. **Approval of minutes from 4/6/09**: The minutes of the April 6th meeting were approved as amended.

3. **Update on assessment plans for oral communication, ethical reflection, diversity**: as reported by Bernadette Morris, the curriculum committee will announce anything we need and there is an understanding we can't hold off on anything to be assessed. We then discussed how ethical reflection, diversity and oral communication will be assessed in Spring 2010 and the first two possibly again in Fall 2010. We want to first survey what faculty are doing in these courses now, and Richard Kelder will form survey questions.

4. **Update of GE website**: links from other sites to GE information (specifically through “academics” and “advising/ge” need to go directly to GE information. Lynn will contact Academic Advising about this.

   Some re-structuring was suggested for the menu items, such as the location of “minutes” and GE Board information. “Frequently Asked Questions” will be amended to include “…about GE Assessment”. A “roll over” feature would be good to let people know what is within each category. The GE home page should be about general education itself, not the GE Board. Bernadette Morris will write a draft of this.

   More specifically, the following changes for the website were discussed (with items at the left margin primary menu items):

   **Assessment Documents** (add “and Forms”)
   - **Sample Rubrics and Work Products** (Strengthened Campus Based Assessment)
   - Add SCBA links above or description?
   - **Critical Thinking Rubric** *
   - **Critical Thinking Essays** *
   - **Mathematics Rubric** *
   - **Mathematics Responses** *
   - **Basic Communication Written Rubric** *

   **Category and Competency Objectives**
Sample Assessment Plans (Category and Competency Objectives)  
(one for each area)

Instructions and Other Written Correspondance (delete—letters to deans and chairs, etc. should be in mynewpaltz, not public)
Learning objectives (outcomes)—Board of Trustees compared to New Paltz
GE Assessment Plan (Instructor/Course) (update here & C&C objectives list)
GE Assessment Plan (Department) (add updated version & update under C&C objectives above)

» Frequently Asked Questions (Add “GE Assessment”)

Courses (okay—updated 3/09)

» General Education Board Members (delete “Members”)
   History/Background
   Members
   Minutes

Minutes (put under General Education Board above)

SUNY General Education Documents (add “Board of Trustees”)

Home (okay—goes to GE home page)

SUNY New Paltz (okay—goes to New Paltz home page)

Meeting adjourned at 12:00 pm.

Respectfully submitted,
Jun Min