



2012

# **ANNUAL SECURITY REPORT & Annual Fire Safety Report**

[www.newpaltz.edu/police](http://www.newpaltz.edu/police)  
[www.newpaltz.edu/firesafety](http://www.newpaltz.edu/firesafety)

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## **STUDENT RIGHT TO KNOW AND CAMPUS SECURITY ACT: TITLE II CRIME AWARENESS AND CAMPUS SECURITY ACT OF 1990**

### **INTRODUCTION**

This brochure has been prepared as part of the State University of New York at New Paltz's commitment to security and safety on campus and to meet the requirements of the Student Right to Know and Campus Security Act of 1990 (amended in November, 1998 and re-named the Clery Act), that requires colleges and universities to prepare, publish and distribute to all students and employees an annual report pertaining to the college's security policies, procedures, programs and an annual fire safety report summarizing fire related activities to residence halls. New Paltz has taken a pro-active approach to campus security and fire safety and is in full compliance with the law. Also included is statistical information comparing crimes which occurred on the Campus for the years of 2010, 2011, and 2012. The information here demonstrates that the safety and well being of our students, faculty and staff are of the greatest priority to New Paltz.

### **CURRENT POLICY**

#### **Reporting Criminal Incidents or Emergencies**

Students or College employees may report a criminal incident by calling 257-2222 (x2222 from a campus telephone) or reporting to the University Police Department on the second floor of the Service Building, Room 100 (located on Route 32 South). This office is open 24-hours a day. Medical emergencies may also be reported in the same manner. The accurate and prompt reporting of all crimes to the University Police and the appropriate law enforcement agencies is strongly encouraged.

#### **Timely Warnings**

In the event that a situation arises that constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through the college e-mail system to the students, faculty, staff and the campus' student newspaper, The Oracle.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, The University Police Department may also post a notice on the campus-wide electronic bulletin board on the Police web site at: [www.newpaltz.edu/police/campusalerts.com](http://www.newpaltz.edu/police/campusalerts.com). NP Alert may also be used to text message alerts. The college's outdoor public address/speaker array system can also broadcast messages.

#### **Crime Alerts**

When circumstances warrant it, printed or electronic crime alerts and campus advisories can be prepared and distributed selectively or campus wide notifying employees and students of important crime related information.

#### **Confidential Reporting Procedures**

If you are the victim of a crime and do not want to pursue action within the University System or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Chief or a designee of UPD can file a report on the details of the incident without revealing your identity. The purpose of a confidential report

is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution. The University Police monitors a confidential silent witness page on the department website at: [www.newpaltz.edu/police/silent.html](http://www.newpaltz.edu/police/silent.html), users may report criminal activity or information on crimes through this website and it will remain confidential. Incidents may also be reported to any college official or Student Affairs staff member. The Counseling Center staff informs clients of voluntary, confidential crime reporting procedure. For those wishing to do so, reports may be filed by contacting any of the following:

Dean of Students	(845) 257-3261
Associate Dean of Students	(845) 257-3088
Chief of University Police	(845) 257-2222
Director of Residence Life	(845) 257-4444
Director of Student Activities	(845) 257-3025
Director of Health Services	(845) 257-3400
Director of Counseling Center	(845) 257-2920

A special program, the **Blue Light Telephone System**, aids in expediting calls concerning criminal incidents or emergencies. These call boxes are brightly lit with a blue light and have been installed in areas of high pedestrian traffic across campus. In addition, each campus building has an exterior telephone and each campus residence hall has a direct-ring emergency telephone in the entrance to the building.

**Access to and Security of Campus Facilities**

Most campus buildings and facilities of New Paltz are accessible to members of the campus community, as well as guests and visitors, during normal business hours on Monday through Friday and for limited designated hours on Saturdays and Sundays when the College is in session.

The entrance doors to student residence halls are card access and remain locked 24-hours a day. Unlimited access is available to residents only. Telephones are located in the foyer of each residence hall and visitors should call for admission to the building.

During the evening hours and when the campus is officially closed, College buildings are locked. Only faculty, staff and some students with proper clearance may be admitted to these areas.

Security of campus facilities is also addressed by our Physical Plant staff who frequently inspect campus lighting, trim shrubbery, and clear all entrances/sidewalks of snow, ice, and debris. Campus telephones are inspected monthly by the University Police and damaged or non-working telephones are reported to the Telecommunications Office for repair. Faculty, staff, students and visitors are encouraged to report any damaged equipment or potentially unsafe areas to the University Police Department at 257-2222.

## **DRUGS AND ALCOHOL**

New Paltz has created a document entitled Institutional Response to the Use of Illicit Drugs and Alcohol. Prepared in compliance with the Federal Drug Free Schools and Communities Act of 1989, it is available to all members of the campus community.

Employees of New Paltz are subject to disciplinary procedures for the use and/or abuse of drugs and alcohol. Employees who violate the State policy on alcohol and substance abuse in the workplace may be subject to disciplinary action specified in section 75 of the Civil Service Law or the disciplinary articles of the collective negotiated agreements.

Students of New Paltz are subject to policies governing alcohol and substance abuse as outlined in the Campus Regulations & Judicial Procedures. This document is distributed and available to all students.

All members of the campus community are subject to federal and state laws as they apply to Alcohol and Controlled substance use and/or abuse.

### **Possession, Use and Sale of Alcohol**

No person shall possess, sell or give away alcoholic beverages without proper authorization in any building or on any property owned or controlled by the College. Persons (21 years of age or older) may have alcoholic beverages in residence hall rooms. No open containers may be possessed outside of the student's room, or elsewhere on campus unless legally authorized...[Campus Regulations, Part 3, Section C, 1.00]

### **Possession, Use, and Sale of Controlled Substances**

The use of all controlled substances, with the exception of prescribed drugs, is illegal and exposes one to disciplinary action as well as criminal violation. Use, trafficking, and possession of controlled substances creates criminal activity on campus. The College will involve internal and external law enforcement investigative services, if necessary, to remove this dangerous element from our community.

### **Drug and Alcohol Abuse Education**

The college provides ongoing drug and alcohol education programs and dissemination of pertinent information. Student Development conducts workshops regularly throughout the semester on alcohol and marijuana use. Both programs impact basic information on physical and psychological effects of substance use and the process of behavior change. Information on both on-campus and off campus resources is discussed. The University Police conducts alcohol and drug programs on a consistent basis in the campus residence halls through Residence Life RA programming.

## **SEXUAL ASSAULT PREVENTION AND RESPONSE**

New Paltz condemns sexual assault, rape, and other forms of non-consensual sexual activities. These offenses violate the Campus Regulations and Judicial Procedures, as well as New York State Penal Law. The College does its utmost to prevent sexual violence through education and safety precautions and to provide support and appropriate services to any student involved in an incident of sexual assault. All new students are given a comprehensive orientation session on rape and sexual violence prevention. The police

department offers sexual assault education and information programs to students and employees upon request.

If you are a victim of a sexual assault at New Paltz, your first priority should be to get to a safe place. You should then obtain necessary medical treatment. The Police Department strongly advocates that a victim of sexual assault report the incident in a timely manner. An assault should be reported directly to the University Police Department and/or the Office of Student Affairs as soon as possible. Filing a police report with a Police Officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim.
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later.
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system, the judicial on campus procedure or both. A University representative from the Police Department will guide the victim through the available options and support the victim in his or her decision. Various counseling options are available through the Psychological Counseling Center, Haven, OASIS, Crime Victims of Ulster County and the S.A.N.E Unit.

University disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Campus Regulations and Judicial Procedures. This publication provides, in part, that the accused and the victim will each be allowed to choose one person to accompany them throughout the hearing. Both the victim and accused will be informed of the outcome of the hearing. A student found guilty of violating the sexual misconduct policy could be criminally prosecuted in the New York State courts and may be suspended or expelled from campus for the first offense. Student victims have the option to change their academic and/or campus living situations after an alleged sexual assault, if such changes are reasonably available.

## **MISSING PERSON**

Students who live on campus are required to provide an emergency contact in the event they are reported missing. Only authorized campus officials or the University Police will access this information during the course of a missing person investigation. The college will contact a parent or guardian if the student is under 18. If the student is emancipated or over the age of 18, the college is required to notify the person designated by the individual as their emergency contact. Students can register their emergency contact information when they check in with the Office of Residence Life. If the person is believed to be missing and there is reasonable concern for his or her well-being and safety, the University Police should be contacted immediately to initiate an investigation.

## **CRIME PREVENTION NEWS**

Police newsletters and other crime prevention information are widely distributed to the campus community. These printed materials keep students, faculty, and staff informed of potential hazards on campus and communicate ways to remain safe and secure while living on campus and in the local community.

New Paltz believes that an informed public is a safety conscious public. The following statistics, provided in compliance with the Crime Awareness and Campus Security Act of 1990, are for your information. These statistics reflect the number of on-campus offenses reported to University Police and other college officials at New Paltz and are compiled by calendar year. All definitions conform with the Uniform Crime Reporting Handbook National Incident-Based Reporting System Edition, 1992, as required by the Campus Security Act of 1990.

## **DISCIPLINARY ACTION**

All criminal offenses are also forwarded to the Student Affairs Division for disciplinary action.

## **PRESIDENT'S COMMITTEE ON PERSONAL SAFETY**

This committee reviews, evaluates and makes recommendations regarding campus safety and security issues.

## **POLICY FOR REPORTING THE ANNUAL DISCLOSURE OF CRIME STATISTICS**

The University Police prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at [www.newpaltz.edu/police/securityact.html](http://www.newpaltz.edu/police/securityact.html). This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus and the Division of Student Affairs. Campus crime, arrest and referral statistics include those reported to UPD, designated campus officials (including but not limited to directors, deans, department heads, judicial affairs, advisors to student organizations, athletic coaches), and local law enforcement agencies. Each year, an e-mail notification is made to all enrolled students, faculty and staff that provides the web site to access this report. Copies of the report may also be obtained at the University Police Department located on Rte. 32 South in the Service Building or by calling 845-257-3340. UPD maintains a daily log of all crime that occurs on campus. The log may be reviewed at anytime at the University Police Department or on line at [www.newpaltz.edu](http://www.newpaltz.edu). On page 8 is a chart of the New Paltz Campus Crime Statistics. Below is an explanation of the geographical locations used under the Jeanne Clery Disclosure Act.

### **On Campus Property**

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

## Residential Facilities

“Dormitories or other residential facilities for students on campus” is a subset of the on-campus category. Institutions must disclose the total number of on-campus crimes, including those in dorms or other residential facilities for students on campus, and must also make a separate disclosure limited to the number of crimes occurring in student dorms or residential facilities on campus. As a subset, the number of crimes reported for dormitories or other residential facilities must be less than or equal to the number of reported crimes for the on-campus category.

## Non-campus Property

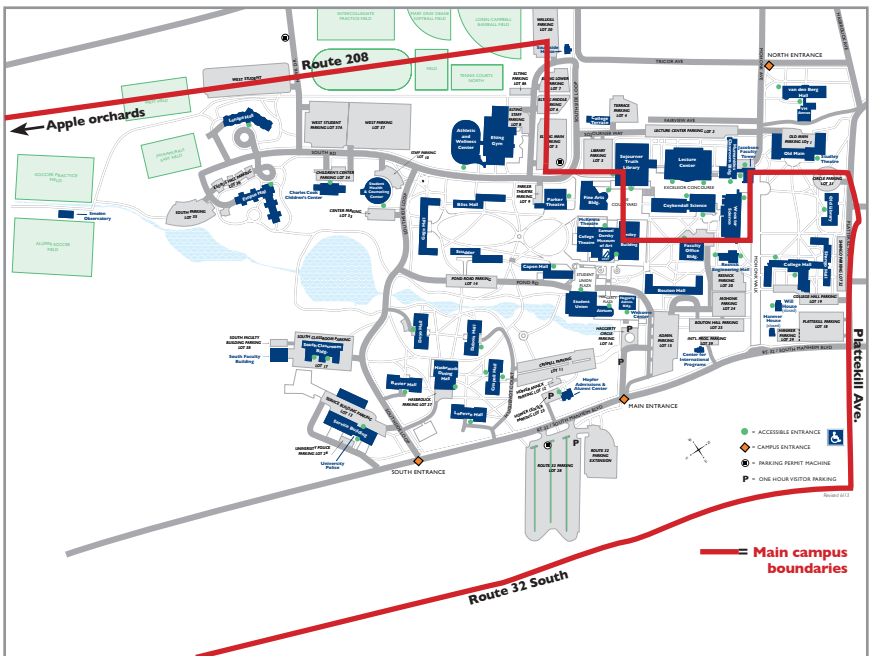
Any building or property owned or controlled by a student organization that is officially recognized by the institution; or Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

## Public Property

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

## Boundaries

Boundaries of the main campus are mostly defined by state Route 208 to the east, State Route 32 to the west, Plattekill Avenue to the north and the apple orchards on the south side. See map below.



## **LAW ENFORCEMENT AUTHORITY AND INTERAGENCY RELATIONSHIP**

The University Police Department at New Paltz is responsible for law enforcement, security, and emergency response for the campus. The department consists of 18 full-time law enforcement officers, a Chief, an Investigator, and 4 Lieutenants.

The members of the University Police Department are Police Officers for the State of New York pursuant to Section 1.20, Paragraph 34 (S) of the Criminal Procedure Law of the State of New York. In addition, Police Officers are appointed by the State University pursuant to Subdivision 2 of Section 355 of New York State Education Law.

University Police officers are vested with full law enforcement authority and have responsibilities identical to the local police. Officers are trained at approved Division of Justice Police Academies. They receive specialized training in first aid, defensive tactics, legal responsibility, sexual assault investigation, assistance to victims and other law enforcement topics.

The University Police Department maintains a close working relationship with all local law enforcement agencies in Ulster County. In particular, the department works closely with the New Paltz Police Department and state and federal agencies. The University Police Department and the Town of New Paltz Police Department have a mutual Memorandum of Understanding regarding the investigation of alleged criminal offenses. Crime incident records for state and national distribution are maintained via the New York Statewide Police Information Network (NYSPIN) and e-Justice.

### **Monitoring off Campus Criminal Activity**

At this time New Paltz has no recognized off campus locations.

## **EMERGENCY RESPONSE AND EVACUATION POLICIES**

### **Emergency Response Protocol**

As the tragic events at Virginia Tech and other higher education institutions have shown us, emergencies can arise at any time, without warning, regardless of your surroundings. In response, New Paltz has developed an extensive and recently reconfigured Emergency Response Plan. The Emergency Response Plan addresses situations such as fire and evacuation procedures, hostile intruder, natural disasters, procedures for hazardous chemical spills, and terrorist attacks. This plan was organized and developed by the New Paltz Emergency Response Team (ERT) and in compliance with the Chancellor's Taskforce on Critical Incident Management Recommendations.

Through in-depth research, the ERT has developed the *State University of New York at New Paltz Comprehensive Campus Emergency Management Plan* into a three-part response plan. There is an overall plan that will be used by administrators, University Police, and the ERT, as well as a separate faculty/staff plan and a separate student plan. The faculty/staff and student emergency response plans which include evacuation policies are distributed to all faculty/staff and students annually by e-mail and website. Additionally, our ERT members have extensive training in National Incident Management System (NIMS) and Incident Command System (ICS) allowing the



campus to fully utilize the benefits of this nationally tested emergency response system. These plans also coordinate our interactions with off-campus emergency services. These plans can be accessed on the college's [Emergency Management Website](#). In the event of an emergency, the information provided on this site will serve as a quick easy reference for effective action.

Officials at New Paltz have dedicated much time and attention toward the matter of Emergency Management and as a result, have designated an Emergency Operations Center and organized committees to continually fine-tune our emergency preparedness through efforts updating emergency communications, emergency response drills, and personal safety.

### **NP Alert**

NP Alert is part of the college's fully integrated and coordinated notification system. Faculty, staff and students have the ability to sign-up to receive text messages on their cell phone in the event of a delay or cancellation due to inclement weather (weather alert) or other on-campus emergency. It augments other communications tools, including the university homepage ([www.newpaltz.edu](http://www.newpaltz.edu)), broadcast e-mail alerts, a recorded hotline (257-INFO), the university switchboard and Welcome Center, residence hall postings, and a coordinated use of public media outlets, used to convey urgent messages. Sign up is currently voluntary, but strongly encouraged.

### **Mass Notification System**

New Paltz has installed in various locations on campus a public address loud speaker system. In the event of emergency situations, this system is able to broadcast across the campus either audible emergency tones or verbal notification and instructions to the campus community. The system is tested periodically and the campus community is notified in advance when testing is going to be conducted. This system is to only be activated in accordance with the college's Emergency Response Plan and at the discretion of select members of the campus' Emergency Response Team.

### **Sexual Offender Registration**

Federal regulations also require colleges and universities to advise the campus community where it can obtain information about registered sex offenders. This information is provided by the NYS Division of Criminal Justice Services, and is provided to local law enforcements, communities and the general public, upon request. University Police also has a file of all local offenders that may be reviewed at any time at the University Police station. Individuals who wish to obtain this information may contact the New York State Division of Criminal Justice Services at <http://criminaljustice.state.ny.us>. New York State also maintains a sex offender registry information line (1-900-288-3838) where persons can call and request up to 5 searches for a modest fee.

## **PROGRAMS**

The University Police Department takes a proactive approach to crime prevention. The Department offers a comprehensive series of programs to the campus community. The goals of these programs are:

- 1) To eliminate or minimize criminal activity whenever possible.

# CAMPUS CRIME STATISTICS

## STATE UNIVERSITY OF NEW YORK AT NEW PALTZ

OFFENSE	YEAR	ON CAMPUS PROPERTY	**RESIDENTIAL FACILITIES	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER/ NON-NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
SEX OFFENSES, FORCIBLE	2012	6	6	0	0	6
	2011	8	4	2	2	12
	2010	2	1	2	1	5
SEX OFFENSES, NON-FORCIBLE	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ROBBERY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	1	0	0	0	1
AGGRAVATED ASSAULT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
BURGLARY	2012	9	5	0	0	9
	2011	10	6	0	0	10
	2010	10	5	0	0	10
MOTOR VEHICLE THEFT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ARSON	2012	3	2	0	0	3
	2011	2	0	0	0	2
	2010	2	1	0	0	2
LIQUOR LAW ARRESTS	2012	1	0	0	2	3
	2011	9	3	0	7	16
	2010	6	2	0	5	11
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2012	39	33	0	0	39
	2011	43	39	1	0	44
	2010	38	34	0	0	38
DRUG LAW ARRESTS	2012	24	10	0	23	47
	2011	28	7	0	46	74
	2010	47	5	2	20	69
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2012	79	50	0	0	79
	2011	43	22	0	0	43
	2010	45	30	0	0	45
ILLEGAL WEAPONS POSSESSION ARRESTS	2012	2	1	0	1	3
	2011	1	0	0	0	1
	2010	1	1	0	0	1
ILLEGAL WEAPONS POSSESSION VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2012	2	2	0	0	2
	2011	4	4	0	0	4
	2010	0	0	0	0	0

\*\* CRIMES REPORTED IN THE RESIDENTIAL FACILITIES COLUMN ARE INCLUDED IN THE ON CAMPUS CATEGORY.

# CAMPUS HATE CRIME STATISTICS

## STATE UNIVERSITY OF NEW YORK AT NEW PALTZ

OFFENSE	YEAR	ON CAMPUS PROPERTY	**RESIDENTIAL FACILITIES	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER/ NON-NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
SEX OFFENSES, FORCIBLE	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ROBBERY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
AGGRAVATED ASSAULT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
BURGLARY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
MOTOR VEHICLE THEFT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
ARSON	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
LARCENY	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
SIMPLE ASSAULT	2012	0	0	0	0	0
	2011	0	0	0	0	0
	2010	0	0	0	0	0
CRIMINAL MISCHIEF DAMAGE OR VANDALISM OF PROPERTY	2012	0	0	0	0	0
	2011	4	3	0	0	4
	2010	0	0	0	0	0
INTIMIDATION	2012	0	0	0	0	0
	2011	1	0	0	0	1
	2010	1	1	0	0	1

\*\* CRIMES REPORTED IN THE RESIDENTIAL FACILITIES COLUMN ARE INCLUDED IN THE ON CAMPUS CATEGORY

2) To encourage students and employees to be responsible for their own security and the security of others.

### **Escort Service**

This program provides walking and driving escorts to students during the academic year. Students may call the Escort Desk at 257-3338 during the posted hours to obtain a student escort to their room or parked car.

### **New Student Orientation**

The crime prevention and awareness orientation heightens the awareness of new students to potential crime and criminal activity encountered on or near a campus. This program includes videotapes, brochures, and other printed materials.

### **Drunk Busters**

This educational and fun program is offered in the Residence Halls as well as occasionally off-campus at the New Paltz Middle School and High School. The program shows and teaches students about alcohol awareness as well as the dangers and penalties of drinking and driving. Students also get to “walk the line” wearing goggles which simulate intoxication.

### **Plain Talk/Plain Clothes**

This program is offered in the Residence Halls and to other student groups to promote discussion between students and University Police personnel. Crime prevention as well as safety and residence hall security information is disseminated during these sessions.

### **Rape Awareness and Personal Safety Workshops**

With the cooperation of the Residence Life staff, Options, and the Counseling Center, these programs are offered to provide personal safety tips and risk reduction strategies to members of the campus community. Health and crisis counseling services are available from all of the aforementioned resources.

### **R.A.D. Women’s Self Defense**

This 15 hour course is offered 3 times a semester for all female students. Certified self-defense instructors teach the course. Women get to experience actual simulation with pads and “The Aggressor.” Check out our web site for more information.

## **FIRE SAFETY**

The Higher Education Opportunity Act requires the publication of certain fire safety statistics and information by all higher education institutions prior to October 1st of each year. That report will make available data from the previous calendar year as it relates to on-campus student housing facilities. This report, as provided within the Clery Act Campus Safety and Security Report, will be made available to all interested parties, including students, staff, visitors, as well as potential students, staff, and visitors; through both print copies and electronic copies. Electronic copies will be available on the State University of New York at New Paltz website, [www.newpaltz.edu/firesafety](http://www.newpaltz.edu/firesafety) and [www.newpaltz.edu/po-lice](http://www.newpaltz.edu/po-lice). Additionally, New Paltz will maintain a Fire Log in accordance with the campus fire safety reporting requirements. A Fire Log including all on-campus student housing facility

fires for the past 60 days will be available along side the campus crime log at the University Police Department, viewable 24 hours per day, 7 days per week. A Fire Log showing all on-campus student housing facility fires will be available upon request within 2 business days notice to the Office of Environmental Health and Safety.

Any questions regarding campus fire safety and/or this report should be directed to Scott Schulte, Assistant Director of EH&S for Fire Safety at schultes@newpaltz.edu or SUNY New Paltz, 1 Hawk Drive, EH&S, Service Building 110A, New Paltz, NY 12561.

**Below is a list of all on-campus student housing facility fires during the calendar years 2010, 2011, and 2012:**

CAMPUS RESIDENCE HALLS	NUMBER OF FIRES	DATE & TIME	LOCATION	NATURE OF FIRE	ADDITIONAL INFORMATION	NUMBER OF INJURIES	NUMBER OF DEATHS	DAMAGE & VALUE
1 Bevier Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2 Bliss Hall	2	4/10/10 @ 2357	2nd Floor Lounge	Accidental (Cooking)	Cup of soup ignited in microwave.	0	0	\$0.00
		1/28/12 @2213	Rm 118	Accidental	Confined to microwave. Tee shirt ignited	0	0	\$10.00
3 Bouton Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
4 Capen Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
5 College/ Shango Hall	2	2/23/10 @ 0855	2nd Floor Laundry Rm	Accidental	Lint in dryer ignited. Confined to vent pipe.	0	0	\$0.00
		11/18/11 @ 2031	Basement Kitchen	Accidental (Cooking)	Oil ignited in cooking pan.	0	0	\$0.00
6 Crispell Hall	1	10/11/12	Basement Lounge	Incendiary	Lighter burn mark to wall	0	0	\$200.00
7 Deyo Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
8 Dubois Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9 Esopus Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
10 Gage Hall	1	3/5/10 @ 0917	1st Floor men's bathroom	Incendiary	Burns to fire alarm strobe	0	0	\$75.00
11 Lefevre Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
12 Lenape Hall	1	2/15/12	Rm 411	Incendiary	door decorations ignited	0	0	0
13 Scudder Hall	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total: 13	7					0	0	\$285.00

As outlined in the New Paltz Housing Handbook and EH&S policy, the following items are prohibited in the residence halls:

- Medusa/octopus lamps
- Sun lamps
- Clamp-on bed lamps
- Halogen torchiere lamps
- Hot plates
- Toasters
- Toaster ovens
- Open element popcorn poppers
- Air conditioners
- Space heaters
- Candles or open flames
- Incense
- Electric frying pans
- Rice cookers
- Cooking appliances other than micro fridge units
- Appliances in need of electrical repair
- Non UL listed electrical appliances
- Extension cords
- Refrigerators exceeding five cubic feet of volume
- Foreman grills
- Propane grills
- Lava lamps
- Electric blankets
- Multi-plug adapters
- Flammable/combustible gases or liquids
- Harmful chemicals
- Dangerous or combustible decorations
- Dangerous items
- Oil & waxed base fragrance warmers

All SUNY buildings are non-smoking, including all residence halls. Smoking is prohibited within 50 feet of all building entrances and cigarette disposal cans are provided to avoid cigarettes being discarded in mulch, grass, garbage cans, or other areas of combustible materials. Open flames are prohibited in the residence halls, as are dangerous portable electrical appliances.

All residence hall rooms are inspected monthly by Residence Life as part of Health and Safety inspections. This includes checks for prohibited items, unsafe or dangerous items, illegal activity, unhealthy living practices, excessive trash collection, unclean living spaces, and fire code violations. Particular attention is paid to excessive combustibles on walls and doors, and unsafe electrical appliances.

Annual State Fire inspections are conducted by the New York State Office of Fire Prevention and Control to confirm proper code compliance.

All students are instructed throughout the year in the proper procedure for reporting fires and other emergencies. All students are instructed to call 911 using an on-campus phone to reach the State University Police Department, or to dial (845) 257-2222 from any other phone to reach the State University Police Department. The Ulster County 911 Center can be reached in the event of emergency by dialing 911 from any off campus phone.

As per the SUNY New Paltz Fire Evacuation Procedure: “Upon becoming aware of a fire alarm activation inside of a building that you are in, every person shall immediately begin evacuating. Collect keys, medication, and appropriate clothing and head toward the nearest exit. If necessary, encourage other occupants along the way to quickly evacuate. If it is safe to do so, close windows and doors along your escape path. Once you have exited the building you should proceed to an area greater than 50 feet from the building and report the incident to University Police by dialing 911 from a campus phone or (845) 257-2222 from a cell phone or off campus phone. Once you have notified University Police, you

should attempt to account for occupants. If you are aware of anyone who did not successfully evacuate, report that to the nearest emergency responder. Occupants who are not physically capable of traversing stairs or exit paths shall proceed to the nearest safe stairwell and remain there for assistance in evacuation. Upon finding smoke or fire inside of a building that you are in, every person shall immediately activate the nearest fire alarm pull station. At that point you shall begin evacuating in the manner in which you would for a fire alarm. If you are properly trained in the use of a fire extinguisher and feel that you can safely attempt to extinguish the fire; considering the fire's size, the type of fire extinguisher needed versus the type available, your physical capabilities, and the availability of a viable escape route, you may attempt to do so. Never endanger yourself or others in an attempt to close windows or doors, or extinguish a fire.”

It is the policy of SUNY New Paltz to install full sprinkler systems in Residence Halls undergoing substantial renovations. Accordingly, Crispell Hall received a full sprinkler system during the renovation that occurred between December 2010 – August 2011.

All resident students are offered annual fire safety training at least once per semester in their residence hall, as presented by either the Campus Fire Safety Officer or residence life staff, in accordance with the New York State Campus Fire Safety Training Guidelines. All transfer students receive training in on campus fire safety policies and practices during the transfer student fair. All first year students receive fire safety training during orientation. All international students receive fire safety training during their orientation. In addition to the fire safety training offered in accordance with the New York State Campus Fire Safety Training Guidelines, students are offered hands-on fire extinguisher training throughout the year. All visitors, staff, and students are encouraged to attend the Campus Fire Safety Awareness Day held during Campus Fire Safety Awareness Month, in which fire safety is the focal point of a day-long interactive event with the local fire department, New York State Office of Fire Prevention and Control, as well as other safety-related organizations; which is held annually, weather and schedule permitting.

Each Community Development Assistant in each residence hall conducts monthly hall safety checks and reports deficiencies to the Campus Fire Safety Officer. This includes inspections throughout the common areas of the residence hall to ensure that all fire extinguishers have been inspected and are visible and accessible, all evacuation signs are properly displayed, all exits are clear, all exit signs are properly functioning, all fire doors are properly marked and functioning, all fire alarm pull stations are visible, and all fire safety concerns have been addressed.

**The following page is a summary of Fire Protection Systems and Fire Drills conducted in 2010, 2011 and 2012 per residence hall.**

*For the purpose of assuring that any fire is included in these required statistics, once mitigated, fires should be reported to one of the following titles: Assistant Director of EH&S for Fire Safety (Fire Safety Officer), Director of EH&S, Chief of University Police, University Police Investigator, University Police Lieutenant, University Police Officer, Campus Public Safety Officer, or Campus Security Services Assistant.*

CAMPUS RESIDENCE HALLS	SPRINKLER COVERAGE	FIRE ALARM SYSTEM COVERAGE	NUMBER OF DRILLS	NUMBER OF ROOMS	DETECTION TYPE	SOUND & TROBE
1 Bevier Hall	Computer lab, telecommunications room, trash and recycling room	Full (Entire Building, Fully Integrated)	4	111	Heat & Smoke	Y
2 Bliss Hall	Basement north storage room, JC-8, center stairwell, trash and recycling room, National Residence Hall Honorary office, computer lab, storage by JC-13, storage by JC-19.	Full (Entire Building, Fully Integrated)	4	101	Heat & Smoke	Y
3 Bouton Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	149	Heat & Smoke	Y
4 Capen Hall	Boiler room, storage room by JC-19	Full (Entire Building, Fully Integrated)	4	92	Heat & Smoke	Y
5 College/Shango Hall	Loading dock vestibule, loading dock stairwell, Shepard Recital Hall, room 113, room 114, Honor's Center storage room, Honor's Center kitchen, storage room by room 130, storage room by room 131, storage room by room 100, storage room by room 200, storage room by room 230, storage room by room 231	Full (Entire Building, Fully Integrated)	4	122	Heat & Smoke	Y
6 Crispell Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	111	Heat & Smoke	Y
7 Deyo Hall	Basement storage room	Full (Entire Building, Fully Integrated)	4	106	Heat & Smoke	Y
8 Dubois Hall	Trash and recycling room, computer lab, basement storage room	Full (Entire Building, Fully Integrated)	4	110	Heat & Smoke	Y
9 Esopus Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	119	Heat & Smoke	Y
10 Gage Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	151	Heat & Smoke	Y
11 Lefevre Hall	Computer lab, telecommunications room	Full (Entire Building, Fully Integrated)	4	111	Heat & Smoke	Y
12 Lenape Hall	Complete coverage	Full (Entire Building, Fully Integrated)	5	119	Heat & Smoke	Y
13 Scudder Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	100	Heat & Smoke	Y
Total: 13			53	1502		



CAMPUS RESIDENCE HALLS	SPRINKLER COVERAGE	FIRE ALARM SYSTEM COVERAGE	NUMBER OF DRILLS	NUMBER OF ROOMS	DETECTION TYPE	SOUND & TROBE
1 Bevier Hall	Computer lab, telecommunications room, trash and recycling room	Full (Entire Building, Fully Integrated)	4	111	Heat & Smoke	Y
2 Bliss Hall	Basement north storage room, JC-8, center stairwell, trash and recycling room, National Residence Hall Honorary office, computer lab, storage by JC-13, storage by JC-19.	Full (Entire Building, Fully Integrated)	4	101	Heat & Smoke	Y
3 Bouton Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	149	Heat & Smoke	Y
4 Capen Hall	Boiler room, storage room by JC-19	Full (Entire Building, Fully Integrated)	4	92	Heat & Smoke	Y
5 College/Shango Hall	Loading dock vestibule, loading dock stairwell, Shepard Recital Hall, room 113, room 114, Honor's Center storage room, Honor's Center kitchen, storage room by room 130, storage room by room 131, storage room by room 100, storage room by room 200, storage room by room 230, storage room by room 231	Full (Entire Building, Fully Integrated)	4	122	Heat & Smoke	Y
6 Crispell Hall	Complete coverage	Full (Entire Building, Fully Integrated)	2 (Building under renovations Dec. 2010-Aug. 2011)	106	Heat & Smoke	Y
7 Deyo Hall	Basement storage room	Full (Entire Building, Fully Integrated)	4	106	Heat & Smoke	Y
8 Dubois Hall	Trash and recycling room, computer lab, basement storage room	Full (Entire Building, Fully Integrated)	4	110	Heat & Smoke	Y
9 Esopus Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	119	Heat & Smoke	Y
10 Gage Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	151	Heat & Smoke	Y
11 Lefevre Hall	Computer lab, telecommunications room	Full (Entire Building, Fully Integrated)	4	111	Heat & Smoke	Y
12 Lenape Hall	Complete coverage	Full (Entire Building, Fully Integrated)	5	119	Heat & Smoke	Y
13 Scudder Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	100	Heat & Smoke	Y
Total: 13			50	1497		

CAMPUS RESIDENCE HALLS	SPRINKLER COVERAGE	FIRE ALARM SYSTEM COVERAGE	NUMBER OF DRILLS	NUMBER OF ROOMS	DETECTION TYPE	SOUND & TROBE
1 Bevier Hall	Computer lab, telecommunications room, trash and recycling room	Full (Entire Building, Fully Integrated)	4	111	Heat & Smoke	Y
2 Bliss Hall	Basement north storage room, JC-8, center stairwell, trash and recycling room, National Residence Hall Honorary office, computer lab, storage by JC-13, storage by JC-19.	Full (Entire Building, Fully Integrated)	4	101	Heat & Smoke	Y
3 Bouton Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	149	Heat & Smoke	Y
4 Capen Hall	Boiler room, storage room by JC-19	Full (Entire Building, Fully Integrated)	4	92	Heat & Smoke	Y
5 College/Shango Hall	Loading dock vestibule, loading dock stairwell, Shepard Recital Hall, room 113, room 114, Honor's Center storage room, Honor's Center kitchen, storage room by room 130, storage room by room 131, storage room by room 100, storage room by room 200, storage room by room 230, storage room by room 231	Full (Entire Building, Fully Integrated)	4	122	Heat & Smoke	Y
6 Crispell Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	106	Heat & Smoke	Y
7 Deyo Hall	Basement storage room	Full (Entire Building, Fully Integrated)	4	106	Heat & Smoke	Y
8 Dubois Hall	Trash and recycling room, computer lab, basement storage room	Full (Entire Building, Fully Integrated)	4	110	Heat & Smoke	Y
9 Esopus Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	119	Heat & Smoke	Y
10 Gage Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	151	Heat & Smoke	Y
11 Lefevre Hall	Computer lab, telecommunications room	Full (Entire Building, Fully Integrated)	4	111	Heat & Smoke	Y
12 Lenape Hall	Complete coverage	Full (Entire Building, Fully Integrated)	5	119	Heat & Smoke	Y
13 Scudder Hall	Complete coverage	Full (Entire Building, Fully Integrated)	4	100	Heat & Smoke	Y
Total: 13			52	1497		



