Graduate Council

Minutes, February 7, 2014

Present: Bernadette Morris, Karen Bell (Presiding Officer), Rosemary Millham, Thomas Festa, Michael Viega, Laura Schultz (Guest), Kris Backhaus, Larry Fialkow, Matthew Friday, Jane Sileo, Helise Winters, Vika Shock, Laurel Garrick Duhaney (Dean of the Graduate school)

I. Approval of the minutes, December 6, 2013—APPROVED, pending correction listed below:
   a. Under point 7, it was listed that Dr. John Mahoney, Graduate Program Coordinator for Music Therapy visited the Council. This needs to be corrected. He was unable to attend so Michael Viega spoke on behalf of the Music Therapy program.

II. Announcements

   a. Laurel reminded the Council that the Graduate School Open will be held on Tuesday, February 25, 2014 at 5:30-7:00 pm in the Student Union Building’s Multi-Purpose room.
      i. Snow date is February 26.
      ii. All council members were urged to attend.
      iii. Helise Winters reminded everyone to step out of their comfort zones and to reach out to students so that they feel very welcome.
           1. In marketing, each and every individual matters. That is, make every single potential student comfortable and eager to come to the New Paltz Graduate School.
   b. Nancy Willie-Schiff retired and Dr. Phillip Ortiz will answer any questions (about programs) that previously were posed to Nancy.
      i. Laurel will be the point person. That is, questions will be directed to Laurel and she will contact Dr. Ortiz.
   c. Laurel distributed the Graduate School’s Strategic Plan (AY 2013-2018)
   d. Karen Bell made the following announcement: Dr. Lisa Dieker from the University of Central Florida will be visiting our campus on Wed. Apr 23. At 4:30 pm in LC102, she will present "Preparation of the Next Generation of Learners: Innovations and Practical Application of Current and Emerging Technology" and demonstrate the TeachLivE system.
e. Matthew Friday was congratulated for his selected to be the 2013-14 Art+Environment Visiting Artist at Pitzer College. Pitzer is small liberal arts college outside of Los Angeles and a member of the Claremont Consortium. The prestigious Art+Environment program is supported by an Andrew W. Mellon Grant. Matthew, along with his partners at SPURSE--an ecosystem design group, has been given a budget of $50,000 to design a permanent installation on the Pitzer campus.

III. Ongoing Business

a. Communication Disorders student appeal: A student appealed to the Provost for permission to take the Communication Disorders comprehensive examination a third time and the provost granted her appeal.
b. Update on the Music Therapy Program revisions: Michael Viega spoke about marketing with a professional agency.
c. Update on forms and rationale for Advanced Graduate Certificate in Trauma and Disaster Management.
d. Laurel spoke about the Advanced Graduate Certificate.
   1. Helise asked about the cycle of the program, that is, when a student can begin in the program.
   2. Laurel responded that although the courses are not sequenced, they will be offered in specific semesters. Students will be able to begin the advanced certificate program in either, summer, fall, or spring.
e. Discussed Educational Technology Draft Proposal:
   i. Where is the role of the Curriculum Committee (undergraduate)?
   ii. Where does the process begin?
   iii. The Records and Registration Office needs to be included so course information can be input into Banner.
   iv. Who would be sending information to whom concerning who is approved to teach?

IV. New Business

a. Laurel initiated a conversation regarding the new System Academic Program Forms.
   1. Laurel provided the rationale behind the documents, questions and breakdown of the sections:
b. Laura Schultz spoke about what information was necessary on course and program forms so she could input the relevant data into the electronic record keeping system (Banner catalogue).

Motion to Adjourn at 2:50, unanimously approved

Respectfully Submitted,
Bernadette Morris