

Graduate Council Meeting Feb. 13 2009 Minutes

Attending: Laurel Garrick Duhaney (Dean), Barbara Chorzempa, Karen Bell (Presiding Officer), Liz Hester, Dan Kempton, Ying Lin, Laura Schultz for Bernadette Morris, Judith Rance-Roney, Narcyz Roztocki, Anat Shiftan, Vika Shock, Gweneth M. Lloyd.

Jan McLauren is on an excused absence.

- Laurel Garrick Duhaney introduced Prof. Tabitha Holmes who is sitting in for Jonathan Raskin (sabbatical). She explained briefly how the Council works.
- **Approval of Minutes from Jan. 30th.** with some discussion requesting minor corrections, all approved one abstained.
- **Announcements:**
 - Vika Shock: Grad School Open House Feb. 19th 5 - 7.
 - Gweneth M. Lloyd: Graduate Students Support Group being formed in the Health Center, a campus wide eating disorder event will be launched
 - Dan Kempton suggested that the graduate School Open House could be announced to area colleges
 - Barbara Chorzempa expressed concern regarding Pine Bush District's announcements of layoffs and the effect on student morale in the School of Education.
- **Old Business:** Course proposal: Secondary Education: World History Institute. Both courses approved by all but one abstention. A list of requested corrections and changes regarding the submitted course proposal materials were forwarded to Judy Rance-Roney and to Narcyz Roztocki, as a condition for final confirmation of the course by Graduate School Office. Laurel Garrick Duhaney wanted to make sure it is noted there is no M.S. degree program in the School of Education, which has M.S. Ed., MST, MAT, MPS, CAS, etc., degree programs. Laurel requested that each syllabus includes the course catalogue description (maximum 35 words) to qualify for final approval.
- **Revised Forms review:** Corrections were requested for "*Funding Support For Existing Academic Programs*", including changing the title to omit the word "existing", omit specific names in text and mention position titles instead. "*Comprehensive Exams Workshop Forms*": Discussion on the merit of this requirement, including allowing access to university services, tracking students preparing for exam and of non-enrolled students. "*Procedures for Requesting Teaching Assistant and Graduate Assistant Positions*" revisions requested. "*Appointment of Graduate Employees*": again revisions requested including use of titles versus names. Discussion on the phrase "eligible to work in USA."

Submitted by Anat Shiftan