

**GRADUATE COUNCIL
MINUTES
December 10, 2004**

Present: P. Atkins, K. Bell, A. Dos Reis, P. Edwards, M. Garatti, L. Garrick Duhaney,
M. Guiry, J. McLaurin, D. Miller, M. Muffs, J. Raskin, M. Roehm

Guest: E. Richards

Presiding: Peter Edwards
Presiding Officer
Graduate Council

The meeting was called to order at 2:00 PM in HAB 802.

1. Approval of minutes:

The minutes of the November 12, 2004 meeting were tabled until the next meeting.

2. Announcements/Updates:

- Professor Roehm announced the showcases that begin on December 10, 2004.
- Associate Provost Garrick Duhaney reported that on 12/9/04 she received a draft revision of the SUNY graduate program proposal guidelines for review and to offer comments to Systems by January 31, 2005. SUNY Systems intends to collate and incorporate campus suggestions and to seek SED approval of the new guidelines in time for Spring 2005 implementation.

The revised guidelines attempt to incorporate the following improvements:

Integration of changes in SUNY and SED policies and regulations that have occurred since 1994.

Clarification and streamlining of process (including electronic distribution of Letters of Intent).

Provision of new, more explicit, guidance on multi-award and multi-institution programs, and on the revision of existing programs..

3. Professor Eleanor Richards, Chair, Department of Nursing, reviewed the major components of the changes being requested in the nursing program. Most of the changes are being proposed in the Family Health Program. Professor Richards highlighted the changes in course structures and reviewed the 502-hour certification requirement.

4. The Graduate Council set the following calendar for the Spring 2005 Semester:

February 11, 2005
March 11, 2005
April 11, 2005
April 22, 2005
May 6, 2005 Graduate Faculty Meeting

A floating meeting of April 8, 2005 was also established.

5. Professor Raskin presented a proposal for admission deferral. After much discussion, it was tabled until 2/11/05.
6. The meeting was adjourned at 3:00 PM.

Respectfully submitted,

Michael Muffs
Secretary