

SUNY New Paltz
Graduate Council Notes
Friday, December 10 2010
Haggerty Administration Building Room 802

Meeting Called to Order: 1:00 PM

Present: Inge Anema, Karen Bell, Larry Fialkow, Matthew Friday, Stella Deen, Dan Kempton, Jan McLaurin, Rosemary Millham, Bernadette Morris, Rose Rudnitski, Lindsey Russo, Vika Shock

1. Approval of minutes

The minutes for Dec 3, 2010 were unanimously approved

2. Announcements

- a. This is the final meeting of the semester
- b. The room schedule for the spring is now available on blackboard

3. New Business

- a. The comprehensive plan for improving enrollment in graduate education was discussed.
- b. This plan was reviewed by the deans.
- c. There is a strategic growth opportunity among part time students in specific programs.
- d. The committee recommends that the "Snapshot of Program" template be sent out to all graduate coordinators and that they be asked to update their program(s) information.
- e. We discussed what constitutes a full-time graduate student in terms of both federal and University guidelines. This status has significant implications for student health insurance. We need to check with HR to see if health insurance companies utilize federal or university guidelines and, based on this information, recommend a possible change in policy.
- f. Karen, Rose and Inge raised the issue of online and hybrid courses and how faculty can act as facilitators in the creation of these courses.
- g. Karen pointed out that incentives have been solely focused on the creation of online summer classes and recommended that these be expanded to the entire academic year.
- h. Vika brought up the possibility of online workshops and recommended sharing successful models of hybrid and online courses via blackboard.

- i. Larry noted that in his conversations with the Dean, the feeling is that certificates have to be very targeted in order for them to be successful. These programs come and go rapidly as the market changes.
- j. Student technical support for online classes needs to be examined further. Stony Brook has extensive online offerings and it was recommended that we examine their IT support.
- k. In addition to hybrid/ online classes, consortium agreements with other campuses will allow us to maximize the efficiency and enrollment of our programs.
- l. Members should forward any questions they would like to include in the decliner survey to Stella. We will conduct this survey every semester.

The meeting adjourned at 2:40
Submitted by Matthew Friday