



# GRADUATE SCHOOL MASTERS OF BUSINESS ADMINISTRATION (MBA)

State University of New York at New Paltz



TO MOVE WITHIN THIS  
COMPREHENSIVE  
DOCUMENT, PLEASE  
USE THE FOLLOWING LINKS

[Application Requirements](#)

[Download Application](#)

[GMAT Information](#)

[Deadlines and Dates](#)

[Tuition and Fees](#)

[Financial Aid](#)

[Programs of Study](#)

[Further Information](#)

[www.newpaltz.edu](http://www.newpaltz.edu)

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## Overview

The SUNY New Paltz MBA program prepares career-oriented individuals for a broad range of management responsibilities. MBA graduates will be able to fulfill managerial and professional leadership roles in regional, national, and international enterprises. The program is structured to accommodate students from all undergraduate majors and may be pursued full-time or part-time. We offer an MBA in Business Administration and an MBA in Public Accountancy.

## Application Requirements

To qualify for the MBA degree, the student must complete 36 to 57 credit hours of graduate level courses. Candidates with a B.S./B.A. in Business Administration or Accounting degree may receive waivers for some of their foundation courses, if they earned B or higher in those courses. MBA degree requirements must be completed within seven years of acceptance into the program, with a cumulative average of no less than 3.0 (4.0 scale and with no more than two grades below a B-). All MBA courses must be completed with a grade of B or higher for progression in the program.



The School of Business at the State University of New York at New Paltz is committed to educating and developing students to be competent business professionals in a global economy. Teaching is our primary mission, which is complemented by our commitments to acquire and apply knowledge through scholarly and professional activities, and to serve our colleagues in the academic and business communities.



### **The following items are required:**

- Two official copies of all undergraduate (four-year degree) and graduate course work, including a baccalaureate degree from an accredited institution. The degree must be in Accounting if applying for the MBA in Public Accountancy program
- A non-refundable application fee of \$50.00 for domestic and international students (checks should be made out to SUNY New Paltz)
- An undergraduate cumulative grade point average of 3.0 or higher (4.0 scale).
- Satisfactory test score on the Graduate Management Admissions Test (GMAT)
- Three letters of recommendation
- Graduate Admissions Essay
- For international students, a Test of English as a Foreign Language (TOEFL) score of 550 (80 internet based) or higher is required prior to admission.
- Official results of the GMAT (Graduate Management Admission Test) forwarded to SUNY New Paltz using school code 2541
- Official TOEFL score forwarded to SUNY New Paltz using school code 2541
- Entering MBA students are expected to have competency in basic computer, quantitative, and oral and written communication skills. Students who need to acquire these skills will be advised to take additional credit or non-credit courses to make up this deficiency. Any credits taken to obtain basic skills may not, however, be applied toward the MBA degree.

### **GMAT information**

[Return to Top](#)

Students may call test centers and arrange for individual computerized testing. Scores are available within a few weeks. GMAT scores are valid for five years.  
[www.mba.com](http://www.mba.com)

### **Deadlines and Dates**

[Return to Top](#)

Admission into the MBA Program can occur for the fall, spring, or summer semesters. Applications are accepted year-round, but should be received no later than 60 days before the start of the term for which the student is seeking admission. The admissions committee will review applications in the order in which they are received.

### **Tuitions and Fees**

[Return to Top](#)

Billing and payment is made on a semester basis. Students are billed when they register. Full-time student = 12 or more semester credit hours. Part-time student = 11 or less semester credit hours.

International students who hold F-1 visas are required to attend as full-time students (minimum of 12 credits). Fees and Health insurance are not included in total tuition amount.

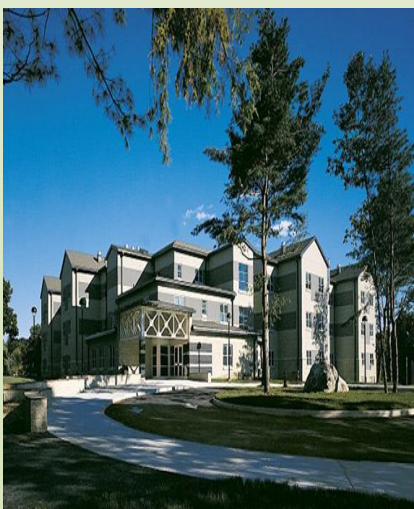
Effective Summer 2009, bills will only be available online through students' [my.newpaltz.edu](http://my.newpaltz.edu) accounts. Paper invoices will no longer be mailed as part of an effort to reduce costs and be more environmentally conscious.

For more information on Tuitions and Fees follow this Link:

[http://www.newpaltz.edu/student\\_accounts/](http://www.newpaltz.edu/student_accounts/)



**NEW PALTZ --** The State University of New York at New Paltz has been chosen as the “Hottest Small State School” in the nation by the 2008 Kaplan/Newsweek “How to Get into College” Guide.



## Financial aid

[Return to Top](#)

Graduate students usually receive Stafford loans and potentially, NYS TAP. If eligible, a full-time graduate student may borrow up to \$20,500/year in student loans and a half-time graduate student may qualify for \$16,700/year.

To qualify for Financial Aid, Students must:

1. File a FASFA and submit all requested documents.
2. Be matriculated in a graduate program.
3. Be registered for at least 6 credits during the summer, fall or spring semesters.

For more information on how to apply for Tap, Stafford loans, and Alternative Loans go to <http://www.newpaltz.edu/financialaid/index.html>

## International financial aid

Financial Aid for international graduate students is currently limited to Graduate Assistantships. These assistantships are administered by individual departments throughout the university and vary in size and availability. They are only available after a student has been accepted, is here on campus, and has registered for classes.

## Programs of Study

[Return to Top](#)

### *Business Administration*

#### *Curriculum Requirements / 36-57 credits*

#### **Foundation Courses . . . . .21 credits**

- BUS201 Financial Accounting (3)
- ECO206 Introduction of Microeconomics (3)
- ECO207 Introduction to Macroeconomics (3)
- BUS271 Legal Environment of Business (3)
- BUS309 Statistics for Business and Economics I (3)
- BUS311 Statistics for Business and Economics II (3)
- BUS341 Fundamental of Corporate Finance (3)

#### **Core Courses . . . . .27 credits**

- BUS511 Management Accounting (3)
- BUS520 Managing Operations and Information Technology (3)
- BUS525 Quantitative Methods for Business Research (3)
- BUS526 Global Business (3)
- BUS528 Marketing Management (3)
- BUS536 Corporate Financial Management (3)
- BUS567 Human Resource Management (3)
- BUS568 Organization Behavior (3)
- BUS589 Cases in Strategic Management (*Capstone Course*) (3)

#### **Elective Courses . . . . .9 credits**

The elective courses offered vary each semester. Please visit [www.newpaltz.edu](http://www.newpaltz.edu) for the schedule of classes.

### *Public Accountancy*

#### *(150-Hour Licensure Qualifying Program in Public Accountancy)*

#### **Foundation Courses . . . . .21 credits**

- BUS201 Financial Accounting (3)
- ECO206 Introduction of Microeconomics (3)
- ECO207 Introduction to Macroeconomics (3)
- BUS271 Legal Environment of Business (3)
- BUS309 Statistics for Business and Economics I (3)
- BUS311 Statistics for Business and Economics II (3)
- BUS341 Fundamental of Corporate Finance (3)



## Helpful Links:

[Bookstore](#)

[Financial Aid](#)

[Health Center](#)

[Library](#)

[Parking/ID](#)

[Student Accounts](#)

[Virtual Tour of our Campus](#)

### NEXT OPEN HOUSE:

**Thursday, February 18, 2010  
4:30 pm in the College  
Terrace. The snow date is  
February 23, same time and  
place.**

Map:

[http://www.newpaltz.edu/  
map/loc\\_terrace.html](http://www.newpaltz.edu/map/loc_terrace.html)

### Core Courses . . . . . 36 credits

- BUS511 Management Accounting (3)
- BUS520 Managing Operations and Information Technology (3)
- BUS525 Quantitative Methods for Business Research (3)
- BUS526 Global Business (3)
- BUS528 Marketing Management (3)
- BUS536 Corporate Financial Management (3)
- BUS567 Human Resource Management (3)
- BUS568 Organizational Behavior (3)
- BUS583 Advanced Auditing (3)
- BUS585 Accounting Theory (3)
- BUS586 Advanced Concepts in Federal Income Taxation (3)
- BUS569 Cases in Strategic Management (*Capstone Course*) (3)

A student who successfully completes the outlined MBA-Certified Public Accountancy Licensure program will meet all the requirements of the 150-credit Licensure Qualifying Program in Public Accountancy and comply with Section 2.13(b) and part 52 of the Regulations of the Commissioner of Education.

A student who is considered for admission to this program must meet all the admissions requirements for the MBA program AND must have successfully completed all of the requirements for the Bachelor of Science Accounting program at New Paltz. Dependent upon the degree held and the institution by which it was conferred, each student will have a course-by-course analysis completed to determine what will be required to demonstrate how each of the required prerequisite courses in the SUNY New Paltz licensure-qualifying program has been satisfied.

After such review and upon approval by the Dean of the School of Business, the candidate will be evaluated for admission into the MBA program.

### Further Information

[Return to Top](#)

The Office of Graduate Admission Advising provides program and admissions information to prospective graduate students in person, by phone, or via e-mail. Prospective students are able to meet on a walk-in basis or by appointment with an advisor who provides individualized program and application information. The office offers convenient evening and weekend hours.

#### Hours of Operation:

##### Fall & Spring Semesters:

Monday, Wednesday, Thursday, Friday 10:30am - 4:30pm, Tuesday 12:30-6:30pm  
1st and 3rd Saturdays of the Month 10:00am - 1:00pm (except holiday weekends)

##### Summer & Intersession:

Monday, Wednesday, Thursday, Friday 10am - 4pm, Tuesday 12 - 6pm (10am-4pm in July)

1st and 3rd Saturdays of the Month 10:00am - 1:00pm (except June, July & holiday weekends)

Phone: (845) 257-3285

Toll-free: (800) 248-8856

Fax: (845) 257-2899

E-mail: [gradschool@newpaltz.edu](mailto:gradschool@newpaltz.edu)

When sending an e-mail, please include your first name, last name, the program you are interested in and your date of birth.