

**GRADUATE COUNCIL
MINUTES
11/21/03**

Present: M. Guiry, J. Raskin, A. Dos Reis, D. Miller, K. Bell, P. Freeman, M. Garatti, P. Edwards, S. Vinson, P. Atkins, M. Muffs

Presiding: Phyllis Freeman
Dean of the Graduate School

Peter Edwards
Presiding Officer, Graduate Faculty

1. The meeting was called to order in HAB 703 at 2:00 p.m.
2. The minutes of the meeting of October 31, 2003 were approved unanimously.
3. Announcements
 - a. Dean Freeman announced the call for nominations for the master's award given by the Northeastern Association of Graduate Schools. This year the award is in Arts and Humanities and is due at NAGS on 12/15/03. Nominations and supporting evaluations (3) are to be sent to Peter Edwards for consideration.
 - b. Nancy Schniedewind requested that she be allowed to address the Graduate Council at the 12/5/03 meeting and has been placed on the Agenda for that date.

Dean Freeman circulated a copy of the letter sent to applicants deferred for admission to the Master of Professional Studies in Humanistic/Multicultural Education program which included the options available to them. She then read portions from the letter sent by President Poskanzer to members of the community in response to the admissions changes in the MPS program and answered questions from the Council.

The decision about the MPS program was made by the administration after consultation with a variety of parties regarding faculty lines in the Humanistic Education program. In addition, President Poskanzer's letter indicated that the Humanistic Education Department could reapply for a faculty line via the same process used by other Departments throughout the college.

1. Old Business – None
2. New Business
 - a. Professor Raskin previously raised questions regarding graduation issues.

Registrar Miller responded to concerns and questions by detailing the process. Registrar Miller indicated that the manual process of clearing

students for graduation that now is in place will be updated to utilize more technology.

Dean Freeman announced the need to create a second plan of study page that will list specific requirements for graduation including theses, portfolios, comprehensive exams, etc. She also reviewed the multiple purposes of the plan of study.

Professor Raskin discussed the issue of students attending graduation who have not yet completed the requirements for the advanced degree.

Ms. Miller raised the likelihood of a separate graduation ceremony for graduate students and the School of Education for this coming May.

- b. Professor Edwards discussed the block on the credit limit of non-matriculated students.

The meeting was adjourned at 3:17 p.m.

Respectfully submitted,
Michael Muffs, Secretary