Graduate Council Minutes - 4/26/02

Present: A. Balant, P. Freeman, M. Guiry, M. Lodge, and J. Raskin

Presiding: Phyllis R. Freeman, Dean, The Graduate School

The meeting was called to order in Old Main 112A at 2:15 p.m.

1. The minutes of the meeting of April 12, 2002 were approved unanimously.

2. Announcements
   a. P. Freeman received an email from the New York State Education Department recommending approval for the 48-hour Psychology Counseling program. She is waiting for the Deputy commissioner's letter of approval.
   b. Enrollments for Summer I, Summer II and Fall 2002 are ahead of last year's figures.
   c. The annual meeting of the Graduate faculty will be held Thursday, May 9 at 1:00 p.m. in CSB 110.
   d. The call for nominees for next year's Graduate Council has to be made.
   e. The two policy changes voted by the Council were approved by the Provost.
   f. The workshop on outcomes assessment will be held May 23-24. A call for proposals will be made ahead of time and there is one spot available for the Graduate program. P Freeman will attend for the Graduate School.

3. Old Business
   a. The proposer of course, 37788, (tabled at the April 12 meeting) agreed to change the course number and give a breakdown of how students will be evaluated.
   b. Assessment is moving along smoothly. A progress report will be presented at the Graduate faculty meeting next month. A formal assessment plan will be developed in June and it will go through the approval process in the Fall.
   c. Work continues on revising the By-Laws. One issue that needs to be addressed is the makeup of the Graduate Council, i.e., number of members and the amount of representation from the different schools and programs. A second issue pertains to developing guidelines for replacing Council members who fail to attend meetings regularly, become incapacitated/retire/leave the campus during their term, or decide to stop attend meetings due to other commitments.

4. New Business
   a. No new business.

The meeting was adjourned at 3:05 p.m.

Respectfully submitted,
Michael Guiry, Secretary