

## **Graduate Council Minutes**

**December 5, 2008**

**Present:** Laurel Garrick Duhaney (Dean), Jon Raskin (Presiding Officer), Karen Bell, Barbara Chorzempa, Liz Hester, Dan Kempton, Ying Lin, Jan McLaurin, Bernadette Morris, Judith Rance-Roney, Narcyz Roztocki, Anat Shiftan, Vika Shock

The meeting was called to order in HAB 805 at 1:00 pm.

### **Approval of the Minutes**

The minutes of November 14, 2008 were approved.

### **Announcements**

- a. Dr. Laurel Garrick Duhaney will not be able to attend the meeting on December 12, 2008. The meeting will be held virtually.
- b. On December 5, 2008, the program in ceramics is holding a fundraising fair at the JFT building from 10.00 am to 6.00 pm.
- c. Barbara Chorzempa introduced a new project "Literacy Alive." The purpose of this project is to foster literacy among inmates.

### **Old Business**

- a. Annual Graduate Faculty Meeting (Feedback)
  - The feedback was very positive.
  - Faculty supports high admission standards.
  - The ideas presented in the meeting should serve as basis for the future discussion.
  - Comparing the admission standards to other institutions could be supportive.
  - Application essays are very essential tools.
  - A systematic recruitment strategy could be essential for increasing the pool of qualified applicants.
- b. Online Course Approval & Assessment Procedure
  - The current procedure for approval of on-line courses is not always clear.
  - A consulting group will be established for providing an input to the Graduate Council about the on-line courses.
- c. Research and Creative Projects Award
  - Update of the Research and Creative Project Award Subcommittee

- i. Anat Shiftan will join the subcommittee in Spring 2009. The other subcommittee members for Spring 2009 are: Liz Hester; Dan Kempton; Gweneth M. Lloyd, Narcyz Roztocki.
- The application procedure was simplified by adding a check list to the application form.

## **New Business**

- a. Developing a Frequently Asked Questions Document  
A list of frequently asked questions should be compiled by each member and presented at a meeting in Spring 2009.
- b. New Courses Proposals were distributed to the Graduate Council members for review:

From the College of Liberal Arts and Sciences

Department of Communication Disorders:  
Program Proposal: M.S. in Communications Disorders, Speech Language Pathology Concentration (090S)  
Includes Courses: CMD520, CMD525, CMD526, CMD534, CMD553  
Program Proposal: M.S. in Communications Disorders, Disabilities Concentration (090I)

Department of Psychology:  
COU590 Thesis  
COU781 Ethics and Prof Orientation: SC Internship 1  
COU782 Ethics and Prof Orientation: SC Internship 2

From the School of Education:  
SPE753 Practicum in Early Childhood Special Education

The meeting was adjourned at 2:40 pm.

Respectfully Submitted,

Narczyz Roztocki