Graduate Council Minutes

December 5, 2008

Present: Laurel Garrick Duhaney (Dean), Jon Raskin (Presiding Officer), Karen Bell, Barbara Chorzempa, Liz Hester, Dan Kempton, Ying Lin, Jan McLaurin, Bernadette Morris, Judith Rance-Roney, Narcyz Roztocki, Anat Shiftan, Vika Shock

The meeting was called to order in HAB 805 at 1:00 pm.

Approval of the Minutes

The minutes of November 14, 2008 were approved.

Announcements

a. Dr. Laurel Garrick Duhaney will not be able to attend the meeting on December 12, 2008. The meeting will be held virtually.

b. On December 5, 2008, the program in ceramics is holding a fundraising fair at the JFT building from 10.00 am to 6.00 pm.

c. Barbara Chorzempa introduced a new project “Literacy Alive.” The purpose of this project is to forester literacy among inmates.

Old Business

a. Annual Graduate Faculty Meeting (Feedback)
   • The feedback was very positive.
   • Faculty supports high admission standards.
   • The ideas presented in the meeting should serve as basis for the future discussion.
   • Comparing the admission standards to other institutions could be supportive.
   • Application essays are very essential tools.
   • A systematic recruitment strategy could be essential for increasing the pool of qualified applicants.

b. Online Course Approval & Assessment Procedure
   • The current procedure for approval of on-line courses is not always clear.
   • A consulting group will be established for providing an input to the Graduate Council about the on-line courses.

c. Research and Creative Projects Award
   • Update of the Research and Creative Project Award Subcommittee
i. Anat Shiftan will join the subcommittee in Spring 2009. The other subcommittee members for Spring 2009 are: Liz Hester; Dan Kempton; Gweneth M. Lloyd, Narcyz Roztocki.

- The application procedure was simplified by adding a check list to the application form.

**New Business**

a. Developing a Frequently Asked Questions Document
   A list of frequently asked questions should be compiled by each member and presented at a meeting in Spring 2009.

b. New Courses Proposals were distributed to the Graduate Council members for review:

   From the College of Liberal Arts and Sciences
   Department of Communication Disorders:
   Program Proposal: M.S. in Communications Disorders, Speech Language Pathology Concentration (090S)
   Includes Courses: CMD520, CMD525, CMD526, CMD534, CMD553
   Program Proposal: M.S. in Communications Disorders, Disabilities Concentration (090I)

   Department of Psychology:
   COU590 Thesis
   COU781 Ethics and Prof Orientation: SC Internship 1
   COU782 Ethics and Prof Orientation: SC Internship 2

   From the School of Education:
   SPE753 Practicum in Early Childhood Special Education

The meeting was adjourned at 2:40 pm.

Respectfully Submitted,

Narcyz Roztocki