

Graduate Council Meeting Minutes

Friday, April 17, 2009, 1:00-2:30 PM, HAB 702

Attending: Laurel Garrick Duhaney (Dean), Barbara Chorzempa, Karen Bell (Interim Presiding Officer), Liz Hester, Tabitha Holmes (minutes), Ying Lin, Bernadette Morris, Judith Rance-Roney, Narcyz Roztock, Anat Shiftan, Vika Shock

Absent: Gweneth Lloyd (excused), Dan Kempton, Jan McLauren

1. Approval of Minutes with corrections (unanimous)
2. Announcements
 - A. Middle States update: A group on campus has been identified to work on the Middle States review. Although a definitive date has not been selected, the review is expected to take place during Spring 2011. All members of the Middle States Steering Committee as well as members of the working groups for each of the 14 standards have been selected. The co-chairs of the committee are Dr. Laurel M. Garrick Duhaney, Associate Provost and Dean of the Graduate School, and Dr. Linda Greenow, Chair of the Department of Geography. On April 27th, 2009 Dr. Schneider will be on campus to learn about our campus and to discuss the Middle States accreditation process with various college constituencies (e.g., the President, Middle States Steering Committee members, members of the working groups, members of the College-wide Assessment Advisory Committee, members of the College Council, and representative administrators, faculty, and students.

Regarding the Middle States review, all departments should be clear on how programmatic decisions are being made. Decisions should be driven by data and information gleaned through assessment.
 - B. There will be a new opening at the Samuel Dorsky Museum of Art every Friday beginning May 1st, 2009 – May 15th, 2009.
 - C. Karen Bell suggested that we suspend the regular Graduate Council meeting scheduled for May 8th, 2009 to hold a full meeting of the graduate faculty. This meeting will be a continuation of the discussion begun last year regarding a general Graduate School Admissions Policy. Graduate Council members are encouraged to bring ideas from departmental discussions. The President, Provost, and Deans will be invited. An e-mail invitation will be sent when details have been confirmed.
 - D. Research and Creative Project Awards were reviewed.

3. Old Business

- A. Two new course proposals were unanimously approved:
COU585 Contemporary Issues in Counseling (Online Course)
EDS549 Issues in Literacy for Diverse learners (Online Course)

- B. There was a continued discussion of guidelines for approving online courses. Specific points that emerged included the following: 1.) Course section numbers should designate if a class is on-line or blended; this should also be done retroactively for classes already taken. Among other benefits, this will allow the Graduate School to keep track of the proportion of courses that a program is offering on-line; 2.) The on-line course proposal form should reflect whether or not a proposed course has ever been offered as a seated course. The form should also identify (at the beginning of the form) if the course being proposed is completely on-line or blended; 3.) A policy needs to be established regarding how many courses a student can take on-line.

Meeting adjourned 2:35.

Submitted by Tabitha Holmes, LA&S