

**GRADUATE COUNCIL
MINUTES
March 11, 2005**

Present: A. Dos Reis, M. Roehm, P. Atkins, P. Edwards (Chair), L. Garrick Duhaney (Dean), M. Muffs (secretary)

Presiding: Professor Peter Edwards
Presiding Officer
Graduate Council

The meeting was called to order in HAB 802 at 2:08 p.m.

1. The minutes of the meeting of February 11, 2005 were approved as amended.
2. Announcements

A proposal from Communication Disorders: Revisions to the M.S. in Communication Disorders' Speech/Language Pathology and the M.S. in Communication Disorders' Speech/Language Disabilities programs were sent to the subcommittee for review. The American Speech-Language Hearing Association (ASHA) now requires a clinical doctorate for certification in audiology; therefore, the graduate concentration in Audiology at SUNY New Paltz has been suspended. The audiology concentration will lose its ASHA accreditation on November 30, 2005.

A new Computer Systems course: Revisions are being made by Professor Anthony Dos Reis.

Dean Garrick Duhaney distributed guidelines for revising existing graduate academic programs because some faculty are not using these guidelines when they revise their programs. She also distributed a form that should be used in reviewing and approving new courses submitted to the Council for approval.

3. Chair Peter Edwards discussed needed support and services for graduate students and faculty on the campus. He reviewed parking, food, security issues, etc., that need to be improved for all concerned.

Dean Garrick Duhaney reported that, as of February 14, the Center for Continuing and Professional Education has extended its operating hours to assist prospective graduate students. Caroline Murphy will advise prospective graduate students up to the point of application. Once a student applies to a graduate program, the Graduate School's staff will work with the student from application through to graduation. The extended hours of the Center for Continuing and Professional Education are:

Mondays, Tuesdays, & Thursdays	8:30 a.m. – 6:30 p.m.
Wednesdays and Fridays	8:30 a.m. – 4:30 p.m.
Saturdays (1 st and 3 rd of each month, except holiday weekends)	12:30 p.m. – 3:30 p.m.

Prospective graduate students can reach Caroline Murphy at 845.257.3285.

Dean Garrick Duhaney continues to meet with graduate program chairs and faculty to discuss their views about graduate education at SUNY New Paltz. To date, she has met with the following programs: Foreign Languages, Psychology, Electrical and Computer Engineering, Biology, Nursing, Educational Administration, Secondary Education, Elementary Education, and Educational Studies. The discussions will be summarized into one coherent document. Dean Garrick Duhaney will seek a meeting with the president and provost where a representative group of graduate faculty will present the document to them and discuss the main issues faculty view as related to graduate education at SUNY New Paltz.

4. A discussion ensued regarding the sum and substance of the year-end Graduate Faculty Meeting. Dean Garrick Duhaney is looking to refocus the meeting. A subcommittee will be established to study the issue.
5. Dean Garrick Duhaney re-distributed two documents that outline guidelines for faculty/programs requesting advertising support, through the Graduate School, for new and existing academic programs. The Graduate Council made minor revisions to the guidelines.
6. The Graduate Council discussed a possible wording for a dismissal procedure policy. Members were to develop a possible wording for the next meeting.
7. The Graduate Council discussed the lack of clarity in the application criteria to joint MA/MAT programs. The graduate Council has requested that the program coordinators of these program clarify the guidelines.

The meeting was adjourned at 3:05 p.m.

Respectfully submitted,
Michael Muffs, Secretary