

Program Assessment Plan Template

Program Name:

Department:

Assessment Year:

Plan Contributors:

Step One : Who are you and how do you do what you do?

I. A. *Mission Statement: (Who are you and what do you do?)*

I.B. *Scope of your program: (What are the boundaries of your program?)*

I. C. *What activities/processes contribute to the program? (How you do what you do?)*

Step Two: Where are you heading and what performances show your progress?

II. A. *What are your priority goals for the next five years (5-8 total)?*

1. *What do you want graduates to know? Be able to do? To believe?*

2. *What goals do you have for your program? (e.g. out of class experiences, advising, curriculum, faculty development)*

II. B. *What is the performance you desire to gauge your progress?*

1. *Student Learning Performances (outcomes)*

2. *Program Performances*

Step Three: Describe your methodology

II. B. 1 and 2 <i>Desired Performance (from previous step)</i>	III. A. <i>What aspects of the performance are critical to measure?</i>	III. B. <i>How (by what means) will you gather the data?</i>	III. C. <i>When will Assessment Begin?</i>	III. C. <i>Who is Responsible for What?</i>
1.	a.			
	b.			
	c.			
2.	a.			
	b.			
	c.			
3.	a.			
	b.			
	c.			
4.	a.			
	b.			
	c.			
5.	a.			
	b.			
	c.			

D. What additional resources will you need to complete your plan?