

**LIBERAL ARTS & SCIENCES
FACTSHEET
SUNY NEW PALTZ RESOURCES IN SUPPORT OF
FACULTY RESEARCH & PROFESSIONAL DEVELOPMENT**

New faculty—as well as those who have been here for decades—often find it difficult to pull together information concerning various sources of funding to support travel to conferences, research and faculty development. The following guide is a brief listing of locally available funding sources for faculty travel, development and research. Flyers and/or e-mail notices are normally distributed throughout the year with guidelines and details about each of these programs. Faculty and professional staff are encouraged to visit the Office of Sponsored Programs for additional information on external funding sources.

The SUNY New Paltz web page provides information on programs established to support faculty and staff. From the New Paltz home page go to: “Resources for Faculty & Staff”, and then to “Research & Creative Activity” (newpaltz.edu/research/). This site provides a link to and lists information about the following programs:

- Chancellor’s Awards Honoring Faculty Research and Scholarship
- Spotlight on Research and Creative Activity
- Student/Faculty Research Program
- Graduate Student Research and Creative Projects Awards Program
- Faculty Research and Creative Projects Awards Program
- Provost’s Research Award Program
- Office of Sponsored Programs
- Experts Database
- Library Resources

Department Travel Funds: In recent years, the Dean of Liberal Arts & Sciences has decentralized to the departments funds for faculty development. Allocations are currently made to departments on the basis of \$200 per tenured faculty member and lecturer and \$300 per non-tenured faculty member. Departments distribute these funds in different ways. Some support travel at these levels for each faculty member in the department whether a paper is being delivered or not while others only grant support if an individual is actively participating in a conference. Some departments pool the funds and vary amounts are awarded faculty members depending upon the individual level of participation at a meeting or other activity. In some cases, departments provide additional funds to support development by transferring monies from other departmental accounts such as those earmarked for Supplies and Materials or by tapping so-called Summer Money funds gained from enrollments in summer courses. It is necessary to check with the department chairperson for practices in a particular department. In addition, each department chairperson should be able to detail how the department’s development funds were expended in recent years.

Dean’s Funds: The Dean’s Office has a budget to supplement departmental support of faculty research & professional development activity. All faculty, staff and lecturers are eligible to apply for Dean’s funds. The “Request for LA&S Research and Professional Development Funds” form must be completed and submitted to the Dean’s Office prior to undertaking the proposed activity. Forms are available in LA&S departments and on the LA&S webpage (www.newpaltz.edu/collegelas/infodepts_profdev.html).

In addition to regularly budgeted department and Dean’s Office funds, the Provost has provided the Deans with additional funds this year to support faculty development. A faculty member must complete an “LA&S Research and Professional Development Funds” form to apply for these additional funds.

Provost's Funds:

Research and Creative Projects Awards: An important source of faculty development, research, and creative projects funding, the *Research and Creative Projects Awards Program* provides up to \$2500 per award. Importantly, as a condition of being considered for these awards applicants must consult with the Office of Sponsored Programs for potential outside sponsors and establish a GENIUS/SMARTS profile with that office. The deadline for the Research and Creative Awards program is early February each year. All proposals are reviewed by the College-wide Committee on Research Awards and Leaves which makes funding recommendations to the Provost/Vice President for Academic Affairs. The current guidelines for the Research and Creative Projects Awards Program may be accessed on the Academic Affairs web page (newpaltz.edu/acadaff/researchguidelines.pdf).

Provost's Research Award Program: This program is intended to support development of a research initiative with high potential for securing external, institutional research funds, and to apply for external funding. The program guidelines are available at: http://www.newpaltz.edu/sponsored_programs/provostresearchguidelines.pdf.

Office of Sponsored Programs of SUNY New Paltz: The Office of Sponsored Programs of SUNY New Paltz has a web page (http://www.newpaltz.edu/sponsored_programs) that is designed to provide assistance to faculty and other professionals in their external grant seeking efforts. Faculty are encouraged to visit this office to establish a GENIUS/SMARTS profile that will automatically provide e-mail messages describing potential funding sources for their work. The Sponsored Programs web site includes abundant information on writing grant proposals and includes numerous useful links to potential funding sources. Faculty are encouraged to contact Jan W. McLaurin, Assistant VP for Sponsored Programs and Deb Gould, Director of Grant Services, for assistance.

State of New York/United University Professionals Joint Labor Management Committees (JLMC): The JLMC programs offer a range of funding/grant opportunities that are available during for the 2003-2007 contract period. Support for faculty and staff development is given in six categories and include:

- Affirmative Action/Diversity Drescher Program
Disability Grants
- Employment Counseling and Placement
Retraining Fellowship
Enrollment Enhancement
- Professional Development Individual Development Awards
Special Projects Fund
- Safety and Health Wright Award
- Technology and Campus Grants Technology Grants Program
- Campus Grants Campus Grants Program

All offer funding possibilities for a wide range of topic areas. Consult the JLMC website (www.nysuup.lmc.state.ny.us)(<http://www.uup.lmc.state.ny.us/>), for detailed descriptions, application forms, deadlines and funding time frames.

Leaves:

Sabbatical Leaves-Faculty who are tenured are eligible for a sabbatical leave in their eighth year of service and every seventh year thereafter. These may be for a full-year at half pay or a half-year at full pay. The Dean's office strongly urges colleagues to seek the necessary outside funding that would allow a full year leave, thus permitting them to take full advantage of the professional development opportunity provided by the sabbatical leave program.

Pre-Tenure Study Fellowships-Tenure-track faculty in their fourth or fifth year of service who need concentrated research time to build a scholarly record in anticipation of review for continuing appointment may apply for a one semester leave at full pay. As a condition of obtaining this leave, a colleague must forgo the opportunity for a sabbatical in his or her eighth year; eligibility for the next sabbatical will occur seven years from the date scheduled for their first sabbatical.

Faculty/Student Research Program-A program is being developed under the direction of Dean John Harrington of the School of Engineering and Science to fund student research conducted under faculty supervision.

AMP/C-STEP Faculty/Student Summer Research Program-The AC2 Summer Research Program provides opportunities for faculty to mentor qualified students while working together in research teams. For additional information about this program and financial support contact the AMP/C-Step office at 257-3694 or www.newpaltz.edu/AC2.