

The **transfer** portfolio for admission: **instructions & information**

Art Department / State University of New York at New Paltz

The Art Department welcomes applications from highly motivated individuals whose art backgrounds may vary considerably. This diversity is regarded as a strength, complementing the broad range of studio experiences for which the SUNY New Paltz Art Department is widely recognized.

Art Department placement is made according to the strengths of a student's artistic abilities as demonstrated by a portfolio of original work.

All prospective transfer Art or Art Education students are required to submit a portfolio. Portfolios must be submitted directly to the Art Department, FAB 225 / State University of New York at New Paltz / 1 Hawk Drive / New Paltz, NY 12561-2443, either by mail or hand-delivered. For deadlines check the website, www.newpaltz.edu, or call the Art Department at 845-257-3830. Early submission is strongly encouraged.

Students who submit portfolios **before** being admitted to SUNY New Paltz are reminded that an approved portfolio **does not** guarantee admission to SUNY New Paltz, which is a separate process through the Admissions Department.

A maximum of twelve credits for the equivalent of New Paltz first year Foundation courses will be accepted on the basis of transcripts alone for schools which have an articulation agreement with New Paltz. Credits will be given for grades of B (3.0) or better for Foundation course equivalents. Portfolios must be reviewed to determine transfer credits for all courses beyond the first year Foundation courses. Portfolio reviewers often grant elective credit; once you start classes here, consult with faculty in your area of interest to determine if these elective art studio credits may be applicable to specific art studio courses at SUNY New Paltz. If course work is still in progress, consult with faculty in your area of interest once the classes have been completed to see about transferring credits. In order for you to register for Art Studio courses your portfolio and documents must be received by the Art Department by the transfer review date. You will be able to register for classes at Transfer Orientation.

Undergraduate art degree programs at New Paltz:

- the BS and BA in Visual Arts: Interdisciplinary or Concentrations
- the BS in Art Education
- the BFA in Ceramics, Graphic Design, Metal, Painting and Drawing, Photography, Printmaking, and Sculpture

Note: Acceptance to the Art Department and SUNY New Paltz does **not** automatically grant enrollment as a Bachelor of Fine Arts (BFA) candidate in a particular area. Upon approval of a student's portfolio, he or she enters the Bachelor of Science or Bachelor of Arts degree program in the Visual Arts or as a pre-major in Art Education. Foundation Year courses are required of all art studio students and are prerequisites to all other art courses; Art Education students are required to take the Foundation Year courses, with the exception of Art Seminar. The choice of a specific studio BFA degree program is usually made at the end of the sophomore year or the beginning of the junior year. At that time, a separate portfolio review is required for admission into a particular area's BFA program. Admission reviews for the BFA programs are competitive. The Art Education program requires that interested students complete an application form; applicants must have and maintain a grade point average of 2.75.

Here's how to apply to the Art Department:

First apply to SUNY New Paltz, then apply to the Art Department.

Transfer applications to the Art Department must include:

- 1.** A completed **Transfer Portfolio Submission and Review form**, attached. The pink copy will be returned to you with our decision. Please retain for your records);
- 2. Your portfolio.** If you have not completed college art courses, your portfolio should be comprised of 12 good quality prints or printouts (on 8.5" x 11" paper) of your strongest original 2D and 3D work in any medium. Portfolios submitted on CD will not be accepted. Submit the portfolio in a three-ring paper binder, labeled with your name, address, phone number and email address. Clearly label each printout with your name, title of the piece, dimensions, materials and date it was made. Organize and assemble this representation of your artistic interests with care and creativity. Do not send your only copy of work; this portfolio will not be returned to you, but will be archived in the SUNY New Paltz Art Department.
If you have completed college art courses, your transfer portfolio should include four to eight pieces of work in the form of good quality prints or printouts (on 8.5" x 11" paper) from each of the non-freshman level courses for which transfer credit is being sought. Submit the portfolio in a three-ring binder labeled with your name, address, phone number and email address. Clearly label each printout with your name, title of the piece, dimensions, materials and date it was made. Portfolios submitted on CDs will not be accepted. Clearly indicate which pieces represent which courses, and compile your portfolio in the binder so that one section is designated for each course's work. Do not send your only copy of work; this portfolio will not be returned to you, but will be archived in the SUNY New Paltz Art Department;
- 3. A 1-page Statement of Purpose.** As an artist you will be expected to communicate effectively visually, verbally and through your writing. For this essay, style, content and personal characteristics are evaluated along with grammar and structure. We are interested in how you think. A Statement of Purpose can describe aspects of your work beyond what the portfolio represents. Tell us about your past experiences, your creative interests and your future goals as an artist. Your statement should be clear and concise.
- 4. Unofficial transcripts** from all colleges attended (these will be retained in our files).

Good luck!

Keep this instruction sheet for your reference!

