



PARTICIPANT STIPEND FORM

Are you a SUNY employee? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you an RF employee? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Name of Participant Stipend:				
Address:				
City:		State:		Zip:
Telephone # :	Distribution please circle choice:		Effective Dates:	
	Pick up	Mail	From:	To:
Description of Award Payment:				
Amount of Stipend:		Taxpayer Identification # (TIN?SSN):		Requisition Number:
\$				
Project:	Task:	Award:	Expenditure Type:	Organization Type:

If US Citizen, or Resident Alien, complete the following information for the supplier file coding. Payments are not taxable and are reported on 1099 Misc as Other Income, therefore a 1099 supplier site that must exist.

- **Supplier Type:** Must be Participant Stipend
- **Income Tax Type:** Must be Misc 3 Other Income
- **Name Control:** _____ (first four characters of the last name of the 1099 supplier and must be entered into Oracle in upper cash only)
- **Organization Type:** **Must be Individual**

If Nonresident Alien, complete the following information for the supplier file coding. Payments are taxable at 30% unless a foreign source funding exemption applies. If exemption applies, check the foreign source box and attach completed form **Nonresident Alien Participant Stipend Tax Exemption Certificate**. If there is no exemption, code for tax withholding at the header and site levels with Withholding Group 30%.

- **Foreign Source** (Supplier Type: NRA Participant - Stipend FS)
- **Supplier Type:** Must be NRA reflecting the appropriate exemption
- **If taxable, Withholding Group:** 30% _____, (Supplier Type: NRA Participant Stipend TAX)
- **Organization Type:** Must be Foreign Individual

Charges are to be processed against the following: \$ _____

Approvals:

This payment is permissible under the terms stated by the above sponsor and funds are available for payment.

Project Director/Co-Project Director: _____

Operations Manager: _____

Additional Campus Signature as required: _____