TRANSFER OF CREDIT APPLICATION – Records and Registration Office/State University of New York at New Paltz

Student ID # (x _ _ _ _ _ _ _ _) ***or*** SS # (optional)

PRINT: Last Name *First*

Permanent Address

City *State* *Zip*

Expected date of Graduation *Major (if declared)*

Semester and year course will be taken *College at which course will be taken*

A MATRICULATED NEW PALTZ STUDENT MAY TRANSFER CREDIT IF:

1. The course(s) is approved in advance.
2. The grade earned is "C-" or above. A grade of "S" or "P" will be accepted if the course is not required for your major, for General Education, or for a requirement in an Education curriculum.
3. The institution from which you are transferring the course is accredited.
4. Your cumulative grade point average at New Paltz is 2.00 or above.
5. This course is NOT within your last 15 credits at New Paltz (New Paltz residency requirement).

NOTE: Only credits can be transferred. Grades earned elsewhere are not calculated into the New Paltz grade point average.

WHEN THE COURSE IS COMPLETED YOU MUST HAVE AN OFFICIAL TRANSCRIPT MAILED TO: Records and Registration Office
State University of New York at New Paltz
75 S. Manheim Blvd. Suite 5
New Paltz, Ny 12561-2499

THIS SECTION MUST BE COMPLETED PRIOR TO OBTAINING SIGNATURES BELOW:

• The credits are within my last 15 credits at New Paltz

❑ No ❑ Yes If Yes, special permission for exceptional circumstances may be granted by the dean of the major department.

Signature of Dean

• Total number of credits transferred to New Paltz to date

a) From a 2-year college _____ (70 maximum
b) From a 4-year college _____ } Combined total may not exceed 90

I certify that the above information is accurate _____ Signature

_____ Date

Please obtain the appropriate signatures according to the category or categories of the course(s) you wish to transfer.

GENERAL EDUCATION, COLLEGE-WIDE REQUIREMENT OR FREE ELECTIVE

Other College			New Paltz Equivalent						
CRSE. #	TITLE	CR	CRSE. #	TITLE	CR	LA	UD	G.E. CATEGORY	SIGNATURE OF DIRECTOR OF ACADEMIC ADVISING (SUB 203)

MAJOR, MINOR OR CURRICULUM REQUIREMENT

Other College			New Paltz Equivalent						
CRSE. #	TITLE	CR	CRSE. #	TITLE	CR	LA	UD	G.E. CATEGORY	SIGNATURE OF DEPARTMENT CHAIR

Copy 1: Records & Registration Office Copy 2: Student